

PARKS & RECREATION COMMISSION
TEMPLE CITY, CALIFORNIA

REGULAR MEETING

JULY 15, 2020 – 7:30 P.M.

1. **CALL TO ORDER** - Chairman Vance called the meeting to order at 7:32 p.m.
2. **ROLL CALL** – Baroldi, Haddad, Tarin, Rosso, Vance
3. **PLEDGE OF ALLEGIANCE**
4. **REORGANIZATION OF COMMISSION**

The Commission will elect a Chair and Vice-Chair for Fiscal Year 2020 - 2021.

Commissioner Tarin nominated Commissioner Rosso for Chair. Seconded by Commissioner Haddad and carried by the following roll call vote:

AYES: Commissioner – Baroldi, Haddad, Tarin, Rosso, Vance
NOES: Commissioner – None
ABSENT: Commissioner – None
ABSTAIN: Commissioner – None

Commissioner Tarin nominated Commissioner Baroldi for Vice-Chair. Seconded by Commissioner Haddad and carried by the following roll call vote:

AYES: Commissioner – Baroldi, Haddad, Tarin, Vance, Rosso
NOES: Commissioner – None
ABSENT: Commissioner – None
ABSTAIN: Commissioner – None

5. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA** - None
6. **CONSENT CALENDAR**

Vice-Chair Baroldi moved to approve the Consent Calendar, seconded by Commissioner Vance and carried by the following roll call vote:

AYES: Commissioner – Haddad, Tarin, Vance, Baroldi, Rosso
NOES: Commissioner – None
ABSENT: Commissioner – None
ABSTAIN: Commissioner – None

A. **APPROVAL OF MINUTES**

Action: Approved.

B. MONTHLY ATTENDANCE/ACTIVITY REPORTS

Action: Approved.

7. UNFINISHED BUSINESS

A. COMMITTEE ON AGING UPDATE

Parks and Recreation Manager Lawson provided an update on the following items discussed at the Committee on Aging Meeting on June 24, 2020: re-appointment of four Committee Members; re-election of the Committee's Officers; update on the City's response to COVID-19 and how the pandemic affects senior programming; presentation on the 2020 Temple City Older American of the Year winner; and approval of the 2019 Temple City Senior Master Plan Progress Report. He concluded that the agenda item for the next Committee on Aging Meeting on July 28, 2020, is the review and possible revision of the Committee on Aging's 2020 goals.

B. PRIMROSE PARK UPDATE

Director of Parks and Recreation Matsumoto updated the Commission that the City is targeting to have Primrose Park ready for public enjoyment by fall of 2021. He continued that the City is taking an expedited and proactive approach to the design and construction of the park even though the State has extended the performance period of the grant to 2024. He stated that the project team is scheduled to meet with the City's Facilities, Public Works, and Infrastructure Committee on July 24, 2020, to review the park's Design Development Package, which will be presented to the City Council in August.

Commissioner Tarin asked Director of Parks and Recreation Matsumoto if the park's design plans have been modified since the last update provided.

Director of Parks and Recreation Matsumoto stated that no changes have been made to the park's concept plan and the Committee will be reviewing items such as play equipment, landscaping, and other materials.

8. NEW BUSINESS

A. 2019 PARKS & RECREATION DEPARTMENT ANNUAL REPORT

Director of Parks and Recreation Matsumoto provided a verbal introduction of the 2019 Parks & Recreation Department Annual Report, highlighting previous Director of Parks and Recreation Director Burroughs' retirement;

and our marketing efforts. He then called upon Parks and Recreation Manager Lawson to provide an update on work provided for the staff he leads.

Parks and Recreation Manager Lawson provided an overview of the services provided by the Parks Maintenance, Urban Forestry, and Park Patrol teams throughout 2019.

Parks and Recreation Coordinator Luna provided an overview of the STARS and Teen Zone afterschool programs, day camps, youth sports, the City's Volunteer Program, and special events.

Parks and Recreation Coordinator Rodriguez provided an overview of contract classes, adult excursions, senior programming, facility rentals, private tennis lessons, use of the fields at Live Oak Park, and events that he spearheaded.

Parks and Recreation Secretary Venters provided an overview of the City's Dial-A-Ride Program, Youth Scholarship Program, and the Camellia Trust fund.

Director of Parks and Recreation Matsumoto thanked staff for their work provided during 2019. He stated that looking into the future the Parks and Recreation Department will emphasize virtual programming and the development of Primrose Park.

Commissioner Haddad asked Director of Parks and Recreation Matsumoto for marketing strategies regarding the Camellia Trust Fund.

Director of Parks and Recreation Matsumoto stated that marketing strategies include online advertising through the City's newsletter and on the City's website.

Commissioner Vance asked how participants can use the Camellia Trust Fund.

Director of Parks and Recreation Matsumoto stated that the Camellia Trust Fund is used for youth programming and activities that take place outside of Temple City.

B. 2019 TEMPLE CITY SENIOR MASTER PLAN PROGRESS REPORT

Parks and Recreation Manager Lawson provided a verbal overview of the staff report and provided a PowerPoint presentation. He explained that the City created a Senior Master Plan Advisory Committee to outline the Senior

Master Plan. He stated that upon completion and approval of the Senior Master Plan the Committee on Aging was created to implement the action steps and goals. He continued to explain that the 24 action steps laid out in the Senior Master Plan are a variety of goals that can be completed in an immediate, short-term, or long-term time period. He described the duties of the Committee on Aging, the sub-committees within the Committee, and process taken to achieve the action steps completed. He then asked for Committee on Aging members in attendance to say a few words.

Committee Vice-Chair Wintercorn stated that funding is available for senior projects and the Committee on Aging will explore implementing future goals throughout the year.

Committee Member Jambazian expressed his enjoyment of participating in the Committee on Aging.

Committee Chair Liou stated that the intention of the Committee is to execute as much as possible in the Senior Master Plan. She is looking forward to working closely with the Committee and staff to explore ways to help the senior community.

C. **YOUTH SPORTS ORGANIZATION UPDATE**

Parks and Recreation Manager Lawson provided a verbal overview of the staff report and updated the Commission that he attended a webinar hosted by Los Angeles County Department of Parks & Recreation on June 3, 2020, which discussed possible reopening guidelines for youth sports. He stated that allowable use of the sports fields falls within Phase 3 of the County's reopening guidelines. He concluded that no formal guidelines have been released at this time.

9. COMMUNICATIONS – None

10. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Jerry Jambazian, business owner, asked when construction is scheduled to take place to develop Primrose Park and if the COVID-19 pandemic has affected the completion timeline.

Director of Parks and Recreation Matsumoto stated that the COVID-19 pandemic has not affected the cost or the timeline for the projected groundbreaking and completion date at this time.

11. UPDATE FROM PARKS & RECREATION DIRECTOR

A. **PARKS & RECREATION DIRECTOR'S REPORT**

Director of Parks and Recreation Matsumoto updated the Commission on the following items: the City Council adopted a balanced budget for Fiscal Year 2020-2021 on June 29, 2020; July has been proclaimed as Parks and Recreation month per the City Council; three administrative citations were issued at Live Oak Park for use of illegal fireworks; staff scheduling; and the reopening status of City facilities.

12. COMMISSION ITEMS SEPARATE FROM THE REGULAR AGENDA

- A. COMMISSIONER HADDAD - Thanked Commissioner Vance for her service as Chair and staff for their presentations.
- B. COMMISSINER TARIN – Thanked Commissioner Vance for her service as Chair.
- C. COMMISSIONER VANCE – Asked Director of Parks and Recreation Matsumoto how the Commission can participate in the upcoming Camp-A-Palooza event and thanked staff for their presentations.

Director of Parks and Recreation Matsumoto stated that a Camp-A-Palooza kit could be provided to the Commissioners should they wish to participate in the event.

- D. VICE-CHAIRMAN BAROLDI – Thanked staff for their hard work over the year of 2019.
- E. CHAIRMAN ROSSO – Thanked Commissioner Vance for her leadership in 2019 and commended staff for their hard work.

13. ADJOURNMENT

The Parks & Recreation Commission Meeting was adjourned at 9:23 p.m. to the Parks and Recreation Commission Regular Meeting Wednesday, August 19, 2020 at 7:30 p.m. in the Council Chambers at 5938 Kauffman Avenue.

Joanne Rosso, Chairman

ATTEST:

Jennifer Venters, Secretary