

**CITY COUNCIL  
TEMPLE CITY, CALIFORNIA  
REGULAR MEETING MINUTES  
MAY 17, 2022**

**1. CALL TO ORDER**

Mayor Sternquist called the City Council Regular Meeting to order at 7:41 p.m. in the Council Chambers located at 5938 Kauffman Avenue, Temple City.

**2. ROLL CALL**

PRESENT: Councilmember – Chavez, Vizcarra, Yu, Man, Sternquist

ABSENT: Councilmember – None

ALSO PRESENT: City Attorney Murphy, City Clerk Kuo, Community Development Director Reimers, and Administrative Services Director Paragas

**3. INVOCATION** – Pastor Darrel Kelty, Temple City Community of Christ, provided the invocation.

**4. PLEDGE OF ALLEGIANCE** – Mayor Sternquist led the pledge of allegiance.

**6. PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

Jing Li, Temple City Library Manager, announced upcoming library activities.

Dawn Tarin, Camellia Festival Coordinator, announced upcoming Camellia Festival activities and events.

**7. CONSENT CALENDAR**

Mayor Sternquist opened public comment for Consent Calendar Items. Hearing no request to speak, Mayor Sternquist closed public comment.

Mayor Sternquist recused herself from voting on Consent Calendar Item 7D. “SECOND READING AND ADOPTION OF ORDINANCE NO. 22-1061 RELATED TO THE MAINTENANCE AND LANDSCAPING OF VACANT SITES” due to potential conflict of interest for owning a property within 500 feet of a vacant site.

Councilmember Chavez made a motion to approve consent calendar item 7D. Seconded by Councilmember Vizcarra and approved by the following votes:

AYES: Councilmember – Chavez, Vizcarra, Yu, Man

NOES: Councilmember – None  
RECUSED: Councilmember – Sternquist  
ABSTAINED: Councilmember – None

Councilmember Chavez made a motion to approve the remainder of the consent calendar items. Seconded by Councilmember Vizcarra and approved by the following votes:

AYES: Councilmember – Chavez, Vizcarra, Yu, Man, Sternquist  
NOES: Councilmember – None  
ABSENT: Councilmember – None  
ABSTAINED: Councilmember – None

#### A. APPROVAL OF MINUTES

The City Council is requested to review and approve:

1. The Minutes of the Regular City Council Meeting of May 3, 2022; and
2. The Minutes of the Special City Council Meeting of May 10, 2022.

Action: Approve.

#### B. ADOPTION OF RESOLUTION NO. 22-5591 CONFIRMING MAYOR'S APPOINTMENT OF COUNCILMEMBERS TO SERVE AS DELEGATES AND ALTERNATES TO OTHER AGENCIES OR ORGANIZATIONS

The City Council is requested to approve the Mayor's appointment of Councilmembers as delegates and alternates to other agencies or organizations to attend regularly scheduled meetings to discuss and make recommendations regarding issues that may affect cities in the Los Angeles County.

Action: Adopted Resolution No. 22-5591 confirming Mayor's appointment of Councilmembers to serve as delegates and alternates to other agencies or organizations.

#### C. SECOND READING AND ADOPTION OF ORDINANCE NO. 22-1060, SERIES B CODE AMENDMENTS OF TITLE 9 (ZONING REGULATIONS), CHAPTER 1 (ZONING CODE)

The Series B Code Amendments are a miscellaneous combination of minor adjustments to the Zoning Code to codify existing practices, bring the Zoning Code into compliance with State law, create consistency across the City's various land use documents, and provide clarity on rules already adopted.

Action: Adopted Ordinance No. 22-1060 Series B Code Amendments of Title 9 (Zoning Regulations), Chapter 1 (Zoning Code).

**D. SECOND READING AND ADOPTION OF ORDINANCE NO. 22-1061 RELATED TO THE MAINTENANCE AND LANDSCAPING OF VACANT SITES**

The purpose of the proposed Ordinance is to adopt regulations related to the landscaping and maintenance of vacant sites. The ordinance would require owners of vacant non-residential properties to install additional fencing along the perimeter of a property and could potentially require additional landscaping. The rules also set maintenance standards

Action: Adopted Ordinance No. 22-1061 amending Title 4 (“Law Enforcement”), Chapter 2 (“Nuisances”) of the Temple City Municipal Code to provide for regulations pertaining to the maintenance and landscaping of vacant properties.

**E. APPROVAL OF FIRST AMENDMENT TO THE SERVICES AGREEMENT WITH GRETCHEN STERLING TO OPERATE AND MANAGE THE TEMPLE CITY CERTIFIED FARMERS MARKET**

The City Council is requested to approve the First Amendment to the Service Agreement with Gretchen Sterling to effectuate the first of the three additional one-year term to operate and manage the Temple City Certified Farmers Market.

Action: Reviewed and approved the First Amendment to the Service Agreement (Attachment “A”) with Gretchen Sterling to operate and manage the Temple City Certified Farmers Market.

**F. ADOPTION OF RESOLUTION NO. 22-5595, DECLARING THE CITY’S INTENTION TO LEVY AND COLLECT LIGHTING AND MAINTENANCE DISTRICT ASSESSMENTS FOR FISCAL YEAR (FY) 2021-2022 AND ESTABLISHING THE TIME AND PLACE FOR HEARING PUBLIC OBJECTIONS**

The City Council is requested to accept the Engineer’s Report for the Temple City Citywide Lighting and Maintenance District for FY 2022-2023. The Engineer’s Report contains an annual program cost summary which includes the estimated cost of the construction, operation, servicing and maintenance of the street lights, traffic signals, and parkway landscaping for FY 2022-2023. The report also includes the method of apportionment for the assessments.

Action:

1. Accepted the Engineer's Report for the Temple City Citywide Lighting and Maintenance District (District) for FY 2022-2023 (Attachment "A"); and
2. Adopted Resolution No. 22-5595 (Attachment "B").

**G. AWARD OF PROFESSIONAL SERVICES AGREEMENT TO KIMLEY-HORN AND ASSOCIATES, INC. TO PREPARE THE LOCAL ROAD SAFETY PLAN (LRSP)**

The City Council is requested to approve a professional services agreement with Kimley-Horn and Associates, Inc. to prepare the Local Road Safety Plan (LRSP). The LRSP will identify and analyze roadway safety concerns, resulting in recommendations for potential roadway safety improvements to reduce or eliminate safety issues identified by the plan.

Action:

1. Awarded a Professional Services Agreement to Kimley-Horn and Associates, Inc. to prepare the Local Road Safety Plan (LRSP);
2. Authorized the City Manager to execute the Contract in an amount of \$40,247.39.

**H. VISA CARD REPORT**

The City Council is requested to review, receive and file the Visa Card Report.

Action: Received and filed.

**I. ADOPTION OF RESOLUTION NO. 22-5596 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2021-22**

The City Council is requested to adopt Resolution No. 22-5596 authorizing the payment of bills.

Action: Adopted Resolution No. 22-5596

**8. PUBLIC HEARING – None**

**9. UNFINISHED BUSINESS – None**

**10. NEW BUSINESS**

**A. REVIEW OF CITY COUNCIL AD HOC AND STANDING COMMITTEES**

The City Council is requested to review a list of Council Ad Hoc and Standing Committees and determine which of the committees are still needed and which should be disbanded.

City Manager Cook gave a brief introduction to this discussion. City Attorney Murphy gave an overview regarding Council Ad Hoc and Standing Committees.

City Council made comments and asked questions regarding the existing committees.

Mayor Sternquist established an ad hoc committee for the development of city property located at 9050 Las Tunas Drive and appointed Mayor Pro Tem Man and herself to the committee.

City Council expressed interest in establishing an ad hoc or standing committee to review city's code or policy relating to properties (i.e., maintenance, vacant properties, and short term rentals). City Council directed staff to evaluate the need to establish an ad hoc committee to review the city's code and policy relating to property maintenance and bring back refined parameter for this committee for Council consideration at a future meeting.

City Council dissolved the Las Tunas Downtown Revitalization Standing Committee and Future Development of City Property Standing Committee.

City Council made final comments about the City Council Ad Hoc Committee and Standing Committee.

**11. UPDATE FROM CITY MANAGER** – reported on the increasing cost for cities to carry liability insurance for claims against a city.

**12. UPDATE FROM CITY ATTORNEY** – commented briefly regarding a case relating to California Environmental Quality Act.

**13. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS**

**A. SCHOOL DISTRICT/CITY STANDING COMMITTEE**

(Councilmember Man and Councilmember Chavez) – Formed 1/3/2012

No report.

**B. LAS TUNAS DOWNTOWN REVITALIZATION STANDING COMMITTEE**

(Councilmember Chavez and Councilmember Yu) – Formed 2/18/2014

Mayor Sternquist disbanded the Las Tunas Downtown Revitalization Standing Committee.

**C. FUTURE DEVELOPMENT OF CITY PROPERTIES STANDING COMMITTEE**

(Councilmember Yu and Councilmember Man) – Formed 2/18/2014

Mayor Sternquist disbanded the Future Development of City Properties Standing Committee.

- D. AUDIT STANDING COMMITTEE  
(Councilmember Chavez and Councilmember Yu) – Formed 7/15/2014

No report.

- E. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE  
(Councilmember Yu and Councilmember Man) – Formed 4/4/2017

No report.

- F. PRIMROSE PARK ART ELEMENT AD HOC  
(Councilmember Vizcarra and Councilmember Yu) – Formed 5/19/20

No report.

- G. CITY BASED HOMELESS PLAN STANDING COMMITTEE  
(Councilmember Vizcarra and Mayor Sternquist) – Formed 3/16/21

No report.

- H. COMMISSIONER RECRUITMENT AD HOC  
(Mayor Pro Tem Man and Councilmember Vizcarra) – Form 3/15/22

Mayor Pro Tem Man reported that the City received 3 applications for the recruitment of the Transportation and Public Safety commissioner and that the committee is recommending that all 3 applicants be interviewed by full Council.

City Council directed staff to schedule the 3 applicants for an interview with Council.

Mayor Sternquist resolved the Commissioner Recruitment Ad Hoc.

#### **14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR AGENDA**

- A. COUNCILMEMBER VIZCARRA – commented on the Camellia Festival and Kiwanis Club activities.
- B. COUNCILMEMBER YU – commented on the Camellia Festival.
- C. COUNCILMEMBER CHAVEZ – reported out on the Miss Temple City event and is looking forward to the Camellia Festival.

D. MAYOR PRO TEM MAN – commented on the Camellia Festival and the library reopening. He also reported out on the workshops he attended at the California Contract Cities Conference.

E. MAYOR STERNQUIST – commented on the Camellia Festival and the library reopening.

**15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA –  
None**

Steve Stafford, Temple City resident, commented on the increasing premium for cities to carry liability insurance coverage.

**16. ADJOURNMENT**

The City Council Regular Meeting was adjourned at 8:42 p.m.

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Cynthia Sternquist, Mayor

ATTEST:

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Peggy Kuo, City Clerk