

**CITY COUNCIL
TEMPLE CITY, CALIFORNIA**

**REGULAR MEETING MINUTES
MARCH 15, 2022**

1. CALL TO ORDER

Mayor Yu called the City Council Regular Meeting to order at 7:31 p.m. telephonically.

2. ROLL CALL

PRESENT: Councilmember – Chavez, Man, Vizcarra, Sternquist, Yu

ABSENT: Councilmember – None

ALSO PRESENT: City Manager Cook, Attorney Vail, City Clerk Kuo, Deputy City Clerk Nunez, Public Safety Supervisor Ariizumi, Parks and Recreation Director Matsumoto, Community Development Director Reimers, and Administrative Services Director Paragas

3. INVOCATION – Pastor Keltly, Community of Christ, provided the invocation.

4. PLEDGE OF ALLEGIANCE – Mayor Yu led the pledge of allegiance.

5. CEREMONIAL – PRESENTATION

A. OATH OF OFFICE TO APPOINTED COUNCILMEMBERS VINCENT YU AND EDWARD THOMAS CHAVEZ

The City Clerk administered the Oath of Office to Councilmember Chavez and Councilmember Yu.

B. YOUTH COMMITTEE UPDATE

Youth Committee Members Amir King, Lauren Chee, and Sara Kuo provided an update of Youth Committee objectives and activities.

6. PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Mayor Yu opened public comment. Hearing no request to speak, Mayor Yu extended public comment for 1 minute to allow the public to dial in. With no request to speak, Mayor Yu closed public comment.

7. CONSENT CALENDAR

Mayor Yu opened public comment for Consent Calendar Items. Hearing no request to speak, Mayor Yu extended public comment for 1 minute to allow the public to dial in. With no request to speak, Mayor Yu closed public comment.

Councilmember Man made a motion to approve the consent calendar items. Seconded by Mayor Pro Tem Sternquist and approved by the following votes:

AYES: Councilmember – Chavez, Man, Vizcarra, Sternquist, Yu
NOES: Councilmember – None
ABSENT: Councilmember – None
ABSTAINED: Councilmember – None

A. APPROVAL OF MINUTES

The City Council is requested to review and approve:

1. [The Minutes of the Regular City Council Meeting of March 1, 2022](#); and
2. [The Minutes of the Special City Council Meeting of March 8, 2022](#).

Action: Approved.

B. PLANNING COMMISSION ACTIONS

The City Council is requested to receive and file the actions of the Planning Commission Regular Meeting of February 22, 2022.

Action: Received and filed.

C. [SECOND READING AND ADOPTION OF ORDINANCE NO. 22-1060, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEMPLE CITY, CALIFORNIA, ADDING SECTION 2-1-9 "CAMPAIGN CONTRIBUTION REGULATIONS" TO CHAPTER 1 "CITY COUNCIL", TITLE 2 "ADMINISTRATION", TO THE TEMPLE CITY MUNICIPAL CODE](#)

City Council is requested to adopt Ordinance No. 22-1060 establishing City's Campaign Contribution Limit and Provisions.

Action: Adopted Ordinance No. 22-1060 (Attachment "A"), adding Section 2-1-9 "Campaign Contribution Regulations" to Chapter 1 "City Council", Title 2 "Administration."

D. [ADOPTION OF RESOLUTION NO. 22-5588 AMENDING THE CITY'S RECORDS RETENTION SCHEDULE](#)

City Council is requested to adopt the resolution amending the City's records retention schedule. Having an updated record retention schedule is crucial and can

help reduce current and future records storage costs, eliminate duplication of records, increase efficiency and take advantage of current technology and changes in law.

Action: Adopted Resolution No. 22-5588 adopting the City's amended Records Retention Schedule.

E. MID-CENTURY GENERAL PLAN ANNUAL PROGRESS REPORT FOR 2021

City Council is requested to receive and approve the City's General Plan Annual Progress Report which includes the City's progress in implementation of its General Plan and status of new housing development.

Action:

1. Received the 2021 General Plan Annual Progress Report;
2. Approved the report; and
3. Directed staff to file the report with the Office of Planning and Research and the Department of Housing and Community Development.

F. VISA CARD REPORT

The City Council is requested to review, receive and file the Visa Card Report.

Action: Received and filed.

G. ADOPTION OF RESOLUTION NO. 22-5587 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2021-22

The City Council is requested to adopt Resolution No. 22-5587 authorizing the payment of bills.

Action: Adopted Resolution No. 22-5587

8. PUBLIC HEARING – None

9. UNFINISHED BUSINESS – None

10. NEW BUSINESS

A. FISCAL YEAR (FY) 2021-2022 MID-YEAR FINANCIAL REVIEW, TREASURER'S REPORT, REVENUE, EXPENDITURE AND CAPITAL PROJECT SUMMARY REPORTS AND BUDGET AMENDMENT

The City Council is requested to review the Financial Year 2021-22 Mid-Year Budget and adjust revenue projections and budgeted appropriation based on six months of actual activities.

Administrative Services Director Paragas gave a summary of the staff report.

City Council made comments and asked questions about the mid-year budget adjustments.

Mayor Yu opened public comments.

With no callers or email request to speak, Mayor Yu extended public comment for 1 minute to allow the public to dial in.

Hearing no request to speak, Mayor Yu closed public comment.

City Council made final comments about the budget adjustments.

Councilmember Chavez made a motion to:

1. Receive the Fiscal Year 2021-2022 (FY21-22) Mid-Year Financial Review and related reports; and
2. Approve and authorize staff to revise revenue estimates as indicated in Attachment "A".

Seconded by Mayor Pro Tem Sternquist and approved by the following votes:

AYES:	Councilmember – Chavez, Man, Vizcarra, Sternquist, Yu
NOES:	Councilmember – None
ABSENT:	Councilmember – None
ABSTAINED:	Councilmember – None

B. ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2021

An Annual Comprehensive Financial Report (CAFR) is a set of United States governmental financial statements comprising the financial report of a state, municipal, or other government entity that complies with the accounting requirements created and circulated by the Governmental Accounting Standards Board. The City of Temple City CAFR is presented for the year ended June 30, 2021.

City Manager Cook gave a brief overview and commented on the City's financial reports.

Administrative Services Director Paragas gave a summary of the staff report.

City Council made comments and asked questions about the city's financial statements.

Mayor Yu opened public comments.

With no callers or email request to speak, Mayor Yu extended public comment for 1 minute to allow the public to dial in.

Hearing no request to speak, Mayor Yu closed public comment.

City Council made final comments about the financial reports and updates.

Councilmember Chavez made a motion to:

1. Receive and file the Annual Comprehensive Financial Report (ACFR) for the year ended June 30, 2021 (Attachment "A");
2. Receive and file Independent Auditor's Communication to the City (Attachment "B");
3. Receive and file Independent Accountants' Report on Applying Agreed-Upon Procedures Related to the Article XIII-B Appropriations Limit Calculation (Gann Limit) (Attachment "C"); and
4. Receive and file Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in accordance with *Government Auditing Standards* (Attachment "D").

Seconded by Councilmember Man and approved by the following votes:

AYES:	Councilmember – Chavez, Man, Vizcarra, Sternquist, Yu
NOES:	Councilmember – None
ABSENT:	Councilmember – None
ABSTAINED:	Councilmember – None

11. **UPDATE FROM CITY MANAGER** – provided an update on the COVID transmission, announced that there will be adjustments to organizational operations, and thanked Mayor Yu and former Mayor Chavez for facilitating the virtual meetings during the pandemic.
12. **UPDATE FROM CITY ATTORNEY** – answered City Council questions regarding teleconferencing.
13. **COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS**

Mayor Yu established the City Commissioner Recruitment Ad Hoc Committee and appointed Councilmember Vizcarra and Councilmember Man to the committee.

- A. **SCHOOL DISTRICT/CITY STANDING COMMITTEE**
(Councilmember Man and Councilmember Chavez) – Formed 1/3/2012

No report.

- B. LAS TUNAS DOWNTOWN REVITALIZATION STANDING COMMITTEE
(Councilmember Chavez and Mayor Yu) – Formed 2/18/2014

No report.

- C. FUTURE DEVELOPMENT OF CITY PROPERTIES STANDING COMMITTEE
(Mayor Yu and Councilmember Man) – Formed 2/18/2014

No report.

- D. AUDIT STANDING COMMITTEE
(Councilmember Chavez and Mayor Yu) – Formed 7/15/2014

No report.

- E. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING
COMMITTEE
(Mayor Yu and Councilmember Man) – Formed 4/4/2017

No report.

- F. PRIMROSE PARK ART ELEMENT AD HOC
(Councilmember Vizcarra and Mayor Yu) – Formed 5/19/20

No report.

- G. CITY BASED HOMELESS PLAN STANDING COMMITTEE
(Councilmember Vizcarra and Mayor Pro Tem Sternquist) – Formed 3/16/21

No report.

**14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR
AGENDA**

- A. COUNCILMEMBER VIZCARRA – thanked staff for the work that they do.

- B. COUNCILMEMBER CHAVEZ – commented that he is looking forward to serving another term and reminded everyone to still take precaution when out in the public. Thanked Mayor Yu for his service during the past year.

- C. COUNCILMEMBER MAN – commented on the amicable working relationship of Council, remarked about the newly assigned Special Assignment Deputy Bui, and reported out on the Chamber of Commerce Board meeting.

- D. MAYOR PRO TEM STERNQUIST – congratulated Mayor Yu and former Mayor Chavez for facilitating the meetings virtually and is looking forward to meeting in-person starting in April.

E. MAYOR YU – shared that Temple City’s was rated #15 on the list of California’s 50 safest cities in 2022.

15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Mayor Yu opened public comments. With no callers or email request to speak, Mayor Yu extended public comment for 1 minute to allow the public to dial in. Hearing no request to speak, Mayor Yu closed public comment.

16. ADJOURNMENT

The City Council Regular Meeting was adjourned at 9:38 p.m.

Vincent Yu, Mayor

ATTEST:

Peggy Kuo, City Clerk