



FY 2016-2017

CITY BUDGET

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

VINCENT YU
Mayor

CYNTHIA STERNQUIST
Mayor Pro Tem

TOM CHAVEZ
Councilmember

NANETTE FISH
Councilmember

WILLIAM MAN
Councilmember

BRYAN COOK
City Manager

TRACEY L. HAUSE
Administrative Services Director
City Treasurer

LEE MA
Accountant

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**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017
TABLE OF CONTENTS**

CITY OF TEMPLE CITY

BUDGET SUMMARY

BUDGET GUIDE	1
CITY OFFICIALS	3
COMMISSIONS	4
ORGANIZATION STRUCTURE	5
ORGANIZATION CHART	6
FULL TIME POSITION SCHEDULE BY PROGRAM	7
FULL TIME POSITION SCHEDULE BY POSITION	10
PART TIME POSITION SCHEDULE BY PROGRAM	14
FULL TIME PERSONNEL COSTS	15
PART TIME PERSONNEL COSTS	16

FUND SECTION

FUND TYPES AND DESCRIPTIONS	17
FUNDING SOURCE ABBREVIATIONS	18
STATEMENT OF ESTIMATED FUND BALANCES FY 2015-16	19
STATEMENT OF ESTIMATED FUND BALANCES FY 2016-17	20
GENERAL FUND BALANCES RESERVED AND UNRESERVED AT 6-30-17	21
INTERFUND TRANSFERS FY 2016-17	23

REVENUE SECTION

ESTIMATED REVENUE FUNDS - BY SOURCE	27
REVENUE FUNDS - USES AND SOURCES	32

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017
TABLE OF CONTENTS**

EXPENDITURE SECTION

APPROPRIATIONS LIMIT (GANN INITIATIVE)	35
EXPENDITURE APPROPRIATIONS BY FUNDING SOURCE	36
EXPENDITURE APPROPRIATIONS BY PROGRAM	39

DEPARTMENTAL PROGRAMS

MANAGEMENT SERVICES DEPARTMENT

	41
City Council	43
City Manager	47
City Attorney	51
Elections	55
City Clerk	59

ADMINISTRATIVE SERVICES DEPARTMENT

	65
Support Services	67
Insurance/Benefits	71
Accounting	75
Purchasing	81

PARKS & RECREATION DEPARTMENT

	85
Recreation/Human Services	87
Public Transportation	93
Parks - Maintenance/Facilities	97
Trees and Parkways	103

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017
TABLE OF CONTENTS**

COMMUNITY DEVELOPMENT DEPARTMENT

PLANNING DIVISION	109
Planning	111
Building	117
Housing	121
PUBLIC SAFETY DIVISION	125
Law Enforcement	127
Traffic Engineering	133
Animal Control	137
Emergency Services	141
Community Preservation	145
Parking Administration	149
PUBLIC WORKS DIVISION	153
Administration and Engineering	155
Street Cleaning	159
Traffic Signal Maintenance	163
Traffic Signs & Striping Maintenance	167
Street Maintenance	171
Sidewalk Maintenance	175
Solid Waste Management	179
Street Lighting	183
PUBLIC MAINTENANCE DIVISION	187
General Government Buildings	189
Parking Facilities	193
Graffiti Abatement	197

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017
TABLE OF CONTENTS**

VEHICLES AND EQUIPMENT

INTRODUCTION	201
CAPITALIZED FIXED ASSETS	203
CAPITALIZED FIXED ASSET LISTINGS	205

CAPITAL IMPROVEMENT PROGRAM

INTRODUCTION	207
FUNDING SOURCE DESCRIPTION	208
FUNDING SOURCE SUMMARY	209
PROJECT COST SUMMARY	210
PROJECT DETAIL	211
PROJECT RECAP	217

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016 - 2017

BUDGET MESSAGE

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June 23, 2016

Honorable Mayor and City Council:

We present to the City Council the Adopted Fiscal Year (FY) 2016-17 City Budget, which serves as the guiding document for the delivery of services for Temple City.

WHERE WE HAVE BEEN:

In comparison to other Southern California municipalities, Temple City weathered the economic downturn fairly well, having experienced one of L.A. County's highest growth rates in property values. However, because local sales tax revenues have flat-lined in the last several years, the City has taken steps to ensure that available resources are spent wisely.

To fund its programs and activities, the City uses multiple resources—among which include state and federal transportation revenues and various grant monies. But the chief operating fund out of which the City pays for general services and activities is the General Fund, comprised primarily of local tax revenues, license and permit fees, charges for services, and interest on investments. And in any given year when the City experiences revenue surpluses and unspent allocations, they are set aside as savings in the General Fund Reserves (GFR). Over the last several decades, thanks to a history of fiscal prudence, the City was able to accumulate a significant GFR. Even with the use of reserves this year, the City has an extraordinarily healthy level of reserves at 120% of operating expenditures. While there is not a required level of reserves, having a reserve level at 100% or above is considered to be very healthy for most government agencies.

MOVING FORWARD FY 2016-17:

The FY 2016-17 City Budget, serves as the guiding document for the delivery of services for Temple City. Because of prudent prior decisions by the City Council, conservative and thoughtful revenue projections, the City is in a strong financial position. In preparing the Budget staff took careful consideration making adjustments and modest increases where necessary to provide the services required, and where possible managing the

increases in expenditures so that the immediate and long term ability to meet the City's obligations is not compromised.

This budget is not entirely, but somewhat dependent, on the growing residential real estate market and residential development fees. While revenues have remained consistent for the last couple of years, if the residential real estate market and associated activities decline, further adjustments may be necessary at mid-year. The City still faces the issue of long term deficits in infrastructure, building and equipment costs. However, last year the City took a step towards dealing with one of those deficits by leasing City vehicles, which is now part of the City's operation budget. The City resurfaced many residential streets last year and proposes to do more this fiscal year but that only represents a down payment on the longer term costs of maintaining our roadway infrastructure.

The City is making substantial reinvestments in the community from resurfacing streets, creating new recreation opportunities, new amenities to our parks and partnering with the County of Los Angeles for a library expansion. Staff will be looking at continuously improving the communications platforms utilized by City and focusing on neighborhoods.

The question is always raised during budget time: "Is your budget balanced?" The answer to this question is not as straightforward as it first appears. For this proposed budget, basic General Fund operational revenues slightly (by \$78,285 or less than 1%) exceed operational expenditures. But, if you count replacement costs and other long-term liabilities (funding for the depreciation of City assets, i.e., roads, buildings, and other infrastructure, etc.), the City is in a long-term financial deficit. Temple City is not an anomaly in having long-term financial challenges, but luckily being a contract city we have the flexibility to constructively address issues both in the short term and the long-term.

In order to balance a budget, there are six key areas in which to draw from: 1) Labor and Operational Costs, 2) Use of One-Time Funds (Deficit Spending), 3) Internal Efficiencies, 4) Service Reductions, 5) Revenue Increases, 6) Improvement in the Local Economy/Economic Development. These areas are challenging to tackle, because some of these factors are controllable, and some are not, for example, the City does not control CalPERS rates, revenue increases are limited, and the use of one-time-funds should not be used for on-going expenses. Economic Development is a longer term endeavor whereas increases in revenue develop over years and not in a single budget cycle. The City has actively and productively dealt with the Labor and Operations costs with a prudent two-year labor agreement with the City's bargaining unit, and looked at all controllable operating expenditures to find efficiencies while not compromising services.

The following summary highlights major elements of the proposed FY 2016-17 City Budget and the manner in which Staff proposes to address City's services. These items summarize several major changes and key initiatives included in the document:

GENERAL FUND:

Appropriations are 2.3% more than the prior fiscal year; primary components of increases include:

- Increase in salary and benefits of \$128,500 as a result of the implementation of the Temple City Employees Association's (TCEA) Memorandum of Understanding (MOU), similar changes with the salary and benefit changes for unrepresented employees and reorganization of some full time and part-time positions;
- Increase in the law enforcement budget of \$230,000, representing overhead increases the Los Angeles Sherriff's Department passes on to cities in Los Angeles County who contract for law enforcement services and additional resources necessary for the County's Liability Trust Fund; and
- Bi-annual elections expense of \$85,875.

Projects funded from General Fund Reserves include:

- Community Development – General Plan (\$1,025,990 – Economic Development);
- Management Services - Las Tunas Drive Study (\$200,000 – Economic Development);
- Management Services - 5800 Temple City Boulevard Parking Lot (\$550,000 – Economic Development);
- Community Development – Green Streets NPDES (Stormwater Mitigation) – (\$100,000 – One-Time Expenditures).
- Library Remodel – (Council action to designate \$1.95 million was taken earlier this year, and will be appropriated with agreement with County of Los Angeles)

OTHER FUNDS:

Gas Tax - The significant downturn in Gas Tax subventions (which began in FY 2015-16 with a reduction of approximately 20%) remains largely due to falling gasoline prices and reduced consumption as well as "true ups" under the fuel tax swap system. Consequently as revenues fall, the entire decline impacts the subsequent allocations to cities, counties and the state highway program. This magnifies the ups and downs of revenue upon those allocations and has resulted in those allocations receiving substantially less revenue than they would have received had the 2010 swap not been enacted.

While Gas Tax revenue remains unsteady, the City has been able to build reserves from other Transportation funding sources. This budget includes \$1,500,000 be funded with Measure R current year revenues and existing reserves to address repaving and street rehabilitation efforts as identified in the Pavement Management Program. In addition, as a result of State and Federal grants, the upgrade of traffic signals and other safety

improvements on Temple City Boulevard are proposed at \$2,076,650. Other community oriented capital projects include a walking and jogging path at Live Oak Park and a Veteran's Monument at Temple City Park are also included in the proposed Capital Projects budget.

STRATEGIC PLAN:

The City's Strategic Plan developed in January 2015 identified key program and policy areas for the City to focus its efforts on over the following five years.

The Overarching Goals of the Strategic Plan were identified as follows:

- Good Governance (GG)
- Public Health and Safety (PHS)
- Quality of Life (QL)
- Sustainable Infrastructure (SI)
- Economic Development (ED)
- Citizen Education and Communication (CEC)

Currently, all staff reports and requests for City Council consideration identify and tie back to these strategic goals. Identified at the time were 16 areas developed in part from other Master Plans and program documents, which would assist the City in guiding the allocation of resources. The following are some the initiatives and on-going efforts that the proposed FY 2016-17 will address within the identified program areas. It should be noted that the Strategic Plan is a guide, and does not fully account for all of the day to day operations of the City, but rather focuses on outstanding initiatives and issues that may be both timely and long-term in nature.

Top Priority Programs as presented in Strategic Plan

Communications (GG; CEC):

- Continued to produce Connect but evaluate the context of other communication platforms;
- Maintain active presence on Social media with Facebook, Twitter, Instagram and Nextdoor;
- Maintain and improve cable channel postings;
- Maintain ad placements on Rosemead Blvd digital sign; and
- Refining improvements to City website.

Economic Development (GG; QL; ED; CEC):

- Continue to engage San Gabriel Valley Economic Partnership at local level with Business Visitations and services;
- Continue discussion of Las Tunas revitalization (without street scape and lane configuration), including, needs assessment for infrastructure, evaluation of BID, and Downtown Parking update;
- Complete Parking lot at 5800 Temple City Blvd; and

- Continue to work with businesses to assist in facilitating development, including assistance from City Staff through development process.

Water Conservation/Storm water (SI):

- Continue with extensive monitoring efforts with Storm water Permit compliance;
- Designate \$100,000 in reserves to fund storm water capture components to applicable and to appropriate projects (street improvements, parking lots, other public projects);
- Continue to seek partnerships in conservation efforts, including landscaping of front of City Hall with Upper San Gabriel Valley Water District;
- Continue water reduction efforts at all City facilities and properties, with a target of additional savings; and
- Evaluate catch basin insert installations, based upon updated monitoring data and analysis.

General Plan (GG; QL; ED; CEC):

- Continue with current timeframe and budget for General Plan and Zoning Code Update (Currently on-track and within budget).

Parks and Open Space (QL; PHS):

- Temple City Park and Live Oak Park Master Plans are completed and we will begin phased implementation when feasible. Including, Veteran's Memorial in November 2016 and Walking Trail in Late Summer/Early Fall 2016;
- Complete re-roofing of City Corporate Yard;
- Continue and evaluate use of private school and church facilities for Parks programming;
- Expand programming in new interest areas, including adult sports and dance programming;
- Complete Joint Use agreement with School District for use of facilities; and
- Finalize agreement and work collaboratively with the County concerning Library expansion and renovations.

Pavement Management Plan (SI):

- Program and use of \$1.5 million in Measure R funding for street repaving, and prioritize based upon updated Pavement Management Assessment;
- Resurface Temple City Blvd, to address pavement issues on a major arterial through the City; and
- Continue annual inspection of pavement.

Emergency Preparedness (GG; PHS; QL):

- Continue CERT training for interested community members;
- Continue to provide project specific EOC training for new staff members, retrain current staff in basic EOC every two years;
- Continue maintenance schedules of EOC equipment and systems; and
- Conduct a table top EOC exercise.

CDBG Program (GG; QL; ED):

- Continue efforts to ensure that drawdown requirements are met;
- Continue the policy of using CDBG reserves to expand the use of current programs and services; and
- Evaluate and reevaluate current programs and services and how they address the needs of the community.

Energy Action Plan (SI):

- Continue effort with San Gabriel Valley Coalition of Governments in participating in Energy wise programs; and
- Install and purchase LED and other efficiency measures within City property and City equipment.

Second Priority Programs as presented in the Strategic Plan

Law Enforcement Strategy (GG; PHS; QL; CEC):

- Continue with successful Area Watch program with Area Captains, and Area Neighborhood Watch meetings, continue to adjust program as needed to address current needs and concerns;
- Continue translation of crime statistics and distribute through multiple outlets;
- Continue pro-active policing efforts including targeted patrols (burglaries) and use of Motor deputy (Traffic enforcement); and
- Continue team approach to Law Enforcement, City staff attendance at monthly Law Enforcement meetings, Neighborhood Watch, and regular City Executive team meeting with Captain, and Assigned Sergeant.

Public Art Program (QL):

- Develop a Public Arts Master Plan.

Street Lights Master Plan (SI):

- Evaluate the use of funding and financial capacity of the assessment district and Ad Valorm assessment to leverage and use both funding sources fully; and
- Once funding and financial capacity analysis is complete, develop a needs assessment for current Street Light system and other infrastructure needs.

Traffic Calming Master Plan (SI):

- Continue to identify opportunities to install feasible and appropriate traffic calming measures in conjunction with street resurfacing and other street projects; and
- Continue to identify and implement other traffic calming needs, for example, last year's successful implementation of traffic calming measures along Longden Elementary School.

Civic Center and Library Upgrade (QL, SI):

- Complete agreement with County for joint funding of Temple City Library expansion and renovation;
- Complete 2nd phase (program needs) of City Hall Needs Assessment. 1st phase (physical assessment of City Hall) completed in April 2016; and
- Third Priority Programs as presented in the Strategic Plan.

Sewer Master Plan (SI):

- Staff still evaluating the needs and issues with Sewer Master Plan.

The City Council is presented with a budget that both addresses the needs for the community and does so in a prudent fiscal manner. Over the next several years it will be important that the City continue to cautiously watch economic trends and their impact to local revenues. The City's focus on prudently managing resources while at the same time compensating employees and managing service agreements in a reasonable manner will be a key element as to the City's financial sustainability.

The FY 2016-17 City Budget was prepared through combined hard work by members of City staff. We would also like to thank the City Council and the Budget Ad Hoc Committee for their continued support and interest in planning and conducting the financial operations of the City in a responsible and progressive manner.

Sincerely,



Bryan Cook
City Manager



Tracey L. Hause
Administrative Services Director

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CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016 - 2017

BUDGET SUMMARY

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**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

BUDGET GUIDE

The budget document serves two distinct purposes. One purpose is to present the City Council and public with a clear picture of the services that the City provides. The other purpose is to provide City Management and Staff with a financial and operating plan that conforms with generally accepted accounting principles for the City of Temple City, the Successor Agencies to the former Temple City Redevelopment Agency and Housing Authority, and the Community Development & Housing Authority.

The BUDGET MESSAGE summarizes the major changes in the budget.

The BUDGET GUIDE describes the various sections of the budget.

The BUDGET SUMMARY provides an overview of the City's organization and staffing for each program.

The FUND SECTION provides a summary of the various fund balances.

The REVENUE SECTION provides a summary of the resources available.

The EXPENDITURE SECTION provides a summary of the programs proposed for the City. Program goals, on-going operations and line item details provide further information for each program.

The VEHICLES AND EQUIPMENT SECTION lists the vehicles and equipment to be replaced for FY 2016-17.

The CAPITAL IMPROVEMENT PROGRAM lists the capital improvement plan for FY 2016-17.

To find any of this information, please refer to the TABLE OF CONTENTS.

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**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

CITY OFFICIALS

CITY COUNCIL

VINCENT YU
Mayor

CYNTHIA STERNQUIST
Mayor Pro Tem

TOM CHAVEZ
Councilmember

NANETTE FISH
Councilmember

WILLIAM MAN
Councilmember

MANAGEMENT TEAM

BRYAN COOK
City Manager

TRACEY L. HAUSE
Administrative Services Director / City Treasurer

CATHY BURROUGHS
Director of Parks & Recreation

PEGGY KUO
City Clerk

BRIAN S. HAWORTH
Economic Development Manager / Assistant To The City Manager

MICHAEL D. FORBES
Community Development Director

SCOTT REIMERS
Planning Manager

BRYAN ARIIZUMI
Public Safety Supervisor

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017

COMMISSIONS

PLANNING COMMISSION

Tom O'Leary	Chairman
Serge Haddad	Vice-Chairman
John Cordes	Commissioner
Albert Leung	Commissioner
Helen Marston	Commissioner

PARKS AND RECREATION COMMISSION

Joanne Rosso	Chairman
Donna Georgino	Vice-Chairman
Lance Baroldi	Commissioner
Kristel Haddad	Commissioner
Steve Wen	Commissioner

TRANSPORTATION & PUBLIC SAFETY COMMISSION

Jim Clift	Chairman
Ousama Nimri	Vice-Chairman
Douglas Blatt	Commissioner
Danny Redmond	Commissioner
Nick Stratis	Commissioner

PUBLIC ARTS COMMISSION

Hillary Larsen	Chairman
Katherine Keelin	Vice-Chairman
Lisa Kidd	Commissioner
Angie Kim	Commissioner
Maryann Rachford	Commissioner

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

ORGANIZATION STRUCTURE

MANAGEMENT SERVICES DEPARTMENT

City Council
City Manager
City Attorney
Elections
City Clerk

ADMINISTRATIVE SERVICES DEPARTMENT

Support Services
Insurance/Benefits
Accounting
Purchasing

PARKS & RECREATION DEPARTMENT

Recreation/Human Services
Public Transportation
Parks - Maintenance/Facilities
Trees & Parkways

COMMUNITY DEVELOPMENT DEPARTMENT

Planning Division

Planning
Building
Housing

Public Safety Division

Law Enforcement
Traffic Engineering
Animal Control
Emergency Services
Community Preservation
Parking Administration

Public Works Division

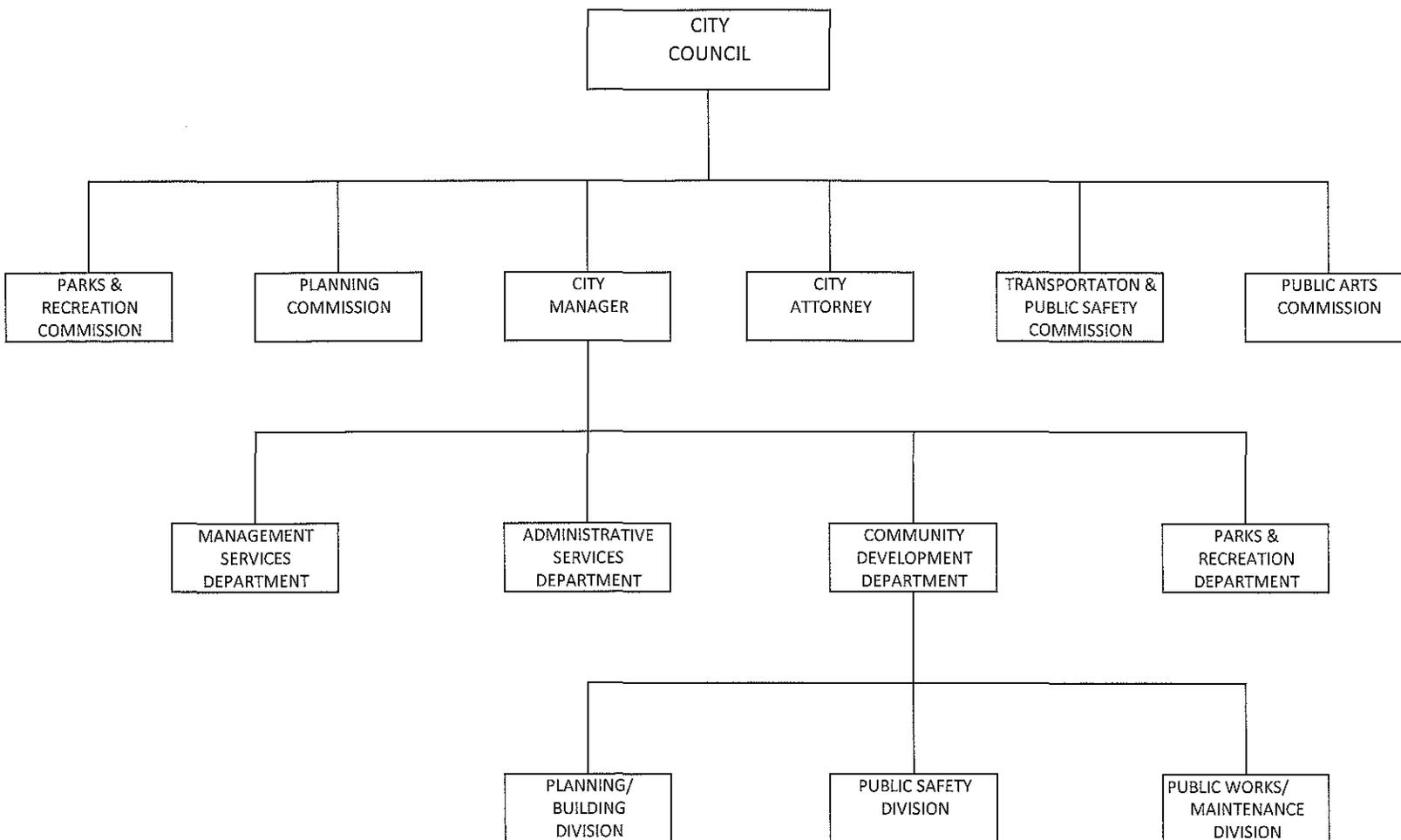
Administration & Engineering
Street Cleaning
Traffic Signal Maintenance
Traffic Signs & Striping Maintenance
Street Maintenance
Sidewalk Maintenance
Solid Waste Management
Street Lighting

Maintenance Division

General Government Buildings
Parking Facilities
Graffiti Abatement

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017

ORGANIZATION CHART



**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

FULL TIME
POSITION SCHEDULE
BY PROGRAM

PROG NO.	PROGRAM STAFFING	FY 2014-15 POSITION	FY 2015-16 POSITION	FY 2016-17 POSITION
<u>MANAGEMENT SERVICES DEPARTMENT</u>				
42	CITY MANAGER			
	City Manager	1.00	1.00	1.00
	Economic Development Manager/Assistant to the City Manager	1.00	1.00	1.00
	Executive Assistant to the City Manager	1.00	1.00	1.00
	Management Analyst	1.00	1.00	1.00
		<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
45	CITY CLERK			
	City Clerk	1.00	1.00	1.00
	Deputy City Clerk	1.00	1.00	1.00
		<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<u>ADMINISTRATIVE SERVICES DEPARTMENT</u>				
46	SUPPORT SERVICES			
	Director of Administrative Services	0.25	0.25	0.25
	Personnel Analyst	0.50	0.50	0.50
		<u>0.75</u>	<u>0.75</u>	<u>0.75</u>
47	INSURANCE/BENEFITS			
	Director of Administrative Services	0.25	0.25	0.25
	Personnel Analyst	0.50	0.50	0.50
		<u>0.75</u>	<u>0.75</u>	<u>0.75</u>
48	ACCOUNTING			
	Director of Administrative Services	0.45	0.45	0.45
	Accountant	1.00	1.00	2.00
	Accounting Technician	1.00	1.00	1.00
		<u>2.45</u>	<u>2.45</u>	<u>3.45</u>
<u>PARKS & RECREATION DEPARTMENT</u>				
57	RECREATION/HUMAN SERVICES			
	Director of Parks & Recreation	0.40	0.40	0.40
	Parks & Recreation Manager	-	-	0.60
	Parks & Recreation Supervisor	0.60	0.60	-
	Administrative Coordinator	0.30	0.30	0.30
	Parks & Recreation Coordinator	2.00	2.00	2.00
		<u>3.30</u>	<u>3.30</u>	<u>3.30</u>
58	PUBLIC TRANSPORTATION			
	Director of Parks & Recreation	0.20	0.10	0.10
	Director of Administrative Services	0.05	0.05	0.05
	Administrative Coordinator	0.35	0.35	0.35
		<u>0.60</u>	<u>0.50</u>	<u>0.50</u>
59	PARKS - MAINTENANCE/FACILITIES			
	Director of Parks & Recreation	0.25	0.25	0.25
	Parks & Recreation Manager	-	-	0.40
	Parks & Recreation Supervisor	0.40	0.40	-
	Administrative Coordinator	0.25	0.25	0.25
	Park Maintenance Lead Worker	1.00	1.00	1.00
	Park Maintenance Worker	3.00	3.00	3.00
		<u>4.90</u>	<u>4.90</u>	<u>4.90</u>
83	TREES & PARKWAYS			
	Director of Parks & Recreation	0.15	0.25	0.25
	Administrative Coordinator	0.10	0.10	0.10
	Tree Trimmer-Leadworker	1.00	1.00	1.00
	Tree Trimmer	2.00	2.00	2.00
		<u>3.25</u>	<u>3.35</u>	<u>3.35</u>

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

FULL TIME
POSITION SCHEDULE
BY PROGRAM

PROG NO.	PROGRAM STAFFING	FY 2014-15 POSITION	FY 2015-16 POSITION	FY 2016-17 POSITION
COMMUNITY DEVELOPMENT DEPARTMENT				
53	PLANNING			
	Community Development Director	0.25	0.25	0.25
	Planning Manager	0.50	0.50	0.50
	Associate Planner	2.00	2.00	2.00
	Secretary	0.40	0.40	0.40
	Office Assistant	0.20	-	-
	Office Assistant II	-	0.20	0.20
		<u>3.35</u>	<u>3.35</u>	<u>3.35</u>
54	BUILDING			
	Community Development Director	0.20	0.20	0.20
	Planning Manager	0.50	0.50	0.50
	Building Inspector	0.80	0.80	-
	Building and Code Inspector III	-	-	0.80
	Building/Housing Assistant	0.85	0.85	0.85
	Secretary	0.60	0.60	0.60
	Office Assistant	0.20	-	-
	Office Assistant II	-	0.20	0.20
		<u>3.15</u>	<u>3.15</u>	<u>3.15</u>
55	HOUSING			
	Community Development Director	0.05	0.05	0.05
	Building Inspector	0.20	0.20	-
	Building and Code Inspector III	-	-	0.20
	Building/Housing Assistant	0.15	0.15	0.15
		<u>0.40</u>	<u>0.40</u>	<u>0.40</u>
PUBLIC SAFETY DIVISION				
61	LAW ENFORCEMENT			
	Community Development Director	0.10	0.10	0.10
	Public Safety & Services Manager	0.20	-	-
	Public Safety Supervisor	0.20	0.20	0.20
	Management Analyst	0.20	0.20	0.20
		<u>0.70</u>	<u>0.50</u>	<u>0.50</u>
63	ANIMAL CONTROL			
	Public Safety & Services Manager	0.10	-	-
	Management Analyst	0.10	0.10	0.10
	Secretary	0.25	0.25	0.25
	Office Assistant	0.20	-	-
	Office Assistant II	-	0.20	0.20
		<u>0.65</u>	<u>0.55</u>	<u>0.55</u>
64	EMERGENCY SERVICES			
	Community Development Director	0.10	0.10	0.10
	Public Safety & Services Manager	0.10	-	-
	Public Safety Supervisor	0.40	0.40	0.40
	Management Analyst	0.10	0.10	0.10
		<u>0.70</u>	<u>0.60</u>	<u>0.60</u>
65	COMMUNITY PRESERVATION			
	Community Development Director	0.10	0.10	0.10
	Public Safety & Services Manager	0.10	-	-
	Senior Community Preservation Officer	1.00	1.00	-
	Building and Code Inspector II	-	-	1.00
	Community Preservation Officer	2.00	2.00	-
	Building and Code Inspector I	-	-	1.00
	Management Analyst	0.10	0.10	1.10
		<u>3.30</u>	<u>3.20</u>	<u>3.20</u>

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

FULL TIME
POSITION SCHEDULE
BY PROGRAM

PROG NO.	PROGRAM STAFFING	FY 2014-15 POSITION	FY 2015-16 POSITION	FY 2016-17 POSITION
COMMUNITY DEVELOPMENT DEPARTMENT				
67	PARKING ADMINISTRATION			
	Public Safety & Services Manager	0.20	-	-
	Public Safety Supervisor	0.20	0.20	0.20
	Parking Control Officer	1.00	1.00	1.00
	Management Analyst	0.20	0.20	0.20
	Secretary	0.40	0.40	0.40
	Office Assistant	0.20	-	-
	Office Assistant II	-	0.20	0.20
		2.20	2.00	2.00
PUBLIC WORKS DIVISION				
71	ADMINISTRATION & ENGINEERING			
	Community Development Director	0.20	0.20	0.20
	Public Safety & Services Manager	0.10	-	-
	Public Safety Supervisor	0.10	0.10	0.10
	Management Analyst	0.10	0.10	0.10
	Secretary	0.25	0.25	0.25
	Office Assistant	0.20	-	-
	Office Assistant II	-	0.20	0.20
		0.95	0.85	0.85
74	TRAFFIC SIGNS & STRIPING			
	Maintenance Lead Worker	0.30	0.30	0.30
	Maintenance Worker	0.40	0.40	0.40
		0.70	0.70	0.70
78	STREET LIGHTING			
	Public Safety & Services Manager	0.10	-	-
	Public Safety Supervisor	0.10	0.10	0.10
	Management Analyst	0.10	0.10	0.10
	Secretary	0.10	0.10	0.10
		0.40	0.30	0.30
MAINTENANCE DIVISION				
81	GENERAL GOVERNMENT BUILDINGS			
	Maintenance Lead Worker	0.40	0.40	0.40
	Maintenance Worker	0.30	0.30	0.30
		0.70	0.70	0.70
82	PARKING FACILITIES			
	Public Safety & Services Manager	0.10	-	-
	Management Analyst	0.10	0.10	0.10
	Maintenance Lead Worker	0.30	0.30	0.30
	Maintenance Worker	0.30	0.30	1.30
		0.80	0.70	1.70
TOTAL FULL TIME POSITIONS		40.00	39.00	41.00

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

FULL TIME
POSITION SCHEDULE
BY POSITION

ACCT NO.	POSITION PROGRAM	FY 2014-15 ALLOCATION	FY 2015-16 ALLOCATION	FY 2016-17 ALLOCATION
MANAGEMENT SERVICES DEPARTMENT				
4106	CITY MANAGER 42 City Manager	1.00	1.00	1.00
4109	ECONOMIC DEVELOPMENT MANAGER/ ASSISTANT TO THE CITY MANAGER 42 City Manager	1.00	1.00	1.00
4107	EXECUTIVE ASSISTANT TO THE CITY MANAGER 42 City Manager	1.00	1.00	1.00
4172	MANAGEMENT ANALYST 42 City Manager	1.00	1.00	1.00
4108	CITY CLERK 45 City Clerk	1.00	1.00	1.00
4111	DEPUTY CITY CLERK 45 City Clerk	1.00	1.00	1.00
ADMINISTRATIVE SERVICES DEPARTMENT				
4112	ADMINISTRATIVE SERVICES DIRECTOR			
	46 Support Services	0.25	0.25	0.25
	47 Insurance/Benefits	0.25	0.25	0.25
	48 Accounting	0.45	0.45	0.45
	58 Public Transportation	0.05	0.05	0.05
		<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
4110	PERSONNEL ANALYST			
	46 Support Services	0.50	0.50	0.50
	47 Insurance/Benefits	0.50	0.50	0.50
		<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
4114	ACCOUNTANT			
	48 Accounting	1.00	1.00	1.00
41XX	ACCOUNTANT			
	48 Accounting	-	-	1.00
4115	ACCOUNTING TECHNICIAN			
	48 Accounting	1.00	1.00	1.00
PARKS & RECREATION DEPARTMENT				
4122	DIRECTOR OF PARKS & RECREATION			
	57 Recreation/Human Services	0.40	0.40	0.40
	58 Public Transportation	0.20	0.10	0.10
	59 Parks - Maintenance/Facilities	0.25	0.25	0.25
	83 Trees & Parkways	0.15	0.25	0.25
		<u>1.00</u>	<u>1.00</u>	<u>1.00</u>

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

FULL TIME
POSITION SCHEDULE
BY POSITION

ACCT NO.	POSITION PROGRAM	FY 2014-15 ALLOCATION	FY 2015-16 ALLOCATION	FY 2016-17 ALLOCATION
PARKS & RECREATION DEPARTMENT				
4123	PARKS & RECREATION SUPERVISOR (FY 2014-16) PARKS & RECREATION MANAGER (FY 2016-17)			
	57 Recreation/Human Services	0.60	0.60	0.60
	59 Parks - Maintenance/Facilities	0.40	0.40	0.40
		1.00	1.00	1.00
4124	ADMINISTRATIVE COORDINATOR			
	57 Recreation/Human Services	0.30	0.30	0.30
	58 Public Transportation	0.35	0.35	0.35
	59 Parks - Maintenance/Facilities	0.25	0.25	0.25
	83 Trees & Parkways	0.10	0.10	0.10
		1.00	1.00	1.00
4127	PARKS & RECREATION COORDINATOR			
	57 Recreation/Human Services	1.00	1.00	1.00
4147	PARKS & RECREATION COORDINATOR			
	57 Recreation/Human Services	1.00	1.00	1.00
4140	PARK MAINTENANCE LEAD WORKER			
	59 Parks - Maintenance/Facilities	1.00	1.00	1.00
4136	PARK MAINTENANCE WORKER			
	59 Parks - Maintenance/Facilities	1.00	1.00	1.00
4137	PARK MAINTENANCE WORKER			
	59 Parks - Maintenance/Facilities	1.00	1.00	1.00
4138	PARK MAINTENANCE WORKER			
	59 Parks - Maintenance/Facilities	1.00	1.00	1.00
4143	TREE TRIMMER LEAD WORKER			
	83 Trees & Parkways	1.00	1.00	1.00
4141	TREE TRIMMER			
	83 Trees & Parkways	1.00	1.00	1.00
4142	TREE TRIMMER			
	83 Trees & Parkways	1.00	1.00	1.00
COMMUNITY DEVELOPMENT DEPARTMENT				
4117	COMMUNITY DEVELOPMENT DIRECTOR			
	53 Planning	0.25	0.25	0.25
	54 Building	0.20	0.20	0.20
	55 Housing	0.05	0.05	0.05
	61 Law Enforcement	0.10	0.10	0.10
	64 Emergency Services	0.10	0.10	0.10
	65 Community Preservation	0.10	0.10	0.10
	71 Administration & Engineering	0.20	0.20	0.20
		1.00	1.00	1.00

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

FULL TIME
POSITION SCHEDULE
BY POSITION

ACCT NO.	POSITION PROGRAM	FY 2014-15 ALLOCATION	FY 2015-16 ALLOCATION	FY 2016-17 ALLOCATION
COMMUNITY DEVELOPMENT DEPARTMENT				
4118	PLANNING MANAGER			
	53 Planning	0.50	0.50	0.50
	54 Building	0.50	0.50	0.50
		<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
4148	ASSOCIATE PLANNER			
	53 Planning	1.00	1.00	1.00
4149	ASSOCIATE PLANNER			
	53 Planning	1.00	1.00	1.00
4119	SECRETARY			
	53 Planning	0.40	0.40	0.40
	54 Building	0.60	0.60	0.60
		<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
4131	BUILDING INSPECTOR (FY 2014-16) BUILDING AND CODE INSPECTOR III (FY2016-17)			
	54 Building	0.80	0.80	0.80
	55 Housing	0.20	0.20	0.20
		<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
4120	BUILDING/HOUSING ASSISTANT			
	54 Building	0.85	0.85	0.85
	55 Housing	0.15	0.15	0.15
		<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
4132	PUBLIC SAFETY SUPERVISOR			
	61 Law Enforcement	0.20	0.20	0.20
	64 Emergency Services	0.40	0.40	0.40
	67 Parking Administration	0.20	0.20	0.20
	71 Administration & Engineering	0.10	0.10	0.10
	78 Street Lighting	0.10	0.10	0.10
		<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
4134	PARKING CONTROL OFFICER			
	67 Parking Administration	1.00	1.00	1.00
4130	SECRETARY			
	63 Animal Control	0.25	0.25	0.25
	67 Parking Administration	0.40	0.40	0.40
	71 Administration & Engineering	0.25	0.25	0.25
	78 Street Lighting	0.10	0.10	0.10
		<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
4135	PUBLIC SAFETY & SERVICES MANAGER			
	61 Law Enforcement	0.20		
	63 Animal Control	0.10		
	64 Emergency Services	0.10		
	65 Community Preservation	0.10		
	67 Parking Administration	0.20		
	71 Administration & Engineering	0.10		
	78 Street Lighting	0.10		
	82 Parking Facilities	0.10		
		<u>1.00</u>		

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

FULL TIME
POSITION SCHEDULE
BY POSITION

ACCT NO.	POSITION PROGRAM	FY 2014-15 ALLOCATION	FY 2015-16 ALLOCATION	FY 2016-17 ALLOCATION
COMMUNITY DEVELOPMENT DEPARTMENT				
4171	SENIOR COMMUNITY PRESERVATION OFFICER (FY 2014-16) BUILDING AND CODE INSPECTOR II (FY 2016-17) 65 Community Preservation	1.00	1.00	1.00
4133	COMMUNITY PRESERVATION OFFICER (FY 2014-16) BUILDING AND CODE INSPECTOR I (FY 2016-17) 65 Community Preservation	1.00	1.00	1.00
4145	COMMUNITY PRESERVATION OFFICER (FY 2014-16) MANAGEMENT ANALYST (FY 2016-17) 65 Community Preservation	1.00	1.00	1.00
4116	OFFICE ASSISTANT I (FY 2014-15) OFFICE ASSISTANT II (FY 2015-17)			
	53 Planning	0.20	0.20	0.20
	54 Building	0.20	0.20	0.20
	63 Animal Control	0.20	0.20	0.20
	67 Parking Administration	0.20	0.20	0.20
	71 Administration and Engineering	0.20	0.20	0.20
		<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
4139	MAINTENANCE LEAD WORKER			
	74 Traffic Signs & Striping Maintenance	0.30	0.30	0.30
	81 General Government Buildings	0.40	0.40	0.40
	82 Parking Facilities	0.30	0.30	0.30
		<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
4146	MAINTENANCE WORKER			
	74 Traffic Signs & Striping Maintenance	0.40	0.40	0.40
	81 General Government Buildings	0.30	0.30	0.30
	82 Parking Facilities	0.30	0.30	0.30
		<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
4174	MANAGEMENT ANALYST			
	61 Law Enforcement	0.20	0.20	0.20
	63 Animal Control	0.10	0.10	0.10
	64 Emergency Services	0.10	0.10	0.10
	65 Community Preservation	0.10	0.10	0.10
	67 Parking Administration	0.20	0.20	0.20
	71 Administration & Engineering	0.10	0.10	0.10
	78 Street Lighting	0.10	0.10	0.10
	82 Parking Facilities	0.10	0.10	0.10
		<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
41XX	MAINTENANCE WORKER			
	82 Parking Facilities	-	-	1.00
TOTAL FULL TIME POSITIONS		<u>40.00</u>	<u>39.00</u>	<u>41.00</u>

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

PART TIME
POSITION SCHEDULE
BY PROGRAM

PROGRAM STAFFING	FY 2014-15 POSITION	FY 2015-16 POSITION	FY 2016-17 POSITION
<u>MANAGEMENT SERVICES DEPARTMENT</u>			
CITY MANAGER			
Management Analyst	1.00	-	-
Office Assistant I	0.30	0.30	0.30
Management Intern	-	-	1.00
	1.30	0.30	1.30
CITY CLERK			
Office Assistant I	0.25	0.25	0.25
<u>ADMINISTRATIVE SERVICES DEPARTMENT</u>			
ACCOUNTING			
Accountant	1.00	1.00	-
Finance Intern	1.00	1.00	1.00
	2.00	2.00	1.00
<u>PARKS & RECREATION DEPARTMENT</u>			
RECREATION/HUMAN SERVICES			
Recreation Leaders	24.00	27.00	27.00
Recreation Aids	15.00	14.00	14.00
Senior Leaders	1.50	2.00	2.00
Parks & Recreation Intern	1.00	1.00	1.00
	41.50	44.00	44.00
PARKS -MAINTENANCE/FACILITIES			
Park Maintenance Worker	1.00	1.00	1.00
Recreation Leaders	4.00	6.00	6.00
Senior Leader	0.50	1.00	1.00
Park Patrol Officers	-	2.00	2.00
	5.50	10.00	10.00
TREES & PARKWAYS			
Tree Trimmer	1.00	1.00	1.00
<u>COMMUNITY DEVELOPMENT DEPARTMENT</u>			
PLANNING			
Management Analyst	1.00	-	-
BUILDING			
Office Assistant I	1.00	1.00	1.00
Office Assistant I	0.45	0.45	0.45
	1.45	1.45	1.45
LAW ENFORCEMENT			
Park Patrol Officers	2.00	-	-
COMMUNITY PRESERVATION			
Building and Code Inspector I	-	-	1.00
PARKING ADMINISTRATION			
Parking Control Officers	3.00	3.00	3.00
PARKING FACILITIES			
Maintenance Workers	2.00	2.00	-
TOTAL PART TIME POSITIONS	61.00	64.00	63.00

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

**FULL TIME
PERSONNEL COSTS**

PROGRAM	ADOPTED 2014-15	ADOPTED 2015-16	ADOPTED 2016-17
MANAGEMENT SERVICES DEPARTMENT			
41 City Council	\$43,200	\$43,200	\$43,200
42 City Manager	426,820	431,875	429,460
45 City Clerk	150,480	157,005	167,860
ADMINISTRATIVE SERVICES DEPARTMENT			
46 Support Services	72,210	74,985	77,255
47 Insurance/Benefits	72,205	74,985	77,255
48 Accounting	194,790	207,005	294,115
PARKS & RECREATION DEPARTMENT			
57 Recreation/Human Resources	234,520	221,230	240,870
58 Public Transportation	59,725	47,785	49,365
59 Parks-Maintenance/Facilities	282,305	304,175	318,175
83 Trees & Parkways	198,055	226,295	232,735
COMMUNITY DEVELOPMENT DEPARTMENT			
PLANNING DIVISION			
53 Planning	281,070	301,305	313,250
54 Building	245,625	256,980	250,640
55 Housing	30,835	32,780	30,260
PUBLIC SAFETY DIVISION			
61 Law Enforcement	64,265	44,100	48,390
63 Animal Control	39,960	33,105	34,765
64 Emergency Services	66,260	55,125	60,240
65 Community Preservation	217,485	230,885	220,700
67 Parking Administration	146,385	135,995	142,445
PUBLIC WORKS DIVISION			
71 Administration & Engineering	76,080	68,875	72,395
74 Traffic Signs & Striping Maintenance	38,240	41,325	43,205
78 Street Lighting	31,295	21,700	23,770
MAINTENANCE DIVISION			
81 General Government Buildings	39,880	43,105	44,820
82 Parking Facilities	49,740	42,710	90,295
TOTAL FULL TIME PERSONNEL COSTS	\$3,061,430	\$3,096,530	\$3,305,465

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

**PART TIME
PERSONNEL COSTS**

PROGRAM	ADOPTED 2014-15	ADOPTED 2015-16	ADOPTED 2016-17
MANAGEMENT SERVICES DEPARTMENT			
42 City Manager	\$67,645	\$11,230	\$33,430
45 Council Support	5,200	5,400	6,765
ADMINISTRATIVE SERVICES DEPARTMENT			
48 Accounting	79,340	79,975	21,640
PARKS & RECREATION DEPARTMENT			
57 Recreation/Human Resources	386,650	393,320	429,055
58 Public Transportation	-	9,880	10,130
59 Parks-Maintenance/Facilities	191,240	256,580	279,725
83 Trees & Parkways	28,000	30,290	35,600
COMMUNITY DEVELOPMENT DEPARTMENT			
PLANNING DIVISION			
53 Planning	54,370	-	-
54 Building	35,880	29,640	57,455
PUBLIC SAFETY DIVISION			
61 Law Enforcement	57,510	-	-
65 Community Preservation	7,350	-	36,675
67 Parking Administration	110,075	120,975	117,475
MAINTENANCE DIVISION			
82 Parking Facilities	74,740	57,800	-
TOTAL PART TIME PERSONNEL COSTS	\$1,098,000	\$995,090	\$1,027,950

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017

FUND SECTION

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**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

FUND TYPES AND DESCRIPTIONS

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate.

Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds and account groups are presented as follows:

GOVERNMENTAL FUND TYPES

General Fund

The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Debt Service Fund

The Debt Service Fund accounts for the accumulation of resources, and the payment of general long-term debt principal, interest and related costs.

Capital Projects Fund

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities and projects.

PROPRIETARY FUND TYPES

Internal and Agency Funds

The Internal Service Fund is used to account for goods and services provided by one department to other departments on a cost-reimbursement basis.

FIDUCIARY FUND TYPES

Trust and Agency Funds

Trust and Agency Funds are used to account for assets held by the governmental entity acting in a fiduciary capacity, either as a trustee or as an agent. These funds, though generally considered as one fund category, are classified into two fund types. The trust fund is often established by a formal trust agreement that places restrictions on the use of the fund's assets. An agency fund, which may also be established by formal agreement, is custodial in nature.

ACCOUNT GROUPS

General Fixed Assets Account Group

The General Fixed Assets Account Group accounts for all property and equipment of the City.

General Long-Term Debt Account Group

The General Long-Term Debt Account Group accounts for the outstanding principal balance of long-term debt expected to be financed from governmental fund types.

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

FUNDING SOURCE ABBREVIATIONS

<u>Fund No.</u>	<u>Funding Source</u>	<u>Abbreviation</u>
01	General Fund Reserved Received from CalTrans Economic Development	GF GF RESVD GF-CT GF-Eco Dev
11	Traffic Safety	TS
13	COPS Law Enforcement Block Grant (Brulte)	COPS
15	Proposition A	PROP A
16	Proposition C	PROP C
17	Used Oil	Used Oil
19	State Office of the Traffic Safety Grant	OTS
21	Gas Tax (2105, 2106, 2107, 2107.5)	GT
24	Proposition 1B	PROP 1B
27	Community Development Block Grant	CDBG
28	Local Transportation SB821 / Transportation Development Act	SB821/TDA
29	Air Quality Management District	AQMD
30	Measure R	MR
33	Sewer Reconstruction	SR
36	Highway Safety Improvement Program	HSIP
37	Surface Transportation Program-Local	STPL
41	1992/96 Park Bond	92/96 PB
43	State Recycling / Litter Funds	ST REC
46	Park Acquisition	PA
47	Lighting/Landscape District	L/LD
48	Safe, Accountable, Flexible, Efficient Transportation	SAFE LU
49	Congestion Mitigation and Air Quality	CMAQ
51	Public Arts Fund	PAF
52	Bicycle Transportation Account	BTA
53	Safe Routes To School	SR2S
54	Environment Protection Agency	EPA
55	5th District 2015 Excess Funds Grant	DEFG

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017
STATEMENT OF ESTIMATED FUND BALANCES
AS OF JUNE 30, 2015 AND JUNE 30, 2016

	FUND BALANCE July 1, 2015	ESTIMATED REVENUES FY 15-16	TRANSFERS IN	ESTIMATED EXPENDITURES FY 15-16	ESTIMATED EQUIP/VEH REP FY 15-16	ESTIMATED CAPITAL IMPROVEMENT PROJECT	TRANSFERS OUT	EST. FUND BALANCE June 30, 2016
GENERAL FUND								
Committed	3,500,000							3,500,000
Assigned	12,868,392			475,528			90,000 CIP	12,302,864
Unassigned	3,597,340	13,795,100	500	12,672,247	125,590		22,100 CIP	4,573,003
Nonspendable	-							-
TOTAL DESIGNATED GENERAL FUND	19,965,732	13,795,100	500	13,147,775	125,590		112,100	20,375,867
RESERVED								
City Loan (Chamber)	4,100						500 GF DESG	3,600
City Loans (Homeowners)	56,775							56,775
TOTAL GENERAL FUND	20,026,607	13,795,100	500	13,147,775	125,590	-	112,600	20,436,242
SPECIAL REVENUE FUND								
Traffic Safety	-	25,000		25,000				-
State COPS Grant (Brulte)	7,313	100,000		100,000				7,313
Proposition A	791,527	741,000		730,655				801,872
Proposition C	101,305	540,100					134,000 CIP	507,405
Used Oil	10,591	15,000		10,160				15,431
State Office of the Traffic Safety Grant	-	10,000		10,000				-
Gas Tax (2105,2106,2107,2107.5)	703,566	766,000		496,435	6,700		787,970 CIP/LLD	178,461
Asset Seizures	729	-						729
CDBG	-	176,900		176,900				-
Local Transportation SB821	-	-						-
Air Quality Improvement	160,524	40,100		44,600				156,024
Measure R	917,814	401,000						1,318,814
Parking Concession Fund	10,000	-						10,000
Affordable Housing Fund	137,905	20,000						157,905
Sewer Reconstruction	472,726	80,000		10,000				542,726
Highway Safety Improvement Program	-	-						-
Surface Transp. Program - Local	-	-						-
1992/96 Park Bond	-	14,500		14,500				-
State Recycling/Litter	276	9,700			9,500			476
Park Acquisition	263,264	41,000					80,000 CIP	224,264
Lighting/Landscape District								
Assessment Fees	(1,662,562)	300,000	123,970 GT	501,855	1,200			(1,741,647)
Ad Valorem Tax	2,611,000	931,500		525,925				3,016,575
Congestion Mitigation and Air Quality	(18,110)	18,110						-
Public Arts Fund	107,982	18,000		30,000				95,982
Safe Routes To School	-	-						-
Environmental Protection Agency	112,445	-						112,445
Bicycle Transportation Account (BTA)	-	479,985					479,985 CIP	-
5th District 2015 Excess Funds Grant	-	100,000					100,000 CIP	-
TOTAL SPECIAL REVENUE	4,728,295	4,827,895	123,970	2,676,030	17,400	-	1,581,955	5,404,775
CAPITAL IMPROVEMENT FUND	-	-	1,570,085	-	-	-	1,570,085	-
TRUST FUND	172,533	1,000	-	5,000	-	-	-	168,533
INTERNAL SERVICE FUND								
Other Post Employment Benefits	1,252,086	-						1,252,086
Self Insurance Fund	305,650	-						305,650
TOTAL ALL FUNDS	26,485,171	18,623,995	1,694,555	15,828,805	142,990	-	1,570,085	27,567,286

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017
STATEMENT OF ESTIMATED FUND BALANCES
AS OF JUNE 30, 2016 AND JUNE 30, 2017

	EST. FUND BALANCE July 1, 2016	ESTIMATED REVENUES FY 16-17	TRANSFERS IN	ESTIMATED EXPENDITURES FY 16-17	ESTIMATED EQUIP/VEH REP FY 16-17	ESTIMATED CAPITAL IMPROVEMENT PROJECT	TRANSFERS OUT	EST. FUND BALANCE June 30, 2017
GENERAL FUND								
Committed	3,500,000							3,500,000
Assigned	12,302,864			1,045,850			750,000 CIP	10,507,014 *
Unassigned	4,573,003	13,737,170	500	13,658,885	47,000		360,930 CIP	4,243,858 **
Nonspendable	-							-
TOTAL DESIGNATED GENERAL FUND	20,375,867	13,737,170	500	14,704,735	47,000		1,110,930	18,250,872
RESERVED								
City Loan (Chamber)	3,600						500 GF DESG	3,100
City Loans (Homeowners)	56,775							56,775
TOTAL GENERAL FUND	20,436,242	13,737,170	500	14,704,735	47,000	-	1,111,430	18,310,747
SPECIAL REVENUE FUND								
Traffic Safety	-	25,000		25,000				-
State COPS Grant (Brulte)	7,313	100,000		100,000				7,313
Proposition A	801,872	751,120		852,830				700,162
Proposition C	507,405	540,100					704,790 CIP	342,715
Used Oil	15,431	15,000		10,115				20,316
State Office of the Traffic Safety Grant	-	10,000						10,000
Gas Tax (2105,2106,2107,2107.5)	178,461	766,000		611,675	13,200		135,210 LLD	184,376
Asset Seizures	729	-						729
CDBG	-	304,400		304,400				-
Local Transportation SB821	-	-						-
Air Quality improvement	156,024	45,100		14,270				186,854
Measure R	1,318,814	411,000					1,500,000 CIP	229,814
Parking Concession Fund	10,000	-						10,000
Affordable Housing Fund	157,905	-						157,905
Sewer Reconstruction	542,726	80,000						622,726
Highway Safety Improvement Program	-	1,217,460					1,217,460 CIP	-
Surface Transp. Program - Local	-	437,300					437,300 CIP	-
1992/96 Park Bond	-	14,500		14,500				-
State Recycling/Litter	476	10,000						10,476
Park Acquisition	224,264	40,000					130,000 CIP	134,264
Lighting/Landscape District								
Assessment Fees	(1,741,647)	300,000	135,210 GT	556,480			8,000 CIP	(1,870,917)
Ad Valorem Tax	3,016,575	941,500		552,105				3,405,970
Congestion Mitigation and Air Quality	-	-						-
Public Arts Fund	95,982	-		20,000				75,982
Safe Routes To School	-	-						-
Environmental Protection Agency	112,445	-						112,445
Bicycle Transportation Account (BTA)	-	-						-
5th District 2015 Excess Funds Grant	-	140,000					140,000 CIP	-
TOTAL SPECIAL REVENUE	5,404,775	6,148,480	135,210	3,061,375	13,200	-	4,272,760	4,341,130
CAPITAL IMPROVEMENT FUND	-	-	5,248,480	-	-	1,836,490	3,411,990	-
TRUST FUND	168,533	-	-	5,000	-	-	-	163,533
INTERNAL SERVICE FUND								
Other Post Employment Benefits	1,252,086							1,252,086
Self Insurance Fund	305,650							305,650
TOTAL ALL FUNDS	27,567,286	19,885,650	5,384,190	17,771,110	60,200	1,836,490	3,411,990	5,384,190

* \$100,000 Set Aside for the Green Street NPDES ** \$1.95 Million Set Aside For The Library Expension

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017

Estimated General Fund Balances - June 30, 2017

	Prior Years Appropriations	Expended Prior Years	Budgeted Reserve Spending FY 2015-16	Estimated Reserve Spending FY 2015-16	Estimated Reserve Fund Balances June 30, 2016	Proposed Spending FY 2016-17	Estimated Reserve Fund Balances June 30, 2017
Committed							
Emergency/Disasters	\$ 50,000						
Liquidity	\$ 2,000,000						
OPEB (FY 2012-13)	\$ 1,000,000	\$ (1,000,000)					
Local Economic Uncertainty	\$ 1,450,000						
	\$ 4,500,000	\$ (1,000,000)			\$ 3,500,000		\$ 3,500,000
Assigned							
Fleet Management	\$ 400,000				\$ 400,000		
Lease and Maintenance Program	\$ 400,000				\$ 400,000		\$ 400,000
Facilities Management	\$ 4,000,000						
P3 Masterplan	\$ (150,000)	\$ (21,574)		\$ (128,426)			
Council Chamber Remodel - Accounted for in CIP	\$ (310,000)	\$ (310,000)					
	\$ 3,540,000	\$ (331,574)		\$ (128,426)	\$ 3,540,000		\$ 3,540,000
Technology Replacement	\$ 200,000						
Document Imaging	\$ (91,000)	\$ (52,318)	\$ (13,000)	\$ (8,000)		\$ (5,000)	
Automation of personnel processes	\$ (15,000)	\$ (15,290)					
Community Development Permit Software	\$ (110,000)	\$ (66,000)					
	\$ (16,000)	\$ (133,608)	\$ (13,000)	\$ (8,000)	\$ 58,392	\$ (5,000)	\$ 53,392
Economic Development	\$ 8,000,000						
Rosemead Blvd Enhancements (FY 2012-14) Accounted for in CIP	\$ (1,000,000)	\$ (944,964)					
5800 Temple City Boulevard (FY 2012-13) Spent Prior Year	\$ (1,050,000)	\$ (1,029,328)					
5800 Temple City Boulevard (Demo and Site Prep FY 2013-14) Spent Prior	\$ -	\$ (92,283)		\$ (90,000)			
Primrose Property	\$ (1,276,175)	\$ (1,268,420)					
General Plan Update (2 Years)	\$ (750,000)	\$ (439,870)	\$ (1,311,190)	\$ (285,200)		\$ (1,025,990)	
Las Tunas/Rosemead Specific Plan	\$ (650,000)	\$ -					
Economic Development Strategy	\$ (25,000)	\$ (28,280)					
Five Year Strategic Plan	\$ (40,000)	\$ (23,682)					
Las Tunas Drive Study						\$ (200,000)	
Temple City Boulevard Parking Lot						\$ (550,000)	
	\$ 3,208,825	\$ (3,826,827)	\$ (1,311,190)	\$ (375,200)	\$ 3,797,973	\$ (1,775,990)	\$ 2,021,983
Opportunities for One-Time Expenditures	\$ 4,600,000						
Housing Element	\$ (15,000)						
Sign Code Update	\$ (55,000)		\$ (14,860)			\$ (14,860)	
Complete Neighborhood Initiative	\$ (40,000)	\$ (15,870)					
Historic Preservation Ordinance	\$ (30,000)	\$ -					
Analysis of Waste Management Contract	\$ (50,000)	\$ (36,694)					
Analysis of Public Safety Contract	\$ (50,000)	\$ -					
Business License Software Upgrade	\$ (40,000)		\$ (40,000)	\$ (40,937)			
Greenstreet NPDES						\$ (100,000)	
	\$ 4,320,000	\$ (52,564)	\$ (54,860)	\$ (40,937)	\$ 4,506,499	\$ (114,860)	\$ 4,391,639
	\$ 21,700,000	\$ (5,344,573)	\$ (1,379,050)	\$ (552,563)	\$ 15,802,864	\$ (1,895,850)	\$ 13,907,014

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CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016 - 2017

INTERFUND TRANSFER SUMMARY

TRANSFER IN	AMOUNT		TRANSFER OUT	AMOUNT
General Fund	500	GF (Reserved)	General Fund	1,110,930
			General Fund (Reserved)	500
Lighting/Landscape District	135,210	Gas Tax	Proposition C	704,790
Capital Improvement Fund	1,110,930	GF	Gas Tax	135,210
	704,790	Prop C	Measure R	1,500,000
	1,500,000	Measure R	Highway Safety Improvement Program	1,217,460
	1,217,460	HSIP	Surface Transportation Program - Local	437,300
	437,300	STPL	Park Acquisition	130,000
	130,000	PA	Lighting/Landscape District	8,000
	8,000	L/LD	5th District Excess Funds Grant	140,000
	140,000	DEFG		
	<u>5,248,480</u>			
TOTAL INTERFUND TRANSFERS	<u>5,384,190</u>		TOTAL INTERFUND TRANSFERS	<u>5,384,190</u>

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016 - 2017

TRANSFER IN	TRANSFER OUT	AMOUNT	DESCRIPTION
General Fund	General Fund (Reserved)	500	Reimbursement to the City for Chamber of Commerce loan
Lighting/Landscape District 47-990-90-9043	Gas Tax 21-990-90-9120	135,210	Trees & Parkways
Capital Improvement Fund 60-990-90-9005	General Fund 01-990-90-9168	200,000	Citywide Upgrade Traffic Street Signage
		66,500	Catch Basin Inserts
		14,500	Rebuild the Roof of the City Yard Buildings
		9,930	Upgrade Traffic Signals Citywide and Install Other Safety Improvements
		20,000	Senior Master Plan
		200,000	Las Tunas Drive Study
		50,000	City Hall Space Planning Project
		<u>550,000</u>	Temple City Boulevard Parking Lot Project
		1,110,930	
60-990-90-9090	Proposition C 16-990-90-9168	704,790	Upgrade Traffic Signals on Temple City Blvd. and Other Safety Improvements
60-990-90-9047	Measure R 30-990-90-9168	1,500,000	Repaving of Streets per Re-assessment Pavement Management Plan

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016 - 2017

TRANSFER IN	TRANSFER OUT	AMOUNT	DESCRIPTION
Capital Improvement Fund			
	Highway Safety Impr. Program	934,560	Upgrade Traffic Signals on Temple City Blvd. and Other Safety Improvements
60-990-90-9093	36-990-90-9168	<u>282,900</u>	Upgrade Traffic Signals Citywide and Install Other Safety Improvements
		1,217,460	
60-990-90-9079	Surface Transp Progr - Local 37-990-90-9168	437,300	Upgrade Traffic Signals on Temple City Blvd. and Other Safety Improvements
60-990-90-9075	Park Acquisition 46-990-90-9168	10,000 <u>120,000</u>	Live Oak Park Walking and Jogging Path Temple City Park Veteran's Monument
		130,000	
60-990-90-9020	Lighting/Landscape District 47-990-90-9168	8,000	Renovation of Las Tunas Drive Tree Lighting
60-990-90-9068	5th District Excess Funds Grant 55-990-90-9168	140,000	Live Oak Park Walking and Jogging Path
TOTAL INTERFUND TRANSFERS		<u><u>5,384,190</u></u>	

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CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016- 2017

REVENUE SECTION

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**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

ESTIMATED REVENUE FUNDS - BY SOURCE

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17	Budget % Change
<u>GENERAL FUND</u>					
TAXES					
Real Estate Transfer Tax 01-810-32-3201	175,892	200,000	200,000	200,000	0.0%
Sales and Use Tax 01-810-32-3205	1,442,653	1,360,540	1,617,000	1,957,000	43.8%
In Lieu Sales Tax 01-810-32-3206	430,770	415,000	415,000	-	-100.0%
Franchise Fees 01-810-32-3207	590,620	600,000	600,000	600,000	0.0%
Transient Occupancy Tax 01-810-32-3209	53,612	55,000	55,000	55,000	0.0%
Property Tax Allocation 01-810-32-3211	2,728,718	2,900,000	2,900,000	3,015,000	4.0%
	<u>5,422,265</u>	<u>5,530,540</u>	<u>5,787,000</u>	<u>5,827,000</u>	<u>5.4%</u>
LICENSES AND PERMITS					
Business License Fees 01-820-33-3301	199,014	200,000	200,000	200,000	0.0%
Building Permit Fees 01-820-33-3303	986,318	800,000	800,000	725,000	-9.4%
Parking Permit Fees 01-820-33-3305	64,489	75,000	75,000	75,000	0.0%
Encroachment Permits 01-820-33-3306	323,883	200,000	200,000	200,000	0.0%
Animal License Fees 01-820-33-3307	52,997	45,000	45,000	50,000	11.1%
Vehicle Impound Fees 01-820-33-3309	22,408	20,000	20,000	20,000	0.0%
Temp Parking Permit Fees 01-820-33-3311	143,950	140,000	140,000	145,000	3.6%
Code Enforcement Fees 01-820-33-3313	51,734	50,000	50,000	50,000	0.0%
	<u>1,844,793</u>	<u>1,530,000</u>	<u>1,530,000</u>	<u>1,465,000</u>	<u>-4.2%</u>
INTERGOVERNMENTAL					
In Lieu Tax 01-830-34-3401	14,808	-	-	-	-
Intergovernmental 01-830-34-3428	1,200,000	-	-	-	-
In Lieu VLF 01-830-34-3430	3,672,514	3,917,000	3,917,000	4,000,000	2.1%
State Mandated Reimbursement 01-830-34-3405	8,089	-	-	-	-
	<u>4,895,411</u>	<u>3,917,000</u>	<u>3,917,000</u>	<u>4,000,000</u>	<u>2.1%</u>
CHARGES FOR SERVICES					
Shared Maintenance Charges 01-840-35-3501	3,990	4,100	4,100	4,170	1.7%
Zoning Fees 01-840-35-3503	227,598	200,000	200,000	200,000	0.0%
Recreation Fees 01-840-35-3505	588,477	620,000	620,000	630,000	1.6%
Plan Check Fees 01-840-35-3508	526,611	550,000	550,000	550,000	0.0%
Facility Rental Fees 01-840-35-3510	75,314	75,000	72,000	73,000	-2.7%

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

ESTIMATED REVENUE FUNDS - BY SOURCE

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17	Budget % Change
PW/Engineering Fees 01-840-35-3512	105,126	50,000	50,000	50,000	0.0%
	<u>1,527,116</u>	<u>1,499,100</u>	<u>1,496,100</u>	<u>1,507,170</u>	<u>0.5%</u>
FINES, FORFEITURES AND PENALTIES					
Court Fines 01-850-36-3601	433,102	500,000	500,000	500,000	0.0%
USE OF MONEY					
Interest-LAIF 01-860-37-3701	-	-	-	-	-
Interest- Securities 01-860-37-3702	105,715	115,000	115,000	115,000	0.0%
Interest - Others 01-860-37-3703	-	-	-	-	-
Interest- CD 01-860-37-3704	74,482	85,000	85,000	85,000	0.0%
Interest- Corporate Bonds 01-860-37-3705	-	-	-	-	-
	<u>180,197</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>0.0%</u>
OTHER					
AB939 Reimbursement 01-870-38-3807	8,958	15,000	15,000	15,000	0.0%
Recyclable Revenue 01-870-38-3809	27,049	35,000	35,000	35,000	0.0%
Rental Income 01-870-38-3811	89,116	65,000	65,000	65,000	0.0%
Sale of City Property 01-870-38-3813	1,500	-	-	-	-
Other Reimbursement 01-870-38-3815	511,844	210,000	210,000	100,000	-52.4%
Donations 01-870-38-3816	23,793	15,000	15,000	12,000	-20.0%
Sundry 01-870-38-3817	6,748	15,000	15,000	1,000	-93.3%
CRA Admin Reimb 01-870-38-3818	22,893	-	-	-	-
L/LD Admin Reimb 01-870-38-3819	16,421	10,000	10,000	10,000	0.0%
Loan Repayment 01-870-38-3823	200,000	-	-	-	-
	<u>908,322</u>	<u>365,000</u>	<u>365,000</u>	<u>238,000</u>	<u>-34.8%</u>
TOTAL GENERAL FUND REVENUE	<u>15,211,206</u>	<u>13,541,640</u>	<u>13,795,100</u>	<u>13,737,170</u>	<u>1.4%</u>
<u>SPECIAL REVENUE FUNDS</u>					
TRAFFIC SAFETY 11-850-36-3602	14,409	25,000	25,000	25,000	0.0%
SLESF STATE COPS GRANT (BRULTE) 13-830-34-3402	106,230	100,000	100,000	100,000	0.0%
INTEREST 13-860-37-3701	-	-	-	-	-
	<u>106,230</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>0.0%</u>

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

ESTIMATED REVENUE FUNDS - BY SOURCE

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17	Budget % Change
PROP A TRANSPORTATION 15-830-34-3406	635,821	660,000	640,000	640,000	-3.0%
BUS PASS SALES 15-840-35-3507	123,290	140,000	100,000	110,120	-21.3%
INTEREST 15-860-37-3701	1,047	2,000	1,000	1,000	-50.0%
	<u>760,158</u>	<u>802,000</u>	<u>741,000</u>	<u>751,120</u>	<u>-6.3%</u>
PROP C TRANSPORTATION 16-830-34-3407	526,265	535,500	540,000	540,000	0.8%
INTEREST 16-860-37-3701	41	100	100	100	0.0%
	<u>526,306</u>	<u>535,600</u>	<u>540,100</u>	<u>540,100</u>	<u>0.8%</u>
USED OIL INTERGOVERNMENTAL 17-830-34-3428	10,162	15,000	15,000	15,000	0.0%
TRAFFIC SAFETY GRANT 19-830-34-3422	-	10,000	10,000	10,000	0.0%
GAS TAX 2105 21-830-34-3408	213,512	206,000	206,000	206,000	0.0%
GAS TAX 2106 21-830-34-3409	131,295	111,000	111,000	111,000	0.0%
GAS TAX 2107 21-830-34-3410	274,554	282,000	282,000	282,000	0.0%
GAS TAX 2107.5 21-830-34-3411	12,000	6,000	6,000	6,000	0.0%
GAS TAX 2103 21-830-34-3437	371,982	160,000	160,000	160,000	0.0%
INTEREST 21-860-37-3701	468	1,000	1,000	1,000	0.0%
	<u>1,003,811</u>	<u>766,000</u>	<u>766,000</u>	<u>766,000</u>	<u>0.0%</u>
CDBG (for Department Programs)	216,966	176,900	176,900	304,400	72.1%
CDBG (for CIP Projects) 27-830-34-3412	131,200	-	-	-	-
Loan Repayment 27-870-38-3823	41,461	27,000	-	-	-100.0%
Program Income 27-870-38-3824	5,345	-	-	-	-
	<u>394,972</u>	<u>203,900</u>	<u>176,900</u>	<u>304,400</u>	<u>49.3%</u>
LOCAL TRANSPORTATION SB 821 28-830-34-3413	94,847	20,000	-	-	-100.0%
INTEREST 28-860-37-3701	-	-	-	-	-
	<u>94,847</u>	<u>20,000</u>	<u>-</u>	<u>-</u>	<u>-100.0%</u>
AIR QUALITY IMPROVEMENT 29-830-34-3414	44,832	40,000	40,000	45,000	12.5%
INTEREST 29-860-37-3701	287	100	100	100	0.0%
	<u>45,119</u>	<u>40,100</u>	<u>40,100</u>	<u>45,100</u>	<u>12.5%</u>

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

ESTIMATED REVENUE FUNDS - BY SOURCE

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17	Budget % Change
MEASURE R 30-830-34-3436	395,638	400,000	400,000	410,000	2.5%
INTEREST 30-860-37-3701	914	1,000	1,000	1,000	0.0%
	<u>396,552</u>	<u>401,000</u>	<u>401,000</u>	<u>411,000</u>	<u>2.5%</u>
PARKING CONCESSION 31-840-35-3511	-	-	-	-	-
AFFORDABLE HOUSING FUND 32-840-35-3513	131,540	-	20,000	-	-
SEWER RECONSTRUCTION 33-840-35-3502	119,500	80,000	80,000	80,000	0.0%
HIGHWAY SAFETY IMPROVEMENT PROGRAM 36-830-34-3428	13,663	1,253,200	-	1,217,460	-2.9%
SURFACE TRANSPORTATION PROGRAM - LOCAL 37-830-34-3429	-	-	-	437,300	-
1992 PARK BOND FUND 92/96 PARK BOND MAINT/SERVICE 41-830-34-3417	40,000	14,500	14,500	14,500	0.0%
STATE RECYCLING/LITTER FUNDS 43-830-34-3424	9,691	9,500	9,700	10,000	5.3%
PARK ACQUISITION FUND 46-840-35-3504	177,757	30,000	41,000	40,000	33.3%
LIGHTING/LANDSCAPE DISTRICT ASSESSMENT FEES 47-810-32-3213	324,887	330,000	300,000	300,000	-9.1%
AD VALOREM TAX 47-810-32-3214	931,068	900,000	930,000	940,000	4.4%
INTEREST 47-860-37-3701	1,940	1,500	1,500	1,500	0.0%
	<u>1,257,895</u>	<u>1,231,500</u>	<u>1,231,500</u>	<u>1,241,500</u>	<u>0.8%</u>
HIGH PRIORITY LEGACY USER 48-830-34-3443	-	-	-	-	-
CONGESTION MITIGATION AIR QUALITY 49-830-34-3444	209,237	-	18,110	-	-
PUBLIC ARTS FUND 51-840-35-3514	125,675	-	18,000	-	-
BICYCLE TRANSPORTATION ACCOUNT 52-830-34-3445	-	128,250	479,985	-	-100.0%
SAFE ROUTES TO SCHOOL 53-830-34-3446	431,900	-	-	-	-

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

ESTIMATED REVENUE FUNDS - BY SOURCE

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17	Budget % Change
ENVIRONMENT PROTECT AGENCY 54-830-34-3447	194,000	-	-	-	-
5TH DISTRICT 2015 EXCESS FUNDS GRANT 55-830-34-3428	-	240,000	100,000	140,000	-41.7%
TOTAL SPECIAL REVENUE	<u><u>6,063,424</u></u>	<u><u>5,905,550</u></u>	<u><u>4,827,895</u></u>	<u><u>6,148,480</u></u>	<u><u>4.1%</u></u>
TRUST FUND INTEREST-OTHERS 62-860-37-3703	556	1,000	1,000	1,000	0.0%
SELF INSURANCE FUND AB939 REIMBURSEMENT 65-870-38-3807	49,187	-	-	-	-
	<u>49,187</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL ALL FUNDS	<u><u>21,324,373</u></u>	<u><u>19,448,190</u></u>	<u><u>18,623,995</u></u>	<u><u>19,886,650</u></u>	<u><u>2.3%</u></u>

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

REVENUE FUNDS - USES AND SOURCES

There are basically two types of revenue funds maintained by the City - restricted and unrestricted. The restricted funds, such as Gas Tax and Traffic Safety, are derived from special revenues and may only be expended for specific purposes. The unrestricted General Fund may be used for any State or local purpose. Therefore, the overall financial well-being is reflected largely by the General Fund balance. It is in the interest of the City to spend restricted money when possible rather than unrestricted, thus leaving as much of the surplus as possible in the General Fund.

GENERAL FUND

The General Fund is the largest of all sources of revenue available to the City. The General Fund is composed of revenue derived from a number of areas, the major sources being Sales and Use Taxes, Property Taxes, In-Lieu Taxes, and interest on investments. Enabling legislation was passed in 1969 wherein the revenue received from the In-Lieu Tax, which was semi-restricted, is now considered a General Fund revenue source and may be used for any State or local purpose.

Sales and Use Tax

Estimated 2016-2017 - \$1,957,000

The Bradley-Burnes Uniform Local Sales and Use Tax Law of 1950 has provided one of the largest revenue sources available to local government. On all retail sales, the City receives one cent for every dollar spent in the City.

Property Tax Allocation

Estimated 2016-2017 - \$3,015,000

Pursuant to SB 709 (Ch. 1211, Statutes of 1989) "no and low-property-tax" cities receive a property tax transfer from the County by applying a tax rate of 7 cents per \$100 of the current assessed property value.

Interest on Investments

Estimated 2016-2017 - \$200,000

The City's cash management system is designed to accurately monitor and forecast expenditures and revenue, thus enabling the City to invest funds to the fullest extent possible. The City attempts to obtain in the highest yield obtainable as long as investments meet the criteria established for safety and liquidity.

SPECIAL REVENUE FUNDS

These funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for limited purposes.

TRAFFIC SAFETY FUND

Estimated 2016-2017 - \$25,000

This fund consists of revenue received from fines and forfeitures for violation of the Motor Vehicle Code. This money can only be spent for the following: maintenance and construction of streets, traffic regulation and control devices, traffic enforcement, accident prevention services and equipment, compensation of crossing guards, and sidewalk construction, repair and maintenance.

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

PROP A TRANSPORTATION FUND

Estimated 2016-2017 - \$640,000

Proposition A, effective July 1, 1982, increased the County Sales Tax by one-half cent to provide funds exclusively to benefit public transit. Twenty-five percent of these funds are allocated to municipalities based on population. Cities have the year of receipt plus three additional years to which to expend the funds. Any unused funds may be exchanged for other cities' General Fund. Expenditures related to fixed route and paratransit services, Transportation Demand Management, Transportation Systems Management and fare subsidy programs that exclusively benefit transit are all eligible uses of Proposition A Local Return funds.

PROP C TRANSPORTATION FUND

Estimated 2016-2017 - \$540,000

Proposition C, effective November 6, 1990, increased the County Sales Tax by one-half cent to provide funds to benefit public transit. Twenty percent of these funds are allocated to municipalities based on population. Cities have the year of receipt plus three additional years in which to expend the funds. Proposition C funds also provides an expended list of eligible project expenditures including Congestion Management Programs (CMP), bikeways and bike lanes, street improvements supporting public transit service, and Pavement Management System projects. Proposition C funds cannot be exchanged for other funds.

STATE GAS TAX FUNDS

GT 2105 Fund (included GT 2103)

Estimated 2016-2017 - \$160,000

Section 2105 of the Streets and Highways Code provides that each City in the State shall be apportioned a sum equal to the net revenue derived from 11.5% of the Highway Users Tax in excess of \$.09 per gallon, based on population. In FY 1991-92, the eligibility for Section 2105 funds, required the City to maintain expenditure levels for roads from the General Fund at the average of those expenditures made during the 1987-88, 1988-89 and 1989-90 fiscal years. This requirement has since been eliminated. (This revenue category here also included any revenue for the Traffic Congestion Relief/Gas Tax Swap from the State.)

GT 2106 Fund

Estimated 2016-2017 - \$111,000

Section 2106 (a) of the Streets and Highways Code provides that each City in the State shall receive a fixed monthly apportionment of \$400 (\$4,800 yr.). In addition, under Section 2106 (b), payment to Temple City is estimated on a per capita basis.

GT 2107 Fund

Estimated 2016-2017 - \$282,000

Section 2107 funds are allocated by the State to cities on a population basis. These monies are used for street improvements. Payment is estimated on a per capita basis.

GT 2107.5 Fund

Estimated 2016-2017 - \$6,000

An apportionment of \$6,000 will be made to the City in Fiscal Year 2016-2017. This apportionment is used for engineering and administrative expenses in respect to City streets.

CDBG FUND

Estimated 2016-2017 - \$304,400

Community Development Block Grant Funds are received from the US Housing and Urban Development. These funds are distributed to the City of Temple City by the Los Angeles County Community Development Commission. CDBG funds for the FY 2016-2017 have been earmarked for housing rehabilitation, handyworker program, youth scholarship, lead based paint abatement, asbestos testing & removal programs and related administrative costs.

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

PARK ACQUISITION FUND

Estimated 2016-2017 - \$40,000

Effective October 17, 1990, the Zoning Code, as amended, required the payment of \$500.00 per unit on any new dwelling constructed in the City. Funds collected are expended solely for the acquisition or improvement of neighborhood or community parks in general conformance with priorities established by the General Plan.

LIGHTING/LANDSCAPE DISTRICT

Estimated 2016-2017 - \$1,240,000

The City consolidated several county lighting districts into the City-wide Temple City Municipal Lighting District in 1969 to provide a unified lighting system for the total community. With passage of Proposition 13, the property tax revenue available to pay the costs of lighting was decreased substantially. In order to maintain existing street lighting and maintenance levels, the City created a special assessment district pursuant to the provisions of the Landscaping and Lighting Act of 1972. The Lighting District was amended in Fiscal Year 1991-92 to add other eligible programs, including trees and parkways, park maintenance and traffic signal maintenance. The lighting district revenues are collected through a property tax to pay the costs of energy and maintenance.

A new method for determining the annual assessment was approved for FY 1995-96. This method, which is the Equivalent Dwelling Unit, is more appropriate and equitable for lighting and landscape districts as fairly distributing the cost of the district in relation to the benefits received.

In November 1996, the voters approved Proposition 218 which is the Right To Vote on Taxes. For the City of Temple City this meant that, as of FY 97-98, the Parks Program would no longer be eligible to be funded by the Lighting/Landscape District. As a result of the elimination of this program from the District, the annual assessment for FY 1997-98 was reduced from \$52.35 per equivalent dwelling unit to \$25.03 per EDU and remains the same for FY 2016-2017.

Zone A, residential	\$25.03 per EDU (Equivalent Dwelling Unit)
Zone B, residential	\$25.03 per EDU (Equivalent Dwelling Unit)
Commercial, industrial and institutional	converted to EDUs based on the lot size of each parcel which is then assessed at six six (6) EDUs per acre.
Churches	church properties with residential uses are assessed .75 EDUs per dwelling unit, all other church properties are assessed 75 percent of the commercial/industrial rate which calculates to 4.5 EDUs per acre.

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017

EXPENDITURE SECTION

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**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

ARTICLE XIII-B OF THE CALIFORNIA CONSTITUTION (GANN INITIATIVE)

Effective July 1, 1980, Proposition 4 (Gann) put a limit on the City's expenditures from tax revenues based on 1978-79 appropriations that is adjusted each succeeding year by Consumer Price Index and population changes. Non-Proceeds of Taxes (Fines and Forfeitures and User Fees) were not subject to this limit.

In 1989-90, Proposition 111 was passed, which changed the base year to 1986-87, and allows cities to adjust their limit annually by either the change in the California per capita income or the percentage change in growth in total assessed valuation due to non residential construction. For population changes, cities now have the option of using either the percentage increase of the City or the percentage increase of the entire county. The law also allows for the exclusion from the limit of "qualified capital outlay" which includes any appropriation for fixed assets costing over \$100,000

The 2016-2017 budget expenditures are well within the statutory limit.

It should be noted that future revenues exceeding the limitation require a return of the excess to the taxpayers or a substantial portion of such excess will be forfeited for State uses.

COMPUTATION OF APPROPRIATION LIMIT

2016-2017 APPROPRIATIONS LIMIT

2015-16 limit (1)	\$	18,203,510
Per Capita Income and County population change factor applied to 2015-16 appropriations limit		1.0631
2016-2017 appropriations limit	\$	19,352,151

APPROPRIATIONS SUBJECT TO LIMIT AND APPROPRIATIONS MARGIN

Proceeds of Taxes	\$	10,712,100
Less Exclusions:		
Qualified Capital Outlay		1,654,790
Appropriations Subject to Limit	\$	9,057,310
Appropriations Margin	\$	10,294,841

(1) Recalculated as a result of Proposition 111 and in accordance with guidelines of the League of California Cities. Formal adoption for the FY 1991-92 recalculated appropriations limit was approved by the City Council on July 2, 1991.

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

**EXPENDITURE APPROPRIATIONS
BY FUNDING SOURCE**

PROGRAM	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17	Budget % Change
<u>GENERAL FUND</u>					
City Council	172,344	174,545	174,545	178,915	2.5%
City Manager	744,653	826,910	781,910	836,395	1.1%
City Attorney	521,808	492,000	492,000	382,000	-22.4%
Elections	71,298	-	-	85,875	-
City Clerk	283,756	304,610	287,180	324,825	6.6%
Support Services	184,426	132,810	132,410	136,600	2.9%
Insurance/Benefits	440,279	952,665	916,725	836,585	-12.2%
Accounting	508,489	543,510	539,710	611,510	12.5%
Purchasing	149,541	215,300	215,325	260,730	21.1%
Recreation/Human Services	1,023,781	1,129,860	1,120,425	1,229,455	8.8%
Parks - Maint/Facilities	864,578	974,935	995,475	1,041,140	6.8%
Planning	822,675	1,886,915	839,845	1,603,655	-15.0%
Building	828,542	767,860	824,570	875,910	14.1%
Housing	81,145	45,490	41,170	43,100	-5.3%
Law Enforcement	3,710,721	3,882,060	3,882,060	4,146,475	6.8%
Traffic Engineering	60,698	40,000	30,000	40,000	0.0%
Animal Control	185,324	201,790	201,790	240,045	19.0%
Emergency Services	94,483	108,775	102,775	113,075	4.0%
Community Preservation	350,502	358,825	269,615	379,860	5.9%
Parking Administration	333,561	390,545	388,165	409,885	5.0%
Administration & Engineering	611,219	492,125	508,425	474,550	-3.6%
Solid Waste Management	4,270	13,300	-	-	-100.0%
General Government Bldg	288,059	239,300	202,800	237,070	-0.9%
Parking Facilities	172,484	152,855	150,855	167,080	9.3%
Graffiti Abatement	49,837	50,000	50,000	50,000	0.0%
	12,558,473	14,376,985	13,147,775	14,704,735	2.3%

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

**EXPENDITURE APPROPRIATIONS
BY FUNDING SOURCE**

PROGRAM	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17	Budget % Change
<u>TRAFFIC SAFETY</u>					
Law Enforcement	14,409	25,000	25,000	25,000	0.0%
<u>STATE COPS GRANT FUND</u>					
Law Enforcement	100,000	100,000	100,000	100,000	0.0%
<u>PROP A TRANSPORTATION</u>					
Public Transportation	692,238	851,885	730,655	852,830	0.1%
<u>USED OIL GRANT</u>					
Solid Waste Management	8,957	6,190	10,160	10,115	63.4%
<u>STATE OTS GRANT</u>					
Law Enforcement	-	10,000	10,000	-	-100.0%
<u>GAS TAX FUNDS 2105/2106/2107/2107.5</u>					
Administration & Engineering	6,000	6,000	6,000	6,000	0.0%
Street Cleaning	190,002	202,490	202,490	208,800	3.1%
Traffic Signs & Striping Maint.	81,624	173,925	89,925	128,565	-26.1%
Street Maintenance	77,764	51,150	39,050	83,100	62.5%
Sidewalk Maintenance	3,629	63,340	35,000	50,000	-21.1%
Trees and Parkways	124,416	123,970	123,970	135,210	9.1%
	483,435	620,875	496,435	611,675	-1.5%
<u>CDBG</u>					
Housing	151,373	150,500	150,500	278,000	84.7%
Recreation/Human Services	26,166	26,400	26,400	26,400	0.0%
	177,539	176,900	176,900	304,400	72.1%

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

**EXPENDITURE APPROPRIATIONS
BY FUNDING SOURCE**

PROGRAM	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17	Budget % Change
<u>AQMD</u>					
Purchasing	-	44,600	44,600	14,270	-68.0%
<u>SEWER RECONSTRUCTION</u>					
Street Maintenance	-	10,000	10,000	-	-100.0%
<u>1992/96 PARK BOND</u>					
Parks - Maintenance/Facilities	40,000	14,500	14,500	14,500	0.0%
<u>LIGHTING AND LANDSCAPE DIST.</u>					
Purchasing	-	23,000	23,000	21,595	-6.1%
Traffic Signal Maintenance	91,548	136,500	136,500	136,500	0.0%
Street Lighting	359,877	375,425	366,425	394,010	5.0%
Trees and Parkways	454,377	551,440	501,855	556,480	0.9%
	905,802	1,086,365	1,027,780	1,108,585	2.0%
<u>PUBLIC ARTS FUND</u>					
City Manager	23,774	30,000	30,000	20,000	-33.3%
<u>SELF INSURANCE FUND</u>					
Insurance/Benefits	192,341	-	-	-	-
TOTAL PROGRAM EXPENDITURES	<u>15,196,968</u>	<u>17,353,300</u>	<u>15,823,805</u>	<u>17,766,110</u>	<u>2.4%</u>

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

**EXPENDITURE APPROPRIATIONS
BY PROGRAM**

PROGRAM	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17	Budget % Change
MANAGEMENT SERVICES DEPARTMENT					
City Council	172,344	174,545	174,545	178,915	2.5%
City Manager	768,427	856,910	811,910	856,395	-0.1%
City Attorney	521,808	492,000	492,000	382,000	-22.4%
Elections	71,298	-	-	85,875	-
City Clerk	283,756	304,610	287,180	324,825	6.6%
	1,817,633	1,828,065	1,765,635	1,828,010	0.0%
ADMINISTRATIVE SERVICES DEPARTMENT					
Support Services	184,426	132,810	132,410	136,600	2.9%
Insurance/Benefits	632,620	952,665	916,725	836,585	-12.2%
Accounting	508,489	543,510	539,710	611,510	12.5%
Purchasing	149,541	282,900	282,925	296,595	4.8%
	1,475,076	1,911,885	1,871,770	1,881,290	-1.6%
PARKS & RECREATION DEPARTMENT					
Recreation/Human Services	1,049,947	1,156,260	1,146,825	1,255,855	8.6%
Public Transportation	692,238	851,885	730,655	852,830	0.1%
Parks - Maint/Facilities	904,578	989,435	1,009,975	1,055,640	6.7%
Trees and Parkways	578,793	675,410	625,825	691,690	2.4%
	3,225,556	3,672,990	3,513,280	3,856,015	5.0%
COMMUNITY DEVELOPMENT DEPARTMENT					
Planning	822,675	1,886,915	839,845	1,603,655	-15.0%
Building	828,542	767,860	824,570	875,910	14.1%
Housing	232,518	195,990	191,670	321,100	63.8%
	1,883,735	2,850,765	1,856,085	2,800,665	-1.8%

**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

**EXPENDITURE APPROPRIATIONS
BY PROGRAM**

PROGRAM	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17	Budget % Change
COMMUNITY DEVELOPMENT DEPARTMENT (Continue)					
PUBLIC SAFETY DIVISION					
Law Enforcement	3,825,130	4,017,060	4,017,060	4,271,475	6.3%
Traffic Engineering	60,698	40,000	30,000	40,000	0.0%
Animal Control	185,324	201,790	201,790	240,045	19.0%
Emergency Services	94,483	108,775	102,775	113,075	4.0%
Community Preservation	350,502	358,825	269,615	379,860	5.9%
Parking Administration	333,561	390,545	388,165	409,885	5.0%
	<u>4,849,698</u>	<u>5,116,995</u>	<u>5,009,405</u>	<u>5,454,340</u>	<u>6.6%</u>
PUBLIC WORKS DIVISION					
Administration & Engineering	617,219	498,125	514,425	480,550	-3.5%
Street Cleaning	190,002	202,490	202,490	208,800	3.1%
Traffic Signal Maintenance	91,548	136,500	136,500	136,500	0.0%
Traffic Signs & Striping Maint.	81,624	173,925	89,925	128,565	-26.1%
Street Maintenance	77,764	61,150	49,050	83,100	35.9%
Sidewalk Maintenance	3,629	63,340	35,000	50,000	-21.1%
Solid Waste Management	13,227	19,490	10,160	10,115	-48.1%
Street Lighting	359,877	375,425	366,425	394,010	5.0%
	<u>1,434,890</u>	<u>1,530,445</u>	<u>1,403,975</u>	<u>1,491,640</u>	<u>-2.5%</u>
MAINTENANCE DIVISION					
General Government Bldg	288,059	239,300	202,800	237,070	-0.9%
Parking Facilities	172,484	152,855	150,855	167,080	9.3%
Graffiti Abatement	49,837	50,000	50,000	50,000	0.0%
	<u>510,380</u>	<u>442,155</u>	<u>403,655</u>	<u>454,150</u>	<u>2.7%</u>
TOTAL ALL PROGRAMS	<u><u>15,196,968</u></u>	<u><u>17,353,300</u></u>	<u><u>15,823,805</u></u>	<u><u>17,766,110</u></u>	<u><u>2.4%</u></u>

Note: Equipment replacement and capital improvement projects are accounted for in a separate section of the budget.

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017

DEPARTMENTAL PROGRAMS

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MANAGEMENT SERVICES

Program 41: City Council

Establishes City policy.

Program 42: City Manager

Implements City policy.

Program 43: City Attorney

Advises on legal matters.

Program 44: Elections

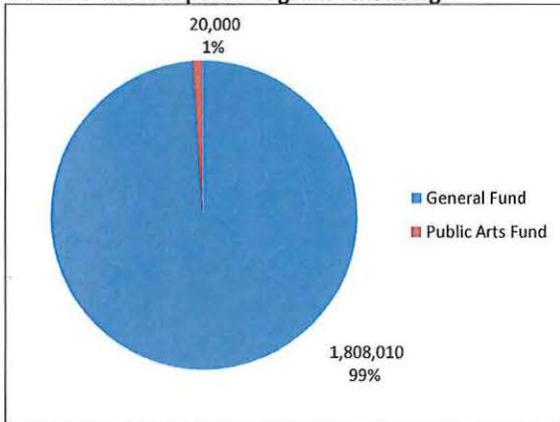
Conducts municipal elections.

Program 45: City Clerk

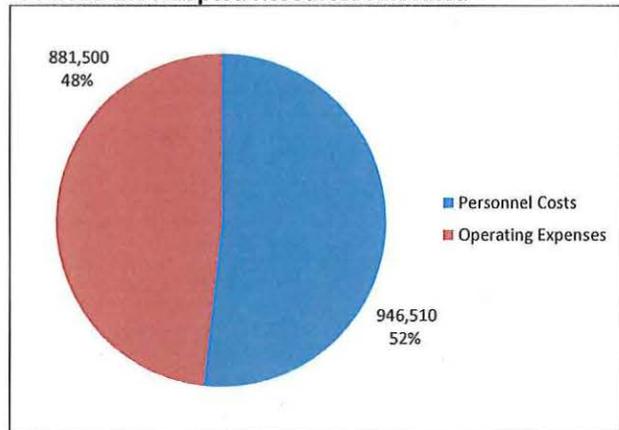
Provides records management.

DEPARTMENT SUMMARY

FY 2016-17: Adopted Program Financing



FY 2016-17: Adopted Resources Allocated



	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
RESOURCES ALLOCATED				
Personnel Costs	804,222	870,025	870,025	946,510
Operating Expenses	1,013,411	958,040	895,610	881,500
Total:	\$ 1,817,633	\$ 1,828,065	\$ 1,765,635	\$ 1,828,010
PROGRAM FINANCING				
General Fund	1,793,859	1,798,065	1,735,635	1,808,010
Public Arts Fund	23,774	30,000	30,000	20,000
Total:	\$ 1,817,633	\$ 1,828,065	\$ 1,765,635	\$ 1,828,010
PERSONNEL (FTE)				
	7.44	6.44		6.87
Total:	7.44	6.44		6.87

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MANAGEMENT SERVICES

Program: City Council
Account: 01-910-41

STATEMENT OF PURPOSE

To establish policy and determine the most effective use of limited resources that meet community and organizational needs.

STAFFING SUMMARY (FTEs)				
Council Members (5)				
Total:				
BUDGET SUMMARY				ADOPTED 2016-17
	<i>ACTUAL 2014-15</i>	<i>ADOPTED 2015-16</i>	<i>ESTIMATED 2015-16</i>	
Personnel Costs	79,615	72,895	72,895	74,405
Operating Expenses	92,729	101,650	101,650	104,510
Total:	\$ 172,344	\$ 174,545	\$ 174,545	\$ 178,915
FUNDING SOURCES				ADOPTED 2016-17
	<i>ACTUAL 2014-15</i>	<i>ADOPTED 2015-16</i>	<i>ESTIMATED 2015-16</i>	
General Fund	172,344	174,545	174,545	178,915
Total:	\$ 172,344	\$ 174,545	\$ 174,545	\$ 178,915

KEY PROGRAM GOALS

1. Evaluate and adopt City expenditures that strengthen an already strong fiscal position.
2. Establish City priorities for implementation and accountability.
3. Support civic engagement opportunities that foster community and neighborhood vitality.
4. Represent City interests skillfully on regional issues.
5. Meet all requirements of the Brown Act and recently adopted City Council protocols.

KEY WORKLOAD MEASURES	ADOPTED 2016-17
Meetings held. 1/	30
Ordinances and resolutions passed. 2/	62
Budgets prepared and adopted.	1
Agenda actions taken. 1,2/	340
Ad hoc and standing committee meetings requiring staff support.	25

FOOTNOTES:

- 1/ Includes Successor Agency, Community Development and Housing Authority, and standing committees.
2/ Includes, but is not limited to City Council, Successor Agency, and Community Development and Housing Authority meetings.

MANAGEMENT SERVICES

Program: City Council
Account: 01-910-41

EXPENDITURE DETAIL

PERSONNEL COSTS	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4101-5 Council Members (5)	43,865	43,200	43,200	43,200
4320 Health Insurance	30,095	20,210	20,210	21,400
4340 PERS Retirement	4,226	7,960	7,960	8,280
4350 Medicare Tax	567	625	625	625
4361 Life/Disability Insurance	862	900	900	900
Total:	\$ 79,615	\$ 72,895	\$ 72,895	\$ 74,405

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4410 Meeting Expense	3,131	3,500	3,500	3,500
4420 Travel & Conference	30,075	30,000	30,000	30,000
4425 Memberships	31,738	36,330	36,330	37,190
4440 Telephone	9,784	8,820	8,820	8,820
4465 Special Department Supplies	1,723	2,500	2,500	2,500
4610 Sister City Program	10,500	10,500	10,500	10,500
4640 Special Events	3,968	4,500	4,500	4,500
4670 Community Promotions	1,810	5,500	5,500	7,500
Total:	\$ 92,729	\$ 101,650	\$ 101,650	\$ 104,510

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017

ACCT. NO.	DESCRIPTION	CITY COUNCIL
	01-910-41	
	SALARIES AND BENEFITS	
4101-4105	City Council (\$720/mo. x 5 members x 12 mos.)	43,200
4320	Health Insurance (Medical, dental and vision)	21,400
4340	PERS Retirement	8,280
4350	Medicare Tax	625
4361	Life/Disability Insurance	900
	TOTAL	74,405
	MAINTENANCE AND OPERATIONS	
4410	Meeting Expense	
	County Supervisor Breakfast	500
	Misc. expenses (e.g., outside meeting engagements, water, etc.)	3,000
	TOTAL	3,500
4420	Travel & Conference	
	For conference registration, hotel, meals and transportation	30,000
	TOTAL	30,000
4425	Memberships	
	Council Membership	
	CDA, CACEO	1,000
	Subtotal:	1,000
	Governance Memberships	
	California Contract Cities	3,500
	League of California Cities	14,420
	League of California Cities: Los Angeles Chapter	1,340
	San Gabriel Valley Council of Governments (40%, Prop A 60%)	6,850
	San Gabriel Valley Economic Partnership	5,560
	Southern California Council of Governments	3,750
	Subtotal:	35,420
	Other Membership	
	Sister Cities International	620
	U.S./Mexico Sister Cities	150
	Subtotal:	770
	TOTAL	37,190
4440	Telephone	
	Cell phone and iPad data charges (\$140/mo. x 5 members x 12 mos.)	8,820
	TOTAL	8,820

CITY OF TEMPLE CITY
 BUDGET WORKSHEET
 FY 2016-2017

ACCT. NO.	DESCRIPTION	CITY COUNCIL
	01-910-41	
4465	Special Department Supplies	
	Books and general supplies	800
	Plaques, proclamations, certificates, flowers, recognitions	1,200
	Letterhead, badges, photos, placards	500
	TOTAL	2,500
4610	Sister City Program	
	TOTAL	10,500
4640	Special Events	
	Annual Reorganization	2,000
	Council/Commissioner BBQ	1,000
	State of the City Address	1,500
	TOTAL	4,500
4670	Community Promotions	
	Citizen's Academy	1,500
	Sponsorships and partnership events	2,000
	Community Meetings	2,000
	Youth Committee	2,000
	TOTAL	7,500

MANAGEMENT SERVICES

Program: City Manager
Account: 01-910-42

STATEMENT OF PURPOSE

To implement Council policy and priorities, advise the Council on reliable methods of responding to community needs, ensure organizational and fiscal management, and promote the philosophy of continuous improvement.

STAFFING SUMMARY (FTEs)	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
City Manager	1.00	1.00		1.00
Econ. Dev. Mgr./Asst. to City Manager	1.00	1.00		1.00
Executive Assistant to the City Manager	1.00	1.00		1.00
Management Analyst	1.00	1.00		1.00
Part-Time Positions	1.30	0.30		0.73
Total:	5.30	4.30		4.73

BUDGET SUMMARY	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Personnel Costs	510,301	567,275	567,275	618,465
Operating Expenses	258,126	289,635	244,685	237,930
Total:	\$ 768,427	\$ 856,910	\$ 811,910	\$ 856,395

FUNDING SOURCES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
General Fund	744,653	826,910	781,910	836,395
Public Arts Fund	23,774	30,000	30,000	20,000
Total:	\$ 768,427	\$ 856,910	\$ 811,910	\$ 856,395

KEY PROGRAM GOALS

1. Implement Council policy in an expeditious manner and within the resources available.
2. Submit an annual budget reflecting Council priorities and community needs.
3. Coordinate Council meeting activities and municipal functions.
4. Manage directly the City's economic development, redevelopment and public information activities.
5. Develop, implement and monitor an intra and citywide performance-based work program.

KEY WORKLOAD MEASURES	ADOPTED 2016-17
Agenda reports reviewed and approved.	311
Departments supervised.	4
Community inquiries resolved or referred.	633

MANAGEMENT SERVICES

Program: City Manager
Account: 01-910-42

EXPENDITURE DETAIL

PERSONNEL COSTS	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4106 City Manager	145,960	185,000	185,000	185,000
4107 Executive Assistant to the City Manager	57,408	57,410	57,410	53,735
4109 Econ. Dev. Mgr./Asst. to City Manager	121,638	121,630	121,630	126,430
4172 Management Analyst	30,326	67,835	67,835	64,295
4150 Overtime	414	4,000	4,000	4,000
4161 Part-Time	64,915	11,230	11,230	33,430
4310 Optional Benefits Program	2,706	3,290	3,290	3,290
4320 Health Insurance	18,481	24,280	24,280	34,850
4340 PERS Retirement	56,131	75,880	75,880	97,570
4350 Medicare Tax	6,195	7,520	7,520	6,710
4361 Life/Disability Insurance	6,127	9,200	9,200	9,155
Total:	\$ 510,301	\$ 567,275	\$ 567,275	\$ 618,465

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4231 Professional/Contract Services	238,737	265,555	220,555	217,790
4405 Mileage Reimbursement	4,708	5,400	5,400	5,400
4410 Meeting Expense	1,557	1,450	1,450	1,450
4420 Travel & Conference	2,926	8,500	8,500	6,000
4425 Memberships/Subscriptions	2,160	2,050	2,050	1,450
4440 Telephone	1,370	1,680	1,680	840
4465 Special Dept. Supplies	1,489	1,500	1,500	1,500
4670 Community Promotions	5,179	3,500	3,500	3,500
Total:	\$ 258,126	\$ 289,635	\$ 244,635	\$ 237,930

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017

ACCT. NO.	DESCRIPTION	CITY MANAGER
	01-910-42	
	SALARIES AND BENEFITS	
4106	City Manager (CM)	185,000
4107	Executive Assistant to the City Manager (EACM)/ Management Analyst	53,735
4109	Asst. to City Manager (ACM)	126,430
4172	Management Analyst (FTMA)	64,295
4161	Part-Time	13,430
	Office Assistant (max. 12 hrs./wk. x 52 wks)	
	Management Intern (900 hrs.)	20,000
4150	Overtime	4,000
4310	Optional Benefits Program	3,290
4320	Health Insurance	34,850
4340	PERS Retirement	97,570
4350	Medicare Tax	6,710
4361	Life/Disability Insurance	9,155
	TOTAL	618,465
	MAINTENANCE AND OPERATIONS	
4231	Private/Special Contract Services	
	City Magazine (CONNECT)	
	Art and design	38,935
	Copy development and editing	7,030
	Postage and distribution	12,980
	Printing	38,935
	Translation	1,410
	Subtotal:	99,290
	Economic Development	
	Chamber of Commerce	70,000
	Advisory Service	20,000
	Subtotal:	90,000
	Other	
	Grant writing services	2,500
	On-call design, copywriting and marketing services	6,000
	Subtotal:	8,500
	Public Arts Master Plan (funded by Public Arts Fund)	20,000
	TOTAL	217,790

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017

ACCT. NO.	DESCRIPTION	CITY MANAGER
	01-910-42	
4405	Mileage Reimbursement Contractual Auto Allowances CM (\$300/mo. x 12 mos.) ACM (\$150/mo. x 12 mos.)	3,600 1,800 TOTAL 5,400
4410	Meeting Expense Public agency liaison San Gabriel Valley City Manager Association Staff Meetings, seminars and workshops	100 350 1,000 TOTAL 1,450
4420	Travel & Conference Allotment for conference registration, hotel, meals and transportation	6,000 TOTAL 6,000
4425	Memberships/Subscriptions California City Manager Foundation San Gabriel Valley City Manager Association Municipal Management Association of Southern California Misc. subscriptions America for the Arts	400 100 450 100 400 TOTAL 1,450
4440	Telephone Cell phone service (\$140/mo. x 12 mos.; for ACM)	840 TOTAL 840
4465	Special Department Supplies Books and office supplies	1,500 TOTAL 1,500
4670	Community Promotions Special project initiatives Promotional items	1,500 2,000 TOTAL 3,500

MANAGEMENT SERVICES

Program: City Attorney
Account: 01-910-43

STATEMENT OF PURPOSE

To advise the City Council and the City Manager in all legal matters pertaining to City operations; to represent the City before courts of law and administrative agencies; and to negotiate on behalf of the City where required by the City Council.

STAFFING SUMMARY (FTEs)					
Personnel					
Total:					

BUDGET SUMMARY		ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Personnel Costs		-			-
Operating Expenses		521,808	492,000	492,000	382,000
Total:		\$ 521,808	\$ 492,000	\$ 492,000	\$ 382,000

FUNDING SOURCES		ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
General Fund		521,808	492,000	492,000	382,000
Total:		\$ 521,808	\$ 492,000	\$ 492,000	\$ 382,000

KEY PROGRAM GOALS

1. Provide general legal advice to the City Council and City Manager.
2. Represent the City in litigation matters not covered by the Joint Powers Insurance Authority (JPIA).
3. Prepare and review resolutions, ordinances, contracts and other legal documents.
4. Provide legal advice to City Manager regarding personnel issues.
5. Conduct legal trainings and other educational programs to meet statutory requirements and reduce risk of liability.

KEY WORKLOAD MEASURES	ADOPTED 2016-17
Advice and legal opinions provided (formal and informal).	286
Cases defended.	2
Legal documents prepared or reviewed.	572
Personnel matters addressed.	20
Trainings provided.	4

MANAGEMENT SERVICES

Program: City Attorney
 Account: 01-910-43

EXPENDITURE DETAIL

PERSONNEL COSTS	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Total:	\$ -	\$ -	\$ -	\$ -

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4234 City Attorney	190,035	220,000	220,000	220,000
4243 Special Counsel	301,524	270,000	270,000	160,000
4405 Mileage Reimbursement	2,005	2,000	2,000	2,000
4410 Meeting Expense	28,244	-	-	-
Total:	\$ 521,808	\$ 492,000	\$ 492,000	\$ 382,000

CITY OF TEMPLE CITY
 BUDGET WORKSHEET
 FY 2016-2017

ACCT. NO.	DESCRIPTION	
01-910-43		CITY ATTORNEY
	MAINTENANCE AND OPERATIONS	
4234	City Attorney Contracted legal services	TOTAL 220,000
4243	Special Counsel	TOTAL 160,000
4405	Mileage Reimbursement Travel costs	TOTAL 2,000

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MANAGEMENT SERVICES

Program: Elections
Account: 01-910-44

STATEMENT OF PURPOSE

To conduct all City general municipal and special elections in accordance with the City Charter and California Elections Code, and serve as Filing Officer for required disclosure statements.

STAFFING SUMMARY (FTEs)				
Personnel				
Total:				

	<i>ACTUAL 2014-15</i>	<i>ADOPTED 2015-16</i>	<i>ESTIMATED 2015-16</i>	<i>ADOPTED 2016-17</i>
BUDGET SUMMARY				
Personnel Costs	1,831	-		3,700
Operating Expenses	69,467	-		82,175
Total:	\$ 71,298	\$ -	\$ -	\$ 85,875

	<i>ACTUAL 2014-15</i>	<i>ADOPTED 2015-16</i>	<i>ESTIMATED 2015-16</i>	<i>ADOPTED 2016-17</i>
FUNDING SOURCES				
General Fund	71,298			85,875
Total:	\$ 71,298	\$ -	\$ -	\$ 85,875

KEY PROGRAM GOALS

1. Plan, supervise and conduct the City's general municipal and special elections.
2. Offer informational support to City Council candidates.
3. Comply with all regulations and timelines established by the California Elections Code.
4. Recruit and supervise polling place officers; secure adequate polling places.
5. Provide voter registration, voter outreach and verification services to residents.

KEY WORKLOAD MEASURES	<i>ADOPTED 2016-17</i>
Number of registered voters served.	15,777
Number of permanent Vote-By-Mail voters served.	5,703
Number of notices and news releases issued.	26

MANAGEMENT SERVICES

Program: Elections
Account: 01-910-44

EXPENDITURE DETAIL

PERSONNEL COSTS	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4150 Overtime	1,831	-		-
4163 Part-Time: Seasonal	-	-		3,700
Total:	\$ 1,831	\$ -	\$ -	\$ 3,700

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4218 Election Services: LA County Registrar	720	-		1,100
4231 Private/Special Contract Services	2,345	-		5,100
4245 Election Services: Martin & Chapman	51,701	-		55,500
4246 Precinct Board Wages	3,520	-		4,500
4405 Mileage Reimbursement	-	-		75
4410 Meeting Expense	467	-		500
4450 Postage	6,567	-		6,750
4465 Special Department Supplies	429	-		450
4470 Legal Advertising	2,978	-		4,000
4490 Training	500	-		600
4590 Polling Place Rentals	-	-		-
4670 Community Promotions	240	-		3,600
Total:	\$ 69,467	\$ -	\$ -	\$ 82,175

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017

ACCT. NO.	DESCRIPTION	ELECTIONS
01-910-44		ELECTIONS
	SALARIES AND BENEFITS	
4163	Part Time: Seasonal Election Night staffing	3,700
		TOTAL 3,700
	MAINTENANCE AND OPERATIONS	
4218	Election Services: LA County Registrar Voter verification, precinct consolidation, street index, VIMS token renewal etc.	1,100
		TOTAL 1,100
4231	Private/Special Contract Services Advisory services (on-call) Courier services (to County Recorder)	5,000 100
		TOTAL 5,100
4245	Election Services: Martin & Chapman Supplies, ballots and vote counting Translation of public notices	55,000 500
		TOTAL 55,500
4246	Precinct Board Wages Polling place inspectors and clerks (6 precincts) Training \$30/ea , 6 Inspectors @ \$160, 24 Pollworkers @ \$110	4,500
		TOTAL 4,500
4405	Mileage Reimbursement	
		TOTAL 75
4410	Meeting Expenses Election Day - Pollworker and staff	500
		TOTAL 500
4450	Postage Vote-by-mail ballots	6,750
		TOTAL 6,750
4465	Special Department Supplies Nominee Packet Supplies Binders, dividers, paper	450
		TOTAL 450
4470	Legal Advertising Public notices (election counting, nominees and polling places) Chinese, Spanish, Vietnamese	4,000
		TOTAL 4,000

CITY OF TEMPLE CITY
 BUDGET WORKSHEET
 FY 2016-2017

ACCT. NO.	DESCRIPTION	ELECTIONS
	01-910-44	
4490	Trainings	
	Poll worker training	600
		600
4670	Community Promotions	
	Candidate orientation workshop	100
	Voter outreach - update info on banners and polling location indicators	3,500
	TOTAL	3,600

MANAGEMENT SERVICES

Program: City Clerk
Account: 01-910-45

STATEMENT OF PURPOSE

To record the official actions of the City Council, execute and maintain all official City documents and legislative history, and respond to internal and external records and information requests.

STAFFING SUMMARY (FTEs)	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
City Clerk	1.00	1.00		1.00
Deputy City Clerk	1.00	1.00		1.00
Part Time Position	0.14	0.14		0.14
Total:	2.14	2.14		2.14

BUDGET SUMMARY	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Personnel Costs	212,475	229,855	229,855	249,940
Operating Expenses	71,281	74,755	57,325	74,885
Total:	\$ 283,756	\$ 304,610	\$ 287,180	\$ 324,825

FUNDING SOURCES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
General Fund	283,756	304,610	287,180	324,825
Total:	\$ 283,756	\$ 304,610	\$ 287,180	\$ 324,825

KEY PROGRAM GOALS

1. Prepare, record and archive accurate legislative actions of all City Council proceedings.
2. Prepare, publish and post all legal notices as required.
3. Oversee local requirements established by the Fair Political Practices Commission.
4. Initiate an efficient and accessible records database.
5. Respond within time constraints to all subpoenas and requests for public records.

KEY WORKLOAD MEASURES

	ADOPTED 2016-17
Prepare and post City Council agendas, meeting highlights and minutes. 1/	150
Streamline records destruction process and increase destruction of obsolete records. 2/	150
Prepare, post and publish legal notices. 1/	40
Ethics training and annual filing of Fair Political Practice Commission's Statement of Economic Interest filing. 3/	85
Respond and provide public records as requested by public.	150

FOOTNOTES:

1/ Includes Successor Agency, former Redevelopment Agency and other authorities of the City Council.

2/ Records are destroyed in accordance with the City's records retention schedule; metric provides number of destroyed boxes that contain obsolete records.

MANAGEMENT SERVICES

Program: City Clerk
Account: 01-910-45

EXPENDITURE DETAIL

PERSONNEL COSTS	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4108 City Clerk	97,843	97,850	97,850	109,560
4111 Deputy City Clerk	52,477	59,155	59,155	58,300
4150 Overtime	3,737	2,500	2,500	2,500
4161 Part Time	2,962	5,400	5,400	6,765
4310 Optional Benefits Program	1,644	1,645	1,645	2,465
4320 Health Insurance	18,996	20,480	20,480	21,650
4340 PERS Retirement	29,534	37,030	37,030	42,510
4350 Medicare Tax	2,210	2,350	2,350	2,530
4361 Life/Disability Insurance	3,072	3,445	3,445	3,660
Total:	\$ 212,475	\$ 229,855	\$ 229,855	\$ 249,940

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4231 Professional/Contract Services	53,941	59,150	42,000	59,150
4405 Mileage Reimbursement	443	500	600	600
4410 Meeting Expense	160	580	200	580
4420 Travel & Conference	4,517	4,000	4,000	4,000
4425 Memberships/Subscriptions	1,184	865	865	895
4440 Telephone	657	660	660	660
4445 Printing	-	150	150	150
4465 Special Department Supplies	3,725	2,350	2,350	2,850
4470 Legal Advertising	1,445	2,500	2,500	2,000
4490 Training	5,209	4,000	4,000	4,000
Total:	\$ 71,281	\$ 74,755	\$ 57,325	\$ 74,885

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017

ACCT. NO.	DESCRIPTION	CITY CLERK
	01-910-45	
	SALARIES AND BENEFITS	
4108	City Clerk (CC)	109,560
4111	Deputy City Clerk (DCC)	58,300
4150	Overtime Meeting and special event coverage (as needed, for DCC)	2,500
4161	Part Time Office Assistant (Max. 300 hrs.)	6,765
4310	Optional Benefits Program	2,465
4320	Health Insurance	21,650
4340	PERS Retirement	42,510
4350	Medicare	2,530
4361	Life/Disability Insurance	3,660
	TOTAL	249,940
	MAINTENANCE AND OPERATIONS	
4231	Private/Special Contract Services <u>Codification and Records Mgmt.</u>	
	Annual hosting (online municipal code)	500
	Code supplements	1,500
	Records destruction (shredding)	1,000
	<u>Meeting Tapings and Webcasts</u>	
	City Council meetings (<i>\$900/mtg. x 2 mtgs./mo. x 12 mos.</i>)	21,600
	Additional special meetings (<i>\$900/mtg. x 6</i>)	5,400
	Live streaming (<i>\$350/mo. x 12 mos.</i>)	4,200
	<u>Other Services</u>	
	Council Chamber Audio/Video Equipment Maintenance	1,000
	Advisory services (on-call)	5,000
	Citywide Document imaging (back scanning) (funded by GF Reserve)	5,000
	ECMS Annual Software Maintenance and Support	5,200
	Courier Service	250

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017

ACCT. NO.	DESCRIPTION	CITY CLERK
	01-910-45	
4231	Private/Special Contract Services KGEM TV and Cable Services (\$708x12)	8,500
		TOTAL 59,150
4405	Mileage Reimbursement Mileage reimbursement (for CC & DCC)	600
		TOTAL 600
4410	Meeting Expense Professional association meetings City Clerk Association Monthly Meetings for CC & DCC \$40x2x6 Misc. expenses (e.g., food, water, etc.)	480 100
		TOTAL 580
4420	Travel & Conference Allotment for two conference registrations, hotel, meals and transportation	4,000
		TOTAL 4,000
4425	Memberships/Subscriptions City Clerks Assn. of California International Institute of Municipal Clerks National Notary Association American Records Management Association California Association of Clerks & Elected Officials	200 300 145 - 250
		TOTAL 895
4440	Telephone Cell phone service (for CC) <i>(\$55/mo. x 12 mos.)</i>	660
		TOTAL 660
4445	Printing Council packet production	150
		150
4465	Special Department Supplies Office supplies Record Management/Filing Supplies-pressboard folders and pendaflex Meeting books and permanent record paper - 1 realm and 1 binder Records Destruction Supplies - banker boxes Publication and manuals Notary bonds and stamp	500 1,000 750 200 100 300
		TOTAL 2,850

**CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017**

ACCT. NO.	DESCRIPTION	CITY CLERK
	01-910-45	
4470	Legal Advertising Public notices (ordinances, hearings, etc.)	2,000
	TOTAL	2,000
4490	Training Annual certifications	4,000
	TOTAL	4,000

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ADMINISTRATIVE SERVICES

Program 46: Support Services
Supports workforce needs.

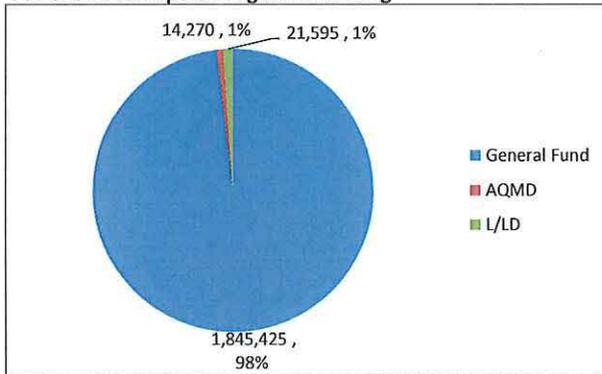
Program 47: Ins./Benefits
Manages insurance programs.

Program 48: Accounting
Tracks City financials.

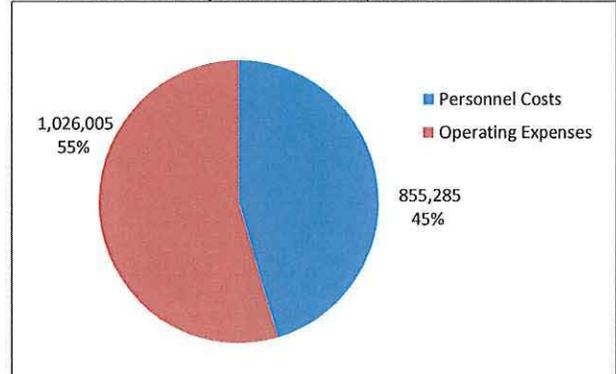
Program 49: Purchasing
Acquires supplies and services.

DEPARTMENT SUMMARY

FY 2016-17: Adopted Program Financing



FY 2016-17: Adopted Resources Allocated



	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
RESOURCES ALLOCATED				
Personnel Costs	669,643	936,200	914,960	855,285
Operating Expenses	805,433	975,685	956,810	1,026,005
Total:	\$ 1,475,076	\$ 1,911,885	\$ 1,871,770	\$ 1,881,290
PROGRAM FINANCING				
General Fund	1,282,735	1,844,285	1,804,170	1,845,425
Air Quality Management District	-	44,600	44,600	14,270
Lighting & Landscape District	-	23,000	23,000	21,595
Self Insurance Fund	192,341	-	-	-
Total:	\$ 1,475,076	\$ 1,911,885	\$ 1,871,770	\$ 1,881,290
PERSONNEL (FTE)	5.55	5.55		6.40
Total:	5.55	5.55		6.40

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ADMINISTRATIVE SERVICES

Program: Support Services

Account: 01-910-46

STATEMENT OF PURPOSE

Program includes all personnel and employee relations and functions: recruitment, selection, training, evaluation, affirmative action, administration of the classification and pay plan.

	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2015-16
STAFFING SUMMARY (FTEs)				
Personnel Analyst	0.50	0.50		0.50
Admin Services Director	0.25	0.25		0.25
Total:	0.75	0.75		0.75

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2015-16
BUDGET SUMMARY				
Personnel Costs 1/	76,850	95,095	95,095	101,185
Operating Expenses	107,576	37,715	37,315	35,415
Total:	\$ 184,426	\$ 132,810	\$ 132,410	\$ 136,600

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2015-16
FUNDING SOURCES				
General Fund	184,426	132,810	132,410	136,600
Total:	\$ 184,426	\$ 132,810	\$ 132,410	\$ 136,600

KEY PROGRAM GOALS

1. Continue establishing best practices for Human Resources.
2. Ensure good relations are established with the Temple City Employees' Association.
3. Provide a framework for succession planning.
4. Set-up training/classes for employees for personalized development.
5. Monitor progress based on each individual Employee Development Plan.

KEY WORKLOAD MEASURES

	ADOPTED 2015-16
Maintain personnel records for all full and part-time employees.	40/47
Review and process annual employee evaluations and employee development plans.	40/47
City-wide training classes.	3

ADMINISTRATIVE SERVICES

Program: Support Services
Account: 01-910-46

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4110 Personnel Analyst	23,647	37,115	37,115	38,045
4112 Admin Services Director	37,872	37,870	37,870	39,210
4310 Optional Benefits Program	780	615	615	1,030
4320 Health Insurance	4,285	7,020	7,020	9,550
4340 PERS Retirement	8,309	9,780	9,780	10,605
4350 Medicare Tax	876	1,085	1,085	1,120
4361 Life/Disability Insurance	1,081	1,610	1,610	1,625
Total:	\$ 76,850	\$ 95,095	\$ 95,095	\$ 101,185

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4231 Private/Special Contract Services	60,956	2,700	8,000	2,700
4410 Meeting Expense	81	100	100	100
4420 Travel & Conference	-	1,300	2,000	1,000
4425 Memberships/Subscriptions	7,455	6,815	6,815	6,815
4465 Special Dept. Supplies	2,052	1,700	1,700	1,700
4475 Classified Advertising	3,132	5,000	3,000	3,000
4490 Training	12,415	10,000	5,000	10,000
4495 Recruitment/Testing	5,375	3,100	3,100	3,100
4685 Special Projects	16,110	7,000	7,600	7,000
Total:	\$ 107,576	\$ 37,715	\$ 37,315	\$ 35,415

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017

ACCT. NO.	DESCRIPTION	SUPPORT SERVICES
01-910-46		SUPPORT SERVICES
	SALARIES AND BENEFITS	
4110	Personnel Analyst (50%)	38,045
4112	Administrative Services (25%)	39,210
4310	Optional Benefits Program	1,030
4320	Health Insurance	9,550
4340	PERS Retirement	10,605
4350	Medicare	1,120
4361	Life/Disability Insurance	1,625
	TOTAL	101,185
	MAINTENANCE AND OPERATIONS	
4231	Private/Special Contract Services NeoGov Annual License Fee	2,700
4244	Legal Services Contract legal services (as necessary)	-
4410	Meeting Expense Miscellaneous meeting expense	100
4420	Travel & Conference CJPIA Conference Lodging (Nights at \$200) Subsistence (2 days @ \$50) Transporation	 800 100 100
	TOTAL	1,000
4425	Memberships/Subscriptions Gateway Public Employment Consortium Employee Assistance Program	 3,215 3,600
	TOTAL	6,815
4465	Special Department Supplies Business Cards/Business Card Shells Name plates, badges & City seals Miscellaneous	 1,000 500 200
	TOTAL	1,700

CITY OF TEMPLE CITY
 BUDGET WORKSHEET
 FY 2016-2017

ACCT. NO.	DESCRIPTION	SUPPORT SERVICES
	01-910-46	
4475	Classified Advertising Pasadena Star News, SGV Weekly, JobTRAK, LA Times, Jobs Available, ICMA, Western City, etc.	TOTAL 3,000
4490	Training City-wide for employee training	10,000 TOTAL 10,000
4495	Recruitment/Testing Physical exams, fingerprinting, lunches for oral boards Hepatitis B vaccinations	2,500 600 TOTAL 3,100
4685	Special Projects Employee Recognition (Years of Service) Employee Recognition Program	1,000 6,000 TOTAL 7,000

ADMINISTRATIVE SERVICES

Program: Insurance/Benefits
 Account: 01-910-47

STATEMENT OF PURPOSE

Program includes risk management functions for general city liability and workers' compensation insurance, all-risk property insurance through the California Joint Powers Insurance Authority (CJPIA), all employee benefits and insurance plans.

STAFFING SUMMARY (FTEs)	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
Personnel Analyst	0.50	0.50		0.50
Admin Services Director	0.25	0.25		0.25
Total:	0.75	0.75		0.75

BUDGET SUMMARY	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Personnel Costs	271,255	487,915	466,675	336,210
Operating Expenses	361,365	464,750	450,050	500,375
Total:	\$ 632,620	\$ 952,665	\$ 916,725	\$ 836,585

FUNDING SOURCES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
General Fund	440,279	952,665	916,725	836,585
Self Insurance Fund	192,341	-	-	-
Total:	\$ 632,620	\$ 952,665	\$ 916,725	\$ 836,585

KEY PROGRAM GOALS

1. Ensure adequate coverage and loss control measures.
2. Ensure safe practices city-wide.
3. Monitor employee benefit and insurance plans.
4. Monitor and review Workers Comp. Program.
5. Monitor and review contract with California Public Employees Retirement System .

KEY WORKLOAD MEASURES

	ADOPTED 2016-17
Review and process monthly billing for employee benefits.	156
Annual review of City's Risk Management LossCAP program.	1
Worker's Comp claims are monitored for treatment of injured employee and follow-up.	3
Secure Special Events Insurance coverage as needed.	5

ADMINISTRATIVE SERVICES

Program: Insurance/Benefit
Account: 01-910-47

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4110 Personnel Analyst	23,647	37,115	37,115	38,045
4112 Admin Services Director	37,872	37,870	37,870	39,210
4305 Bonus Pay	20,745	35,970	35,970	35,970
4310 Optional Benefits Program	652	615	615	1,030
4315 Section 125	600	600	600	600
4320 Health Insurance	7,418	7,025	7,025	9,550
4321 Other Post Employment Benefits	139,255	164,240	150,000	177,625
4330 Unemployment Compensation	18,009	10,000	3,000	10,000
4340 PERS Retirement	20,282	9,780	9,780	14,205
4342 PERS Portfolio Management Fees	-	182,000	182,000	7,200
4350 Medicare Tax	1,222	1,090	1,090	1,120
4361 Life/Disability Insurance	1,553	1,610	1,610	1,655
Total:	\$ 271,255	\$ 487,915	\$ 466,675	\$ 336,210

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4362 Worker Comp/General Liability	359,883	449,850	434,000	484,225
4410 Meeting Expense	-	100	200	100
4425 Memberships/Subscriptions	523	250	1,300	1,500
4465 Special Dept Supplies	-	550	550	550
4490 Training	376	5,000	5,000	5,000
4695 Education Expense	583	9,000	9,000	9,000
Total:	\$ 361,365	\$ 464,750	\$ 450,050	\$ 500,375

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017

ACCT. NO.	DESCRIPTION	INSURANCE/BENEFITS
	01-910-47	
	SALARIES AND BENEFITS	
4110	Personnel Analyst (50%)	38,045
4112	Administrative Services Director (25%)	39,210
4305	Bonus Pay	35,970
	4% unique bonus skill for six employees	17,470
	Bilingual for eight employees	12,000
	Stand by for three employees	6,500
4310	Optional Benefits	1,030
4315	Section 125 (12 @ \$25/mo.)	600
4320	Health Insurance	9,550
	Medical, dental and vision (active employees for this program, Personnel Analyst 50%, ASD 25%)	
4321	Other Post Employment Benefits	177,625
	Retired Employees	
	Medical (25)	161,570
	Medical admin charge	2,000
	Dental - Delta Care (2) Delta Dental DPO (17)	9,155
	Vision (18)	4,900
4330	Unemployment Compensation	10,000
4340	PERS Retirement	14,205
4342	PERS Portfolio Management Fees	7,200
4350	Medicare Tax	1,120
4631	Life/Disability Insurance	1,655
	Life Insurance - Assurant (for this program's active employees)	135
	NOTE: \$180/annually per employee	
	Disability Insurance - Assurant (for this program's active employees)	1,520
	(Includes short-term and long-term disabilities)	
TOTAL		336,210

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017

ACCT. NO.	DESCRIPTION	INSURANCE/BENEFITS
01-910-47	MAINTENANCE AND OPERATIONS	
4362	Worker Compensation/General Liability Workers' Compensation - CJPIA annual contribution 194,210 General Liability - CJPIA annual contribution 222,145 All Risk Property, including Earthquake - CJPIA 50,000 Automobile - CJPIA (projected est.) 8,000 Environmental Insurance 7,000 Notary Insurance (2 @ \$100) 200 RFD Commercial Crime Program (CJPIA Commercial Blanket Bond Program) 1,500 Workers' Compensation & RFD amount for this Program 1,170	TOTAL 484,225
4410	Meeting Expense Miscellaneous meeting expense	TOTAL 100
4425	Memberships/Subscriptions Hazmat Compliance - Data Safety Sheets Best's Insurance Rating Guide (CD-ROM with hard copy)	TOTAL 1,500
4465	Special Department Supplies Employee safety videos, brochures and posters	TOTAL 550
4490	Training Safety workshops as required by law: First Aid, CPR & Preventive Disease Transmission, and AED training for all full-time and part-time employees	TOTAL 5,000
4695	Education Expense Education/Tuition reimbursement program	TOTAL 9,000

ADMINISTRATIVE SERVICES

Program: Accounting
Account: 01-920-48

STATEMENT OF PURPOSE

To plan, organize, coordinate and administer the accounting and auditing function in accordance with GAAP.

	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2015-16
STAFFING SUMMARY (FTEs)				
Admin Services Director	0.45	0.45		0.45
Accountant	1.00	1.00		2.00
Accounting Technician	1.00	1.00		1.00
Part-Time	1.60	1.60		1.45
Total:	4.05	4.05		4.90

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2015-16
BUDGET SUMMARY				
Personnel Costs	321,538	353,190	353,190	417,890
Operating Expenses	186,951	190,320	186,520	193,620
Total:	\$ 508,489	\$ 543,510	\$ 539,710	\$ 611,510

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2015-16
FUNDING SOURCES				
General Fund	508,489	543,510	539,710	611,510
Total:	\$ 508,489	\$ 543,510	\$ 539,710	\$ 611,510

KEY PROGRAM GOALS

1. Complete monthly and annually financial accounting records and reports.
2. Process bi-weekly payroll records and checks.
3. Process semi-monthly vendor records (warrant registers) and checks.
4. Receive and reconcile monthly bank and treasury statements.
5. Review the preparation of the State Controller's Report, the Street Report and the Statement of Indebtedness.
6. Plan and coordinate the external audits for the City.
7. Coordinate and ensure proposed and adopted budgets are prepared by July 1 of each fiscal year.
8. Prepare staff financial reports to Council (quarterly budget amendments, petty cash and visa card reports).
9. Maximize the investment of all available cash and manage the investment portfolio per Investment Policy.
10. Comprehensive Financial Planning

	ADOPTED 2015-16
KEY WORKLOAD MEASURES	
Agendas and staff reports prepared for City and Agency. 1/	60
Coordinate, review, print and distribute proposed & adopted budget books annually.	45
Gather data, prepare and produce a Comprehensive Annual Financial Report (CAFR). 2/	1
Distribute mandatory tax forms (W2 & 1099M) to employees and vendors annually.	230
Audits conducted annually. 3/	5
Long Range Financial Plan.	1
Completion of financial software conversions.	2

FOOTNOTES:

- 1/ Includes petty cash, visa card, monthly treasurer's report, quarterly budget amendments, & annual budget preparation reports.
2/ The CAFR is part of the contract services with new auditing firm.
3/ Single audit, MTA audit, Gas Tax & CDBG and annual City audit.

ADMINISTRATIVE SERVICES

Program: Accounting
Account: 01-920-48

EXPENDITURE DETAIL

PERSONNEL	<i>ACTUAL</i> 2014-15	<i>ADOPTED</i> 2015-16	<i>ESTIMATED</i> 2015-16	<i>ADOPTED</i> 2016-17
ACCT.				
4112 Admin Services Director	71,300	68,170	68,170	70,575
4114 Accountant	80,748	87,515	87,515	89,715
41XX Accountant	-	-	-	79,115
4115 Accounting Technician	44,669	51,320	51,320	54,710
4150 Overtime	3,609	1,000	1,000	1,000
4161 Part Time	65,620	79,975	79,975	21,640
4310 Optional Benefits Program	1,929	2,015	2,015	3,660
4320 Health Insurance	16,229	20,275	20,275	34,055
4340 PERS Retirement	30,458	34,255	34,255	52,440
4350 Medicare Tax	3,522	4,160	4,160	4,580
4361 Life/Disability Insurance	3,454	4,505	4,505	6,400
Total:	\$ 321,538	\$ 353,190	\$ 353,190	\$ 417,890

OPERATING EXPENSES	<i>ACTUAL</i> 2014-15	<i>ADOPTED</i> 2015-16	<i>ESTIMATED</i> 2015-16	<i>ADOPTED</i> 2016-17
ACCT.				
4231 Private/Special Contract Services	16,890	15,500	15,500	16,300
4232 Revenue Audit Services	18,096	9,500	9,500	9,500
4233 Audit Services	62,011	58,000	58,000	56,000
4405 Mileage Reimbursement	1,800	1,800	1,800	1,800
4410 Meeting Expense	520	600	600	600
4420 Travel & Conference	1,685	2,300	500	2,300
4425 Memberships/Subscriptions	950	970	970	970
4440 Telephone	802	660	660	660
4460 Office Supplies	-	-	-	4,500
4465 Special Dept Supplies	671	2,500	1,000	2,500
4480 Bank Charges	40,612	60,000	60,000	60,000
4490 Training	199	1,000	500	1,000
4530 Special Equipment Maintenance	42,715	37,490	37,490	37,490
Total:	\$ 186,951	\$ 190,320	\$ 186,520	\$ 193,620

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017

ACCT. NO.	DESCRIPTION	ACCOUNTING
	01-920-48	
	SALARIES AND BENEFITS	
4112	Administrative Services Director (45%)	70,575
4114	Accountant	89,715
41XX	Accountant	79,115
4115	Accounting Technician	54,710
4150	Overtime	1,000
4161	Part Time	
	Finance Intern 29 Hrs x 52 Wks	21,640
4310	Optional Benefits Program	3,660
4320	Health Insurance	34,055
4340	PERS Retirement	52,440
4350	Medicare	4,580
4361	Life/Disability Insurance	6,400
	TOTAL	417,890
	MAINTENANCE AND OPERATIONS	
4231	Private/Special Contract Services	
	PBB Center for Priority Based Budgeting	8,000
	Gov Invest	6,500
	CalPERS GASB68 Reports	1,800
	TOTAL	16,300
4232	Revenue Audit Services	
	Sales Tax Revenue Audit	
	Documentary Transfer Tax Audits	
	TOTAL	9,500
4233	Audit Services	
	Annual Audit	
	State Reports	
	Comprehensive Annual Financial Report Expense	
	TOTAL	56,000
4405	Mileage Reimbursement	
	Auto allowance per Contract Agreement for Admin Srvs Director (\$150 x 12 months)	
	TOTAL	1,800
4410	Meeting Expense	
	CSMFO Bi-Monthly Meetings and other	
	TOTAL	600

CITY OF TEMPLE CITY
 BUDGET WORKSHEET
 FY 2016-2017

ACCT. NO.	DESCRIPTION	ACCOUNTING
	01-920-48	
4530	Special Equipment Maintenance Pentamation Annual Maintenance Four J's Report Writing 2,300 ProLiant/Smart Array 1,080 Optio DCS Phone Support 390 Pentamation ASP and Payroll System (\$2,510 x 12 months) 30,120 Progressive Solution for Cash Register 3,600	
	TOTAL	37,490

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ADMINISTRATIVE SERVICES

Program: Purchasing

Account: 01-920-49

STATEMENT OF PURPOSE

Responsible for planning, directing and controlling the purchasing, duplicating, printing and mail service for the City.

	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
STAFFING SUMMARY (FTEs)				
Part-Time	0.00	0.00		0.00
Total:	0.00	0.00		0.00

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
BUDGET SUMMARY				
Personnel Costs	-	-	-	-
Operating Expenses	149,541	282,900	282,925	296,595
Total:	\$ 149,541	\$ 282,900	\$ 282,925	\$ 296,595

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
FUNDING SOURCES				
General Fund	149,541	215,300	215,325	260,730
Air Quality Management District	-	44,600	44,600	14,270
Lighting & Landscape District	-	23,000	23,000	21,595
Total:	\$ 149,541	\$ 282,900	\$ 282,925	\$ 296,595

KEY PROGRAM GOALS

1. Ensure that all City Ordinances and Municipal Codes are adhered to concerning the purchasing activity.
2. Continue to order and stock all needed office supplies for City departments.
3. Identify, tag and maintain all fixed assets.
4. Manage copiers and vehicles leases and service maintenance agreements.
5. Maintain responsibility for all outgoing mail and ensure meter is always replenished.
6. Replace office and special equipment at end of useful life.

KEY WORKLOAD MEASURES

	ADOPTED 2016-17
Daily and annual outgoing mail . 1/	75,000
Copiers maintained. 2/	6
Fixed assets inventory & depreciation. 3/	annually
Orders placed for replenishing water, toner, paper, office, & misc supplies.	60

FOOTNOTES:

- 1/ Includes annual mass mailing for business licenses, dog licenses, renewal notices, permits, special events, warrants, parking permit & recreation classes.
- 2/ Copiers located at City Hall, Live Oak Park, and Annex Building.
- 3/ Fixed assets are tagged (labeled) when purchased. Inventory for additions and deletions are performed annually in preparation for depreciation.

ADMINISTRATIVE SERVICES

Program: Purchasing
Account: 01-920-49

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
<u>ACCT.</u>				
4161 Part-Time	-	-		-
Total:	\$ -	\$ -	\$ -	\$ -

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
<u>ACCT.</u>				
4231 Private/Special Contract Service	-	85,000	85,000	93,370
4415 Vehicle Operation	-	45,000	45,000	45,000
4425 Memberships/Subscriptions	170	200	225	225
4445 Printing	2,062	6,000	6,000	6,000
4450 Postage	8,814	11,000	11,000	11,000
4460 Office Supplies	43,925	28,500	28,500	28,500
4465 Special Dept Supplies	1,118	1,500	1,500	1,800
4510 Maintenance & Repair	54,413	49,000	49,000	49,000
4520 Office Equipment Maintenance	32,761	39,000	39,000	42,000
4530 Special Equipment Maintenance	6,278	15,700	15,700	17,700
4580 Equipment Rental	-	2,000	2,000	2,000
Total:	\$ 149,541	\$ 282,900	\$ 282,925	\$ 296,595

**CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017**

ACCT. NO.	DESCRIPTION	PURCHASING
	01-920-49	
	MAINTENANCE AND OPERATIONS	
4231	Private/Special Contract Service City lease vehicles (including repair and maintenance) 57,505(GF) 14,270 (AQMD) 21,595 (L/LD)	93,370
	TOTAL	
4415	Vehicle Operation Fuel for Hydrid Vehicles (AQMD Fund) 27,000 Fuel for Trees & Parkway Program Vehicles (L/LD Fund) 5,000 Fuel and Maintenance Service for City Tractor (L/LD Fund) 2,500 Fuel for Vehicles not funded by AQMD (GF) 9,000 Gasoline for Mowers, Edgers, etc (GF) 1,500	45,000
	TOTAL	
4425	Memberships/Subscriptions Sams Club Annual Membership (\$100 flat fee for credit line + 1 member @ \$30 + 4 additional cards @ \$15 plus tax)	225
	TOTAL	
4445	Printing Copier Paper Outside Printing / Engraving (Engraving, letterhead, envelopes, annual budget covers)	6,000
	TOTAL	
4450	Postage Replenish meter, 3rd class bulk, 1st class bulk, postal box rental, Overnight letters, public notices, cert/return receipts, Friday mailings Annual Acctg/Permit Fee	11,000
	TOTAL	
4460	Office Supplies OfficeMax, Viking Office Products and other vendors Office Supplies: City-wide calendar purchase, fax machine supplies, writing pads, pencils/pens, typewriter ribbons, calculator tapes, etc. Computer paper, ribbons, laser printer, monitor, drum units, software programs, laser printer developer and miscellaneous items	28,500
	TOTAL	

**CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017**

ACCT. NO.	DESCRIPTION	PURCHASING
	01-920-49	
4465	Special Department Supplies Lunch Room Supplies	TOTAL 1,800
4510	Maintenance & Repair Equipment maintenance Management Information Systems (MIS) Service (460 hrs x \$91.5/hr) Annual hosting fee and cloud services for Website	43,000 6,000 TOTAL 49,000
4520	Office Equipment Maintenance Mail Machine, Electronic Scale - Pitney Bowes Phone System-ATT/SBC Copiers Lease for City Hall (2)	TOTAL 42,000
4530	Special Equipment Maintenance Anti-Virus Renewal, Watchguard Firewall Support Email mailbox licenses Telepacific Communications Telephone equipment maintenance Warranty Service Contracts: HP Net Server (Sungard Public Sector) Backup software \$1,800 annually Two-year server warranty extension \$4,000 SAN Maintenance \$1,500 x 2	TOTAL 17,700
4580	Equipment Rental Postal Machine Reset Meter Fee	TOTAL 2,000

PARKS & RECREATION

Program 57: Rec./Human Svc
Coordinates recreation programs

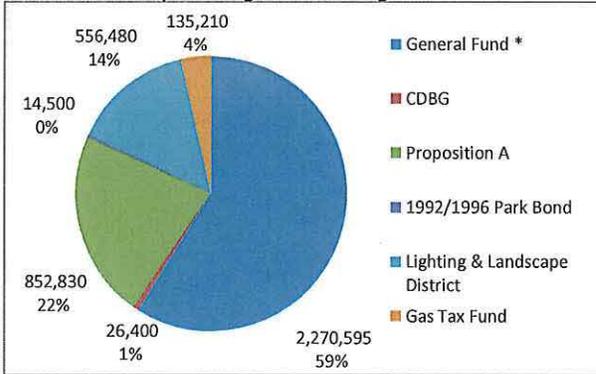
Program 58: Public Trans.
Coordinates public transit programs

Program 59: Parks-Maint/Fac
Operate & maintain park facil.

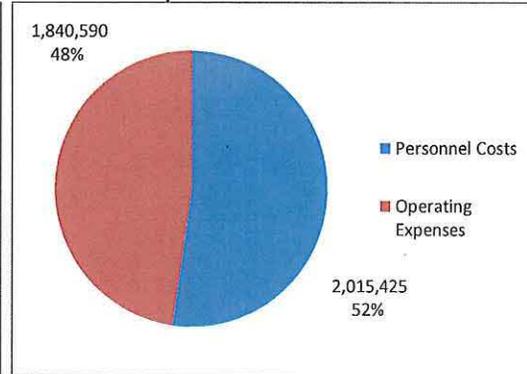
Program 83: Trees & Parkways
Maintains City's urban forest

DEPARTMENT SUMMARY

FY 2016-17: Adopted Program Financing



FY 2016-17: Adopted Resources Allocated



* Fees & Charges funds approximately \$570,840

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
RESOURCES ALLOCATED				
Personnel Costs	1,653,044	1,877,315	1,879,015	2,015,425
Operating Expenses	1,572,512	1,795,675	1,634,265	1,840,590
Total:	\$ 3,225,556	\$ 3,672,990	\$ 3,513,280	\$ 3,856,015
PROGRAM FINANCING				
General Fund	1,888,359	2,104,795	2,115,900	2,270,595
CDBG	26,166	26,400	26,400	26,400
Proposition A	692,238	851,885	730,655	852,830
1992/1996 Park Bond	40,000	14,500	14,500	14,500
Lighting & Landscape Dist.	454,377	551,440	501,855	556,480
Gas Tax	124,416	123,970	123,970	135,210
Total:	\$ 3,225,556	\$ 3,672,990	\$ 3,513,280	\$ 3,856,015
PERSONNEL (FTE)				
	33.04	36.48		37.15
Total:	33.04	36.48		37.15

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PARKS & RECREATION

Program: Recreation/Human Services
Account: 01-940-57

STATEMENT OF PURPOSE

To coordinate programs, services, and activities that contribute to Temple City residents' quality of life including youth adult and senior programs as well as community special events.

	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
STAFFING SUMMARY (FTEs)				
Director of Parks & Recreation	0.40	0.40		0.40
P & R Supervisor	0.60	0.60		0.00
P & R Manager	0.00	0.00		0.60
Administrative Coordinator	0.30	0.30		0.30
P & R Coordinator	2.00	2.00		2.00
Part Time Positions	15.10	15.33		16.07
Total:	18.40	18.63		19.37

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
BUDGET SUMMARY				
Personnel Costs	658,564	732,980	727,160	795,535
Operating Expenses	391,383	423,280	419,665	460,320
Total:	\$ 1,049,947	\$ 1,156,260	\$ 1,146,825	\$ 1,255,855

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
FUNDING SOURCES				
General Fund 1/ CDBG	1,023,781 26,166	1,129,860 26,400	1,120,425 26,400	1,229,455 26,400
Total:	\$ 1,049,947	\$ 1,156,260	\$ 1,146,825	\$ 1,255,855

KEY PROGRAM GOALS

1. Plan and provide a variety of quality recreation programs for the community.
2. Coordinate Parks and Recreation Commission and Youth Committee meetings and activities.
3. Coordinate community special events.
4. Review and process youth scholarship and Camellia Trust Fund applications and funding requests.
5. Coordinate City's volunteer program.

	ADOPTED 2016-17
KEY WORKLOAD MEASURES	
New recreation programs planned/offered.	15
Agendas, minutes, staff reports written, reviewed, and approved. 2/	120
Community special events planned and conducted.	18
Youth Scholarship applications reviewed and processed.	125
Volunteer service hours coordinated.	8,000

FOOTNOTES:

- 1/ Fees & Charges funds portion (approximately \$630,000 in FY 2016-17).
2/ Includes City Council and Parks & Recreation Commission.

PARKS & RECREATION

Program: Recreation
Account: 01-940-57

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4122 Director of Parks & Recreation	55,652	55,650	55,650	58,280
4123 Parks & Recreation Supervisor	40,997	40,995	40,995	7,075
4123 Parks & Recreation Manager	-	-	-	45,965
4124 Administrative Coordinator	20,993	22,540	22,540	23,105
4127 P & R Coordinator	52,602	56,990	56,990	58,425
4147 P & R Coordinator	20,692	45,055	45,055	48,020
4150 Overtime	12,360	20,000	18,500	20,000
4161 Part Time	11,844	16,250	12,000	16,955
4162 Part Time - Rec. Leaders	244,270	232,080	240,000	261,755
4164 Part Time - Rec. Aides	82,485	89,930	82,000	87,375
4165 Part Time - Senior Leaders	34,582	55,060	55,000	62,970
4310 Optional Benefits Program	2,147	2,715	2,715	3,780
4320 Health Insurance	26,929	32,585	32,585	34,180
4340 PERS Retirement	41,763	50,085	50,085	53,465
4350 Medicare Tax	7,443	8,105	8,105	8,865
4361 Life/Disability Insurance	3,805	4,940	4,940	5,320
Total:	\$ 658,564	\$ 732,980	\$ 727,160	\$ 795,535

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4216 Contract Srvc - Public	6,056	6,000	6,000	6,000
4272 Recreation Specialists	105,721	120,850	120,000	120,500
4405 Mileage Reimbursement	1,800	1,880	1,800	1,880
4410 Meeting Expense	30	500	250	500
4415 Vehicle Operation	7,554	-	-	-
4420 Travel & Conference	4,713	9,100	7,500	9,000
4425 Memberships/Subscriptions	2,429	3,300	3,650	3,600
4430 Publications	5,000	-	-	-
4440 Telephone	2,654	2,400	2,000	2,400
4445 Printing	17,168	20,000	18,000	19,150
4455 Uniforms	2,806	2,500	2,500	2,500
4460 Office Supplies	1,630	2,000	2,000	2,000
4465 Special Dept. Supplies	7,331	8,750	8,500	10,450
4490 Training	481	2,000	1,000	1,500
4580 Equipment Rental	2,239	4,300	1,500	2,000
4617 TC Unified School District	20,489	28,150	34,965	30,000
4618 Rental Facilities	-	-	-	10,000
4630 Annual Events	94,597	103,200	101,500	115,980
4680 Promotional Items	2,038	2,200	2,500	2,200
4690 Special Program Expense	106,647	106,150	106,000	120,660
Total:	\$ 391,383	\$ 423,280	\$ 419,665	\$ 460,320

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-17

ACCT. NO.	DESCRIPTION	RECREATION/HUMAN SERVICES
	01-940-57	
	SALARIES AND BENEFITS	
4122	Director of P & R (40%) #1	58,280
4123	Parks & Recreation Supervisor (60%) #1 (Two months)	7,075
4123	Parks & Recreation Manager (60%) #1 (Ten months)	45,965
4124	Administrative Coordinator (30%)	23,105
	#1 - Administration (20%)	
	#10 - Volunteers (10%)	
4127	Parks & Recreation Coordinator	58,425
	#5 - Classes (40%)	
	#6 - Seniors (40%)	
	#7 - Special Events (20%)	
4147	Parks & Recreation Coordinator	48,020
	#3 - Teens (30%)	
	#4 - Playgrounds (30%)	
	#7 - Special Events (5%)	
	#8 - Sports (30%)	
	#9 - Day Camp (5%)	
4150	Overtime	20,000
	#1 - Administration	3,000
	#7 - Special Events	17,000
4161	Part Time - Parks & Recreation Intern	16,955
	#1 - Administration	
4162	Part Time - Leadership	261,755
	#3 - Teens	45,820
	#4 - Playgrounds	148,090
	#5 - Classes	-
	#7 - Special Events	13,200
	#8 - Sports	49,150
	#9 - Day Camp	5,495
4164	Part Time - Aides	87,375
	#4 - Playgrounds	41,760
	#5 - Classes	-
	#7 - Special Events	5,620
	#8 - Sports	36,920
	#9 - Day Camp	3,075
4165	Part Time - Senior Leader	62,970
	#3 - Teens	12,210
	#4 - Playgrounds	13,950

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-17

ACCT. NO.	DESCRIPTION	RECREATION/HUMAN SERVICES
	01-940-57	
4165	#5 - Classes	3,485
	#6 - Senior Citizens	4,880
	#7 - Special Events	5,800
	#8 - Sports	21,095
	#9 - Day Camp	1,550
4310	Optional Benefits Program	3,780
4320	Health Insurance	34,180
4340	PERS Retirement	53,465
4350	Medicare	8,865
4361	Life/Disability Insurance	5,320
	TOTAL	795,535
	MAINTENANCE AND OPERATIONS	
4216	Contract Svs Public - Senior Lunch Manager #6 - Seniors	6,000
4272	Contract Service - Recreation Specialists #5 - Classes	120,500
4405	Mileage Reimbursement #1 - Administration	1,880
4410	Meeting Expense #1 - Administration	500
4420	Travel & Conference <i>Commissioners (2) and Staff (4) will be allotted \$1,500 per year for conferences. They can choose a conference from below, or any other conference available to them.</i> #1 - Administration A. California Parks & Recreation Society Conference Northern California, March 2017 - \$1500 B. California Joint Powers Insurance Authority Conference Indian Wells, Fall 2016 \$975	9,000

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-17

ACCT. NO.	DESCRIPTION	RECREATION/HUMAN SERVICES
	01-940-57	
4425	Memberships/Subscriptions #1 - Administration	TOTAL 3,600
4430	Publications #1 - Administration	TOTAL -
4440	Telephone #4 - Playgrounds	TOTAL 2,400
4445	Printing #1 - Administration #3 - Teens #4 - Playgrounds #6 - Senior Citizens #7 - Special Events #8 - Sports #9 - Day Camp	14,000 700 750 300 2,000 1,200 200 TOTAL 19,150
4455	Uniforms #1 - Administration	TOTAL 2,500
4460	Office Supplies #1 - Administration	TOTAL 2,000
4465	Special Department Supplies #1 - Administration #6 - Senior Citizens #7 - Special Events #10 - Volunteers	2,300 1,000 2,400 4,750 TOTAL 10,450
4490	Training #1 - Administration	TOTAL 1,500
4580	Equipment Rental #7 - Special Events #8 - Sports	1,500 500 TOTAL 2,000

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-17

ACCT. NO.	DESCRIPTION	RECREATION/HUMAN SERVICES	
	01-940-57		
4617	Temple City Unified School District #1 Annual Facilities Use Agreement	TOTAL	30,000
4618	Rental Facilities Use of private facilities	TOTAL	10,000
4630	Annual Events #6 - Senior Citizens #7 - Special Events #10 - Volunteers	1,000 106,980 8,000 TOTAL	115,980
4680	Promotional Items #1 - City apparel & giveaways	TOTAL	2,200
4690	Special Program Expense #3 - Teens #4 - Playgrounds #5 - Classes #6 - Senior Citizens #8 - Sports #9 - Day Camp	13,770 30,360 200 26,630 45,900 3,800 TOTAL	120,660

PARKS & RECREATION

Program: Public Transportation
Account: 15-940-58

STATEMENT OF PURPOSE

To coordinate public transit services including Dial-A-Ride, sale of bus passes at a reduced rate for residents, bus shelter maintenance, and recreation excursions utilizing Proposition A funds.

	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
STAFFING SUMMARY (FTEs)				
Admin Services Director	0.05	0.05		0.05
Director of Parks & Recreation	0.20	0.10		0.10
Administrative Coordinator	0.35	0.35		0.35
Part Time Position	0.00	0.25		0.25
Total:	0.60	0.75		0.75

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
BUDGET SUMMARY				
Personnel Costs	64,390	75,255	75,255	78,680
Operating Expenses	627,848	776,630	655,400	774,150
Total:	\$ 692,238	\$ 851,885	\$ 730,655	\$ 852,830

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
FUNDING SOURCES				
Proposition A 1/ (Included Bus Pass Sales)	692,238	851,885	730,655	852,830
Total:	\$ 692,238	\$ 851,885	\$ 730,655	\$ 852,830

KEY PROGRAM GOALS

1. Manage, supervise and promote the Dial-A-Ride program including processing of new members.
2. Work with the Metropolitan Transportation Authority, review subsidy amounts and coordinate the sale of reduced fare passes.
3. Manage private service contracts relative to Public Transportation.
4. Coordinate youth and adult excursions as part of the Recreational Transit program.

KEY WORKLOAD MEASURES	ADOPTED 2016-17
Dial-A-Ride applications processed.	50
Community inquiries resolved or referred .	150
Youth and adult excursions coordinated.	35
Bus shelters inspected	100

FOOTNOTES:

1/ Bus Pass Sales funds a portion (approximately \$110,120 in FY 2016-17).

PARKS & RECREATION

Program: Public Trans.
Account: 15-940-58

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4112 Admin Services Director	4,443	7,575	7,575	7,840
4122 Director of Parks & Recreation	12,977	13,915	13,915	14,570
4124 Administrative Coordinator	11,682	26,295	26,295	26,955
4161 Part Time	-	9,880	9,880	10,130
4310 Optional Benefits Program	815	410	410	700
4320 Health Insurance	8,182	5,095	5,095	5,725
4340 PERS Retirement	23,084	10,420	10,420	11,050
4350 Medicare Tax	923	635	635	650
4361 Life/Disability Insurance	2,284	1,030	1,030	1,060
Total:	\$ 64,390	\$ 75,255	\$ 75,255	\$ 78,680

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4233 Audit Services	800	800	800	800
4274 Dial-A-Ride	413,602	441,020	440,000	455,000
4275 Recreation Transit	41,134	65,000	56,000	55,000
4278 Bus Passes	153,874	158,000	140,000	150,880
4425 Memberships/Subscriptions	9,500	9,500	9,940	10,270
4440 Telephone	515	210	700	600
4450 Postage	500	500	-	-
4465 Special Dept. Supplies	171	1,000	200	1,000
4540 Bus Shelter Maintenance	7,752	10,600	7,760	10,600
4541 Bus Shelter	-	90,000	-	90,000
Total:	\$ 627,848	\$ 776,630	\$ 655,400	\$ 774,150

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-17

ACCT. NO.	DESCRIPTION	PUBLIC TRANSPORTATION
15-940-58		
	SALARIES AND BENEFITS	
4112	Administrative Services Director (5%)	7,840
4122	Director of Parks & Recreation (10%)	14,570
4124	Administrative Coordinator (35%)	26,955
4161	Part Time	10,130
4310	Optional Benefits Program	700
4320	Health Insurance	5,725
4340	PERS Retirement	11,050
4350	Medicare	650
4361	Life/Disability Insurance	1,060
	TOTAL	78,680
	MAINTENANCE AND OPERATIONS	
4233	Audit Service Audit of Prop A Account (Portion of Prop A revenue not to exceed \$800)	
	TOTAL	800
4274	Dial-A-Ride Contract to operate City's Dial-A-Ride Service	455,000
	TOTAL	455,000
4275	Recreation Transit Youth & Family Excursions Adult Excursions	25,000 30,000
	TOTAL	55,000
4278	Bus Passes MTA Bus passes & tokens sold to residents at a reduced rate	
	TOTAL	150,880
4425	Memberships/Subscriptions San Gabriel Valley COG (60% of membership cost)	
	TOTAL	10,270
4440	Telephone Phone line for bus pass TAP cards	
	TOTAL	600
4450	Postage Includes cost of postage for transportation survey and correspondence	
	TOTAL	

CITY OF TEMPLE CITY
 BUDGET WORKSHEET
 FY 2016-17

ACCT. NO.	DESCRIPTION	PUBLIC TRANSPORTATION
	15-940-58	
4465	Special Department Supplies Includes receipts, laminating supplies and other miscellaneous supplies	TOTAL 1,000
4540	Bus Shelter Maintenance Clean & repair shelters on a scheduled basis (\$30 x 31 x 12 months) Structure repairs, painting, etc.	8,100 2,500 TOTAL 10,600
4541	Bus Shelter Three bus shelters on Rosemead Boulevard	TOTAL 90,000

PARKS & RECREATION

Program: Parks - Maintenance/Facilities
 Account: 01-940-59

STATEMENT OF PURPOSE

To provide the resources required to operate and maintain the indoor and outdoor facilities at Live Oak Park and Temple City Park.

	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
STAFFING SUMMARY (FTEs)				
Director of Parks & Recreation	0.25	0.25		0.25
Administrative Coordinator	0.25	0.25		0.25
Parks & Recreation Supervisor	0.40	0.40		0.00
Parks & Recreation Manager	0.00	0.00		0.40
Park Maintenance Worker	3.00	3.00		3.00
Park Maintenance Lead Worker	1.00	1.00		1.00
Part Time Positions	5.17	8.10		8.03
Total:	10.07	13.00		12.93

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
BUDGET SUMMARY				
Personnel Costs	605,515	713,205	720,725	767,820
Operating Expenses	299,063	276,230	289,250	287,820
Total:	\$ 904,578	\$ 989,435	\$ 1,009,975	\$ 1,055,640

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
FUNDING SOURCES				
General Fund 1/ 1992/1996 Park Bond 2/	864,578	974,935	995,475	1,041,140
	40,000	14,500	14,500	14,500
Total:	\$ 904,578	\$ 989,435	\$ 1,009,975	\$ 1,055,640

KEY PROGRAM GOALS

1. Provide comprehensive, landscape, janitorial, and maintenance services for Temple City and Live Oak Park including exterior and interior facilities.
2. Coordinate public use of the community facilities including the Community Center, Annex, Picnic Shelters, Tennis Courts, Athletic Fields, and Performing Arts Pavilion.
3. Manage private service contracts relative to the park facilities.
4. Perform monthly inspections of park facilities and provide daily enforcement for code violations.

KEY WORKLOAD MEASURES	ADOPTED 2016-17
Park inspections performed. 3/	150
Reservations processed. 4/	1,400
Special projects (CIP) managed or supported.	2

FOOTNOTES:

- 1/ Rental fees funds a portion (\$72,000 in FY 2016-17).
- 2/ Partially funds personnel and benefit costs for Parks & Recreation Supervisor.
- 3/ Includes formal facility and playground inspections as well as routine park inspections.
- 4/ Includes community center, picnic shelters, tennis courts, and Performing Arts Pavilion reservations.

PARKS & RECREATION

Program: Parks - Maint.
Account: 01-940-59

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4122 Director of Parks & Recreation	35,853	34,780	34,780	36,425
4123 Parks & Recreation Supervisor	27,331	27,330	27,330	4,715
4123 Parks & Recreation Manager	-	-	-	30,465
4124 Administrative Coordinator	17,494	18,785	18,785	19,255
4136 Park Maintenance Worker	47,100	53,085	53,085	54,415
4137 Park Maintenance Worker	47,100	53,085	53,085	54,415
4138 Park Maintenance Worker	48,292	55,585	55,585	56,960
4140 Park Maintenance Lead Worker	56,771	61,525	61,525	61,525
4150 Overtime	15,764	12,000	15,000	15,000
4161 Part Time Park Maint Worker	34,667	34,830	32,800	36,285
4162 Part Time - Rec. Leaders	138,778	127,150	140,000	151,720
4164 Part Time - Rec. Aides	8,724	20,860	2,800	2,870
4165 Part Time - Senior Leaders	6,245	10,450	10,500	10,865
4166 Part Time - Park Patrol Officer	-	63,290	75,000	77,985
4310 Optional Benefits Program	3,808	4,030	4,030	6,700
4320 Health Insurance	45,522	56,705	56,705	59,500
4340 PERS Retirement	59,796	65,235	65,235	73,390
4350 Medicare Tax	6,387	7,625	7,625	8,165
4361 Life/Disability Insurance	5,883	6,855	6,855	7,165
Total:	\$ 605,515	\$ 713,205	\$ 720,725	\$ 767,820

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4231 Private/Special Contract Services	17,569	7,000	-	-
4252 Janitorial Services	42,990	46,800	47,900	47,960
4259 Mechanical Maintenance	5,002	17,000	18,000	12,000
4260 General Maintenance	10,523	10,030	9,500	9,660
4415 Vehicle Operation	9,668	-	-	-
4435 Utilities	127,189	115,000	122,000	121,500
4440 Telephone	21,210	20,000	21,000	21,000
4455 Uniforms	5,696	6,500	6,200	7,500
4460 Office Supplies	1,281	1,500	1,500	1,500
4465 Special Dept. Supplies	25,210	24,500	25,000	32,400
4490 Training	506	1,000	600	1,000
4510 Maintenance & Repair	27,650	22,000	35,000	30,000
4530 Special Equipment Maintenance	3,503	3,000	1,200	1,500
4550 Small Tool Replacement	583	800	600	800
4580 Equipment Rental	483	1,100	750	1,000
Total:	\$ 299,063	\$ 276,230	\$ 289,250	\$ 287,820

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-17

ACCT. NO.	DESCRIPTION	
01-940-59		PARKS - MAINT/FACILITIES
	SALARIES AND BENEFITS	
4122	Director of Parks & Recreation (25%)	36,425
4123	Parks & Recreation Supervisor (40%) (Two months)	4,715
4123	Parks & Recreation Manager (40%) (Ten months)	30,465
4124	Administrative Coordinator (25%)	19,255
4136	Park Maintenance Worker	54,415
4137	Park Maintenance Worker	54,415
4138	Park Maintenance Worker	56,960
4140	Park Maintenance Lead Worker	61,525
4150	Overtime	15,000
4161	Part-Time Park Maintenance Worker	36,285
4162	Part Time - Leadership	151,720
4164	Part Time - Rec Aides	2,870
4165	Part Time - Senior Leader	10,865
4166	Part Time - Park Patrol Officers	77,985
4310	Optional Benefits Program	6,700
4320	Health Insurance	59,500
4340	PERS Retirement	73,390
4350	Medicare	8,165
4361	Life/Disability Insurance	7,165
	TOTAL	767,820
	MAINTENANCE AND OPERATIONS	
4252	Janitorial Services	
	Monthly maintenance - Comm. Cntr. & Restrooms	31,160
	Wax & polish floors - Comm. Cntr.	7,100
	Monthly maintenance - Annex	9,700
	TOTAL	47,960
4259	Mechanical Maintenance	
	TOTAL	12,000
4260	General Maintenance	
	Weed Abatement Services	1,500
	Pest Control	300
	Alarm, Fire, CCTV System Monitoring	4,000
	Fire Supression System Inspection & Monitoring	1,700

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-17

ACCT. NO.	DESCRIPTION	PARKS - MAINT/FACILITIES
	01-940-59	
4260	Charbroiler Fee - SCAQMD	250
	Health Permit Fee - Concession Stand	280
	Control Link Fee - Musco	450
	Fire Extinguisher Inspection/Srvc	180
	Industrial Waste Pumping Service & Fees	1,000
	TOTAL	9,660
4435	Utilities	
	Edison International (estimated)	75,000
	Southern California Gas (estimated)	1,500
	Cal-American Water/Sunnyslope Water (estimated)	45,000
	TOTAL	121,500
4440	Telephone	
	Local & long distance service, ISDN, Internet	18,000
	Cellular phones \$250/mo x 12 mo	3,000
	TOTAL	21,000
4455	Uniforms	
	Maintenance personnel uniforms	4,000
	Maintenance personnel - rain and safety gear	1,000
	Purchase of Park & Recreation personnel staff shirts	1,500
	Park Patrol Officers uniforms	1,000
	TOTAL	7,500
4460	Office Supplies	
	Miscellaneous office supplies	
	TOTAL	1,500
4465	Special Department Supplies	
	Miscellaneous supplies	22,550
	Tables & chairs (Annex & Comm Cntr)	4,575
	Stage cart & stairs	1,950
	Electric projector screen (Comm Cntr)	825
	Pull behind sprayer	2,500
	TOTAL	32,400
4490	Training	
	TOTAL	1,000
4510	Maintenance & Repair	
	Water irrigation system maintenance & repair	3,000
	Vandalism repairs	3,000

CITY OF TEMPLE CITY
 BUDGET WORKSHEET
 FY 2016-17

ACCT. NO.	DESCRIPTION	PARKS - MAINT/FACILITIES
	01-940-59	
4510	General plumbing & electrical repairs	3,000
	Landscape materials - plants & trees	4,000
	General repairs	10,000
	Renovation/repairs to Annex countertops	4,700
	Repairs to moveable walls	2,300
	TOTAL	30,000
4530	Special Equipment Maintenance	
	Maintenance & repairs to lawnmowers, edgers, & other power equipment	
	TOTAL	1,500
4550	Small Tools	
	Shovels, rakes, brooms and general tool replacement	
	TOTAL	800
4580	Equipment Rental	
	TOTAL	1,000

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PARKS & RECREATION

Program: Trees & Parkways
Account: 47-970-83

STATEMENT OF PURPOSE

To provide the resources necessary to maintain the City's urban forest consisting of approximately 5,500 trees in the ROW public parks and public parkings.

STAFFING SUMMARY (FTEs)	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
Director of Parks & Recreation	0.15	0.25		0.25
Administrative Coordinator	0.10	0.10		0.10
Tree Trimmer - Leadworker	1.00	1.00		1.00
Tree Trimmer	2.00	2.00		2.00
Part-Time Maintenance Helper	0.72	0.75		0.75
Total:	3.97	4.10		4.10

BUDGET SUMMARY	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Personnel Costs	324,575	355,875	355,875	373,390
Operating Expenses	254,218	319,535	269,950	318,300
Total:	\$ 578,793	\$ 675,410	\$ 625,825	\$ 691,690

FUNDING SOURCES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Lighting & Landscape District	454,377	551,440	501,855	556,480
Gas Tax Fund	124,416	123,970	123,970	135,210
Total:	\$ 578,793	\$ 675,410	\$ 625,825	\$ 691,690

KEY PROGRAM GOALS

1. Provide comprehensive tree maintenance services including inspection, trimming, removal, and planting.
2. Coordinate contract landscape maintenance services for street medians.
3. Manage private service contracts relative to Trees and Parkways.
4. Evaluate and respond to citizen tree maintenance service requests.
5. Provide 24-hour emergency tree maintenance services.

KEY WORKLOAD MEASURES	ADOPTED 2016-17
Citizen requests received and processed.	600
Trees trimmed 1/.	1,500
Trees planted 2/.	100
Meetings with private contractors to insure compliance.	12

FOOTNOTES:

- 1/ Includes trimming by City crew and contract crew for FY 2016-17.
2/ Includes plantings by City crew and contract crew for FY 2016-17.

PARKS & RECREATION

Program: Trees & Pkwys
 Account: 47-970-83

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4122 Director of Parks & Recreation	34,649	34,780	34,780	36,425
4124 Administrative Coordinator	19,807	7,515	7,515	7,700
4141 Tree Trimmer	56,082	62,690	62,690	64,260
4142 Tree Trimmer	48,058	52,090	52,090	53,400
4143 Tree Trimmer Lead Worker	63,862	69,220	69,220	70,950
4150 Overtime	2,341	4,000	4,000	4,000
4161 Part-Time Mtn. Worker	30,665	30,290	30,290	35,600
4310 Optional Benefits Program	2,350	2,755	2,755	4,480
4320 Health Insurance	29,426	37,425	37,425	36,755
4340 PERS Retirement	32,341	47,845	47,845	52,310
4350 Medicare Tax	1,847	2,215	2,215	2,335
4361 Life/Disability Insurance	3,147	5,050	5,050	5,175
Total:	\$ 324,575	\$ 355,875	\$ 355,875	\$ 373,390

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4254 Tree Trimming (Contract)	55,664	75,000	80,000	100,000
4260 General Maintenance	1,320	1,000	800	1,000
4261 Tree Removal	10,851	20,000	20,000	20,000
4263 Arboricultural Services	179	-	-	-
4264 Median Maintenance	86,161	125,000	95,000	115,000
4415 Vehicle Operation	17,778	-	-	-
4425 Memberships/Subscriptions	215	350	400	500
4435 Utilities	59,876	70,500	48,000	50,000
4440 Telephone	1,968	2,100	2,100	1,800
4455 Uniforms	1,542	3,000	3,000	4,000
4465 Special Dept. Supplies	2,243	4,435	4,300	4,350
4490 Training	1,243	1,000	950	1,000
4510 Maintenance & Repair	845	2,000	1,200	2,500
4530 Special Equipment Maint.	202	2,000	1,500	2,250
4550 Small Tool Replacement	161	400	300	400
4580 Equipment Rental	-	250	-	-
4660 Tree Planting	4,804	5,000	4,900	8,000
4960 Administrative Charges	9,166	7,500	7,500	7,500
Total:	\$ 254,218	\$ 319,535	\$ 269,950	\$ 318,300

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-17

ACCT. NO.	DESCRIPTION	
47-970-83		TREES & PARKWAYS
	SALARIES AND BENEFITS	
4122	Director of Parks & Recreation (25%)	36,425
4130	Administrative Coordinator (10%)	7,700
4141	Tree Trimmer (\$32,130 Funded w/Gas Tax)	64,260
4142	Tree Trimmer (\$26,700 Funded w/Gas Tax)	53,400
4143	Tree Trimmer Leadworker (\$35,475 Funded w/Gas Tax)	70,950
	(50% of Tree Trimmers salary will be funded with Gas Tax funds)	
4150	Overtime (After hours service/emergency calls)	4,000
4161	Part-Time Tree Trimmer (29 hrs/wk x 52 wks)	35,600
4310	Optional Benefits Program	4,480
4320	Health Insurance	36,755
4340	PERS Retirement	52,310
4350	Medicare	2,335
4361	Life/Disability Insurance	5,175
	(50% of Tree Trimmers benefits will be funded with Gas Tax funds \$40,905)	
	TOTAL	373,390
	MAINTENANCE AND OPERATIONS	
4254	Tree Trimming Scheduled Citywide tree maintenance - 4 year trim cycle - 2 districts per year Trim Ficus and Palms once per year	
	TOTAL	100,000
4260	General Maintenance Chemical eradication services (estimated)	
	TOTAL	1,000
4261	Tree Removal Removal of dead, diseased or hazardous trees Debris removal and replace with clean fill dirt 100 trees x \$95 per site	
	TOTAL	20,000
4264	Median Maintenance Baldwin, Santa Anita, Las Tunas & Lower Azusa Median Maintenance/Contract - \$30,000 Rosemead Blvd. Median Maintenance/Contract - \$60,000 Special Services/Repairs - \$25,000	
	TOTAL	115,000
4425	Memberships/Subscriptions International Society of Arborist (ISA) Society of Municipal Arborist	
	TOTAL	500

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-17

ACCT. NO.	DESCRIPTION	TREES & PARKWAYS
47-970-83		
4435	Utilities Edison International (estimated) Southern California Water (estimated) Cal- American Water (estimated) Sunnyslope Water (estimated) Golden State Water (estimated) SGWD (estimated) Corporation Yard Edison International (estimated) Southern California Gas (estimated) Southern California Water (estimated)	TOTAL 50,000
4440	Telephone Cell phone usage (Lead Tree Trimmer and two Tree Trimmers) additional cell phone accessories	TOTAL 1,800
4455	Uniforms Tree Maintenance Personnel uniforms	TOTAL 4,000
4465	Special Department Supplies Safety equipment Saws, chain saws, saw chains, bars and oil Tree stakes, ties, shovels, rakes, and brooms Tree climbing spikes (\$400) Wire welder, welding safety equipment (\$950)	TOTAL 4,350
4490	Training Training workshops, seminars, conferences and related reference materials Training for Class B Driver's License	TOTAL 1,000
4510	Maintenance & Repair Water irrigation system repairs (estimated) Organic landscape material for Las Tunas Drive La Rosa Maintenance Facility (50% of estimated costs) Replace tree well lights on Las Tunas Drive one time per year	TOTAL 2,500

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-17

ACCT. NO.	DESCRIPTION	TREES & PARKWAYS
47-970-83		
4530	Special Equipment Maintenance Maintenance and repair chain saw, hedge trimmer, motorized equipment brush chipper belt & blade sharpening, hedge trimmer, hydraulic tool, generator Cutter Tooth - Brush Chipper (\$250) Annual AQMD permit fee required for brush chipper operation	TOTAL 2,250
4550	Small Tool Replacement	TOTAL 400
4580	Equipment Rental	TOTAL -
4660	Tree Planting Replacement trees for removals resulting from disease, storm damage, natural deterioration, citizen service requests and community development projects	TOTAL 8,000
4960	Administrative Charges Reimbursement for general fund direct and indirect costs associated with managing the program budget	TOTAL 7,500

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COMMUNITY DEVELOPMENT

Program 53: Planning

Guide physical & economic development

Program 54: Building

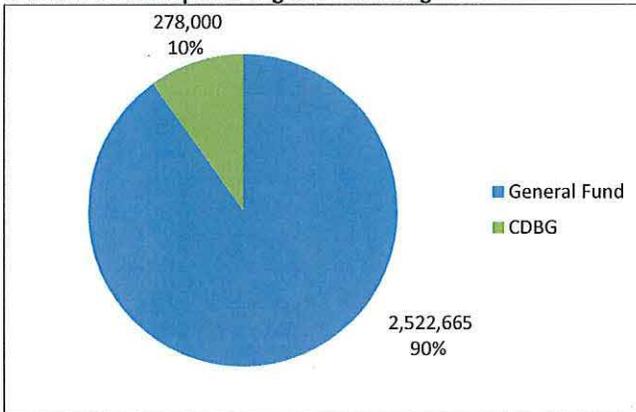
Building permitting and inspection

Program 55: Housing

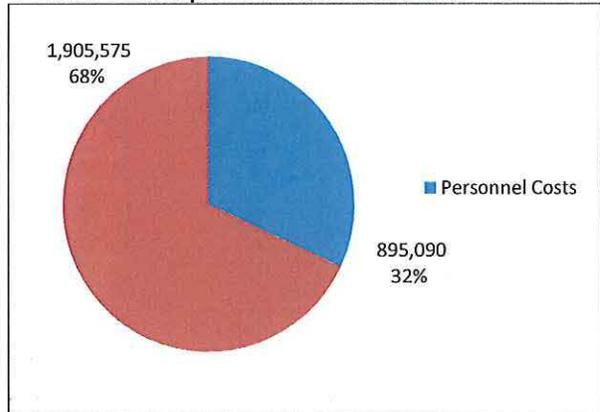
Preserve and improve housing

DEPARTMENT SUMMARY

FY 2016-17: Adopted Program Financing



FY 2016-17: Adopted Resources Allocated



	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
RESOURCES ALLOCATED				
Personnel Costs	780,342	847,320	825,710	895,090
Operating Expenses	1,103,393	2,003,445	1,030,375	1,905,575
Total:	\$ 1,883,735	\$ 2,850,765	\$ 1,856,085	\$ 2,800,665
PROGRAM FINANCING				
General Fund	1,732,362	2,700,265	1,705,585	2,522,665
Successor Agency to the CRA	-	-	-	-
CDBG	151,373	150,500	150,500	278,000
Total:	\$ 1,883,735	\$ 2,850,765	\$ 1,856,085	\$ 2,800,665
PERSONNEL (FTE)				
	8.78	7.65		8.13
Total:	8.78	7.65		8.13

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COMMUNITY DEVELOPMENT

Program: Planning
Account: 01-930-53

STATEMENT OF PURPOSE

The Planning program ensures development is consistent with the adopted General Plan, encourages commercial revitalization and ensures a high quality of life for the community.

	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
STAFFING SUMMARY (FTEs)				
Office Assistant II	0.20	0.20		0.20
Community Dev Director	0.25	0.25		0.25
Planning Manager	0.50	0.50		0.50
Secretary - Comm. Dev	0.40	0.40		0.40
Associate Planner	1.00	1.00		1.00
Associate Planner	1.00	1.00		1.00
Part-Time Positions 2/	0.88	0.00		0.00
Total:	4.23	3.35		3.35

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
BUDGET SUMMARY				
Personnel Costs	385,112	414,535	414,535	435,175
Operating Expenses	437,563	1,472,380	425,310	1,168,480
Total:	\$ 822,675	\$ 1,886,915	\$ 839,845	\$ 1,603,655

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
FUNDING SOURCES				
General Fund	822,675	1,886,915	839,845	1,603,655
Total:	\$ 822,675	\$ 1,886,915	\$ 839,845	\$ 1,603,655

KEY PROGRAM GOALS

1. Completion of General Plan Update and Specific Plan.
2. Substantial progress on Zoning Code Update.

KEY WORKLOAD MEASURES	ADOPTED 2016-17
Planning Commission cases processed.	35
Site Plan Reviews cases processed.	250
Customers served at the public counter.	4,200

COMMUNITY DEVELOPMENT

Program: Planning
Account: 01-930-53

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4117 Community Dev Director	32,287	33,745	33,745	34,930
4118 Planning Manager	44,756	58,710	58,710	60,780
4119 Secretary - Comm. Dev	24,562	26,615	26,615	27,280
4148 Associate Planner	74,657	84,150	84,150	89,705
4149 Associate Planner	77,640	87,500	87,500	89,705
4116 Office Assistant	9,062	-	-	-
4116 Office Assistant II	-	10,585	10,585	10,850
4150 Overtime	3,092	4,000	4,000	4,000
4161 Part Time	28,129	-	-	-
4310 Optional Benefits Program	2,643	2,755	2,755	4,480
4320 Health Insurance	29,274	35,585	35,585	38,495
4340 PERS Retirement	49,670	60,000	60,000	63,655
4350 Medicare Tax	4,396	4,370	4,370	4,540
4361 Life/Disability Insurance	4,944	6,520	6,520	6,755
Total:	\$ 385,112	\$ 414,535	\$ 414,535	\$ 435,175

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4216 Contract Service - Public	-	-	-	-
4231 Prv/Spc Contract Services	404,532	60,000	60,000	75,000
4271 Prv/Spc Program Contract Services	-	1,326,050	285,200	1,040,850
4405 Mileage Reimbursement	1,800	2,100	2,000	2,000
4410 Meeting Expense	203	400	400	400
4415 Vehicle Operation	465	-	-	-
4420 Travel & Conference	3,394	11,400	5,980	11,900
4425 Memberships/Subscriptions	2,473	6,370	6,370	6,370
4440 Telephone	1,140	1,560	1,560	1,560
4445 Printing	-	1,000	300	1,000
4450 Postage	2,000	2,000	2,000	2,000
4465 Special Dept Supplies	1,292	-	-	-
4470 Legal Advertising	5,108	6,000	6,000	6,000
4490 Training	459	500	500	500
4530 Special Equipment Maint	3,270	50,000	50,000	10,900
4790 Business License Enforcement	11,427	5,000	5,000	10,000
Total:	\$ 437,563	\$ 1,472,380	\$ 425,310	\$ 1,168,480

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017

ACCT. NO.	DESCRIPTION	PLANNING
01-930-53		
SALARIES AND BENEFITS		
4117	Community Development Director (25%)	34,930
4118	Planning Manager (50%)	60,780
4119	Secretary - Comm Dev (40%)	27,280
4148	Associate Planner	89,705
4149	Associate Planner	89,705
4116	Office Assistant II (20%)	10,850
4150	Overtime	4,000
	<i>These funds are used to pay for the Planning Secretary's attendance at all Planning Commission meetings. Additionally, this account would pay the two Associate Planners for their attendance at meetings.</i>	
4310	Optional Benefits Program	4,480
4320	Health Insurance	38,495
4340	PERS Retirement	63,655
4350	Medicare	4,540
4361	Life/Disability Insurance	6,755
	TOTAL	435,175
MAINTENANCE AND OPERATIONS		
4231	Prv/Spc Contract Services	
	Project Reviews by Transtech (Reimbursable)	50,000
	Architectural Consulting Services	25,000
	TOTAL	75,000
4271	Prv/Spc Program Contract Services	
	General Plan Update and Las Tunas/Rosemead Specific Plan (funded by General Fund Reserve. This amount is a carried over from last fiscal year)	1,025,990
	Sign Code Update (funded by General Fund Reserve)	14,860
	TOTAL	1,040,850
4405	Mileage Reimbursement	
	Auto allowance per Contract Agreement for CD Director	1,800
	Staff use of personal vehicles for City business	200
	TOTAL	2,000
4410	Meeting Expense	
	<i>These funds are used to pay for various meetings, including public outreach for strategic plans and general plan update, luncheons and sessions which may be attended by Staff.</i>	
	TOTAL	400

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017

ACCT. NO.	DESCRIPTION	PLANNING
	01-930-53	
4420	<p>Travel & Conference Planning Commissioners to attend conferences as approved by the Community Development Director (up to 3) 4,500</p> <p>Community Development Director attendance of League of Cities and APA Conferences 3,000</p> <p>Staff attendance at conferences as approved by the Director 4,400</p> <p><i>Typical conferences include the Cal. Chapter of the American Planning Association in September or October, the League of Cal. Cities Planner's Institute in March, National American Planning Association Conference in April, The California Preservation Conference in May, and the League of California Cities Conference in September.</i></p>	
		TOTAL 11,900
4425	<p>Memberships/Subscriptions <i>Annual membership in the American Planning Association (APA) and American Institute of Certified Planners (AICP)</i></p> <p>Community Development Director (APA and AICP) 700</p> <p>Associate Planners (2) 970</p> <p>SCAG 4,000</p> <p>Planning Manager AICP-APA 700</p>	
		TOTAL 6,370
4440	<p>Telephone</p> <p>Cellular telephone for Community Development Director 780</p> <p>Planning Manager 780</p>	
		TOTAL 1,560
4445	<p>Printing</p> <p>Plotter Supplies</p>	
		TOTAL 1,000
4450	<p>Postage</p> <p>Business License renewals, notices, and licenses (est. of 1,850 mailings x 48 cents x 2) plus business license late notices.</p>	
		TOTAL 2,000
4470	<p>Legal Advertising</p> <p>Planning department legal notices on public hearing items</p>	
		TOTAL 6,000

**CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017**

ACCT. NO.	DESCRIPTION	PLANNING
	01-930-53	
4490	Training Staff Training (as approved by the Community Development Director) <i>Single full or partial day courses providing specialized training and information on new State Legislation, urban design, management seminars and similar focused sessions. Courses and seminars include those sponsored by APA, California Preservation Foundation, League of California Cities, and the University of California, UC Extension.</i>	500
	TOTAL	
4530	Special Equipment Maintenance HDL business licensing software annual licensing fee ESRI GIS software annual maintenance fee	10,000 900
	TOTAL	10,900
4790	Business License Enforcement Background Checks to LA County Sheriff (reimbursable)	10,000
	TOTAL	10,000

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COMMUNITY DEVELOPMENT

Program: Building
Account: 01-930-54

STATEMENT OF PURPOSE

The Building program administers Building Plan Checks, Building Permit issuance and performs Building Inspections.

STAFFING SUMMARY (FTEs)	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
Community Dev Director	0.20	0.20		0.20
Secretary - Comm. Dev	0.60	0.60		0.60
Building/Housing Assistant	0.85	0.85		0.85
Building Inspector	0.80	0.80		0.00
Building and Code Inspector III	0.00	0.00		0.80
Planning Manager	0.50	0.50		0.50
Office Assistant II	0.20	0.20		0.20
Part-Time Position	1.00	0.75		1.23
Total:	4.15	3.90		4.38

BUDGET SUMMARY	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Personnel Costs	353,511	387,445	370,155	417,465
Operating Expenses	475,031	380,415	454,415	458,445
Total:	\$ 828,542	\$ 767,860	\$ 824,570	\$ 875,910

FUNDING SOURCES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
General Fund	828,542	767,860	824,570	875,910
Total:	\$ 828,542	\$ 767,860	\$ 824,570	\$ 875,910

KEY PROGRAM GOALS

1. Transition to new building permit software.
2. Adopt 2016 California Building Code Update.

KEY WORKLOAD MEASURES	ADOPTED 2016-17
Building permits issued.	2,500
Customers served at the public counter.	3,400

COMMUNITY DEVELOPMENT

Program: Building
Account: 01-930-54

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4117 Community Dev Director	25,829	26,995	26,995	27,940
4118 Planning Manager	41,842	58,710	58,710	60,780
4119 Secretary - Comm. Dev	36,843	39,925	39,925	40,920
4120 Building/Housing Assistant	52,195	56,560	56,560	57,975
4131 Building Inspector	59,248	64,205	46,915	-
4131 Building and Code Inspector III	-	-	-	52,175
4116 Office Assistant	9,062	-	-	-
4116 Office Assistant II	-	10,585	10,585	10,850
4150 Overtime	341	750	750	750
4161 Part Time	45,257	29,640	29,640	57,455
4310 Optional Benefits Program	2,490	2,590	2,590	3,660
4320 Health Insurance	29,724	36,610	36,610	39,175
4340 PERS Retirement	42,792	51,105	51,105	55,825
4350 Medicare Tax	3,550	4,155	4,155	4,470
4361 Life/Disability Insurance	4,338	5,615	5,615	5,490
Total:	\$ 353,511	\$ 387,445	\$ 370,155	\$ 417,465

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4213 LA CO - Bldg & Safety	9,135	10,000	10,000	10,000
4217 LA CO - Industrial Waste	20,853	25,000	35,000	35,000
4231 Prv/Spc Contract Services	414,746	290,000	356,000	360,000
4415 Vehicle Operation	920	-	-	-
4425 Memberships/Subscriptions	12,321	11,545	11,545	2,065
4440 Telephone	445	350	350	360
4465 Special Dept Supplies	6,156	6,000	6,000	8,500
4490 Training	555	2,000	-	2,000
4530 Special Equipment Maintenance	9,900	35,520	35,520	40,520
Total:	\$ 475,031	\$ 380,415	\$ 454,415	\$ 458,445

**CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017**

ACCT. NO.	DESCRIPTION	BUILDING
01-930-54		
	SALARIES AND BENEFITS	
4117	Community Development Director (20%)	27,940
4118	Planning Manager (50%)	60,780
4119	Secretary - Comm Dev (60%)	40,920
4120	Building/Housing Assistant (85%)	57,975
4131	Building and Code Inspector III (80%)	52,175
4116	Office Assistant II (20%)	10,850
4150	Overtime	750
4161	Part Time	
	Office Assistant I (29 Hrs/Wk x 52 Wks)	34,005
	Office Assistant I (20 Hrs/Wk x 52 Wks)	23,450
4310	Optional Benefits Program	3,660
4320	Health Insurance	39,175
4340	PERS Retirement	55,825
4350	Medicare	4,470
4361	Life/Disability Insurance	5,490
	TOTAL	417,465
	MAINTENANCE AND OPERATIONS	
4213	LA Co - Bldg & Safety State Strong Motion and Green Building Fees (reimbursable)	
	TOTAL	10,000
4217	LA Co - Industrial Waste <i>This category covers the cost of industrial waste licensing inspections. Industrial waste fees have been adopted to offset these costs.</i>	
	TOTAL	35,000
4231	Prv/Spc Contract Services <i>The City has contracted with Transtech to perform building plan checks which are offset by collected fees. The increase is due to bringing all plan checks under one contractor, Transtech Engineers, instead of sending them to LA County. Also provides for the City Engineer/Plan Checker to be available on-site 3 days a week. (Will be offset by Building Plan Check, Permit, and Encroachment Permit Revenue)</i>	
	TOTAL	360,000
4425	Membership/Subscriptions	
	Code books	1,500
	ICC membership	350
	CALBO membership	215
	TOTAL	2,065

CITY OF TEMPLE CITY
 BUDGET WORKSHEET
 FY 2016-2017

ACCT. NO.	DESCRIPTION	BUILDING
	01-930-54	
4440	Telephone Cell phone for Building Inspector	
	TOTAL	360
4465	Special Department Supplies Office supplies for building, planning, and community preservation	
	TOTAL	8,500
4490	Training Certification and training for permit tech and building inspector	
	TOTAL	2,000
4530	Special Equipment Maintenance Edgesoft-ELMS Annual License Fee	24,000
	Edgesoft ELMS Annual software hosting	11,520
	Building Code Adoption	5,000
	TOTAL	40,520

COMMUNITY DEVELOPMENT

Program: Housing
Account: 01-930-55

STATEMENT OF PURPOSE

The Housing program implements programs to preserve and improve the City's affordable Housing stock, and also implements programs to provide energy improvements to the general housing stock citywide.

STAFFING SUMMARY (FTEs)	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
Community Dev Director	0.05	0.05		0.05
Building/Housing Asst	0.15	0.15		0.15
Building Inspector	0.20	0.20		0.00
Building and Code Inspector III	0.00	0.00		0.20
Total:	0.40	0.40		0.40

BUDGET SUMMARY	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Personnel Costs	41,719	45,340	41,020	42,450
Operating Expenses	190,799	150,650	150,650	278,650
Total:	\$ 232,518	\$ 195,990	\$ 191,670	\$ 321,100

FUNDING SOURCES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
General Fund	81,145	45,490	41,170	43,100
CDBG	151,373	150,500	150,500	278,000
EECBG	-	-	-	-
Total:	\$ 232,518	\$ 195,990	\$ 191,670	\$ 321,100

KEY PROGRAM GOALS

1. Administer Community Development Block Grant program and ensure that funds are spent within required timelines.

KEY WORKLOAD MEASURES	ADOPTED 2016-17
Housing Rehabilitation Loan Program projects completed.	4
Handyworker Grant Program projects completed.	8

COMMUNITY DEVELOPMENT

Program: Housing
Account: 01-930-55

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4117 Community Dev Director	6,457	6,750	6,750	6,985
4120 Building/Housing Asst	9,211	9,980	9,980	10,230
4131 Building Inspector	14,812	16,050	11,730	-
4131 Building and Code Inspector III	-	-	-	13,045
4310 Optional Benefits Program	329	330	330	330
4320 Health Insurance	3,827	4,480	4,480	4,605
4340 PERS Retirement	6,052	6,560	6,560	6,150
4350 Medicare Tax	432	475	475	440
4361 Life/Disability Insurance	599	715	715	665
Total:	\$ 41,719	\$ 45,340	\$ 41,020	\$ 42,450

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4231 Prv/Spc Contract Services	35,161	45,000	45,000	50,000
4405 Mileage Reimbursement	-	50	50	50
4410 Meeting Expense	-	100	100	100
4930 Housing Rehab Loans	155,222	75,000	75,000	168,000
4932 Misc. Loan Expense	416	500	500	500
4935 Grant Expense	-	30,000	30,000	60,000
Total:	\$ 190,799	\$ 150,650	\$ 150,650	\$ 278,650

**CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017**

ACCT. NO.	DESCRIPTION	HOUSING
01-930-55		
	SALARIES AND BENEFITS	
4117	Community Development Director (5%)	6,985
4120	Building/Housing Assistant (15%)	10,230
4131	Building and Code Inspector III (20%)	13,045
4310	Optional Benefits Program	330
4320	Health Insurance	4,605
4340	PERS Retirement	6,150
4350	Medicare	440
4361	Life/Disability Insurance	665
	TOTAL	42,450
	MAINTENANCE AND OPERATIONS	
4231	<p>Prv/Spc Contract Services</p> <p>Lead-Based Paint and Asbestos Testing & Abatement C17-05</p> <p>This category provides funds for major rehabilitation projects which are funded by a loan to the homeowner. Individual loans may not exceed \$35,000 however, no payment is required until the the property is sold or there is a change of title. During the FY 2016-2017, it is anticipated that 4 homeowner rehabilitation projects will be funded by CDBG</p> <p>Total allocation for this program is \$50,000 (\$40,000 for Contract Services and \$10,000 for Program Administration)</p>	
	TOTAL	50,000
4405	Mileage Reimbursement	
	TOTAL	50
4410	Meeting Expense	
	TOTAL	100
4465	Special Department Supplies	
	TOTAL	-
4930	<p>Housing Rehabilitation Loans C17-03</p> <p>This category provides funds for rehabilitation projects for low income residents.</p>	
	TOTAL	168,000
4932	<p>Miscellaneous Loan Expense C17-03</p>	
	TOTAL	500
4935	<p>Grant Expense C17-04</p> <p>Handyworker Grant Program</p>	
	TOTAL	60,000

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PUBLIC SAFETY

Program 61: Law Enforcement
General law and traffic enforcement.

Program 62: Traffic Engineering
Vehicular traffic impact analysis & related svcs.

Program 63: Animal Control
Animal regulation, licensing, and enforcement.

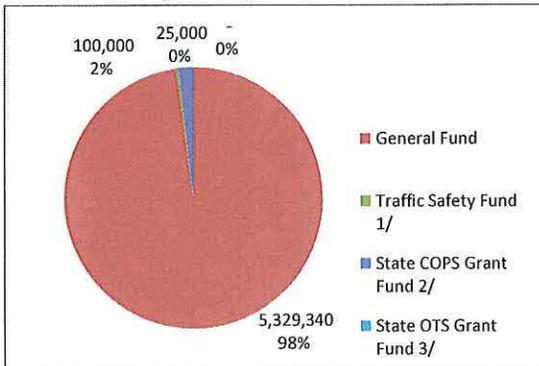
Program 64: Emergency Services
Emergency response planning and facilities.

Program 65: Community Preservation
Code enforcement and compliance services.

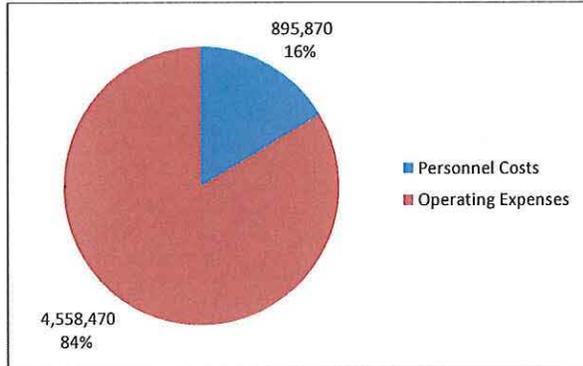
Program 67: Parking Administration
Parking permits and enforcement.

DEPARTMENT SUMMARY

FY 2016-17: Adopted Program Financing



FY 2016-17: Adopted Resources Allocated



	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
RESOURCES ALLOCATED				
Personnel Costs	838,713	824,750	748,390	895,870
Operating Expenses	4,010,985	4,292,245	4,261,015	4,558,470
Total:	\$ 4,849,698	\$ 5,116,995	\$ 5,009,405	\$ 5,454,340
PROGRAM FINANCING				
General Fund	4,735,289	4,981,995	4,874,405	5,329,340
Traffic Safety Fund 1/	14,409	25,000	25,000	25,000
State COPS Grant Fund 2/	100,000	100,000	100,000	100,000
State OTS Grant Fund 3/	-	10,000	10,000	-
Total:	\$ 4,849,698	\$ 5,116,995	\$ 5,009,405	\$ 5,454,340
PERSONNEL (FTE)				
	11.18	9.48		9.72
Total:	11.18	9.48		9.72

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COMMUNITY DEVELOPMENT

Program: Law Enforcement
Account: 01-950-61

STATEMENT OF PURPOSE

To provide comprehensive general law and traffic enforcement services through a contract with the Los Angeles County Sheriff's Department.

STAFFING SUMMARY (FTEs)	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
Community Development Director	0.10	0.10		0.10
Public Safety Supervisor	0.20	0.20		0.20
Public Safety & Services Manager	0.20	0.00		0.00
Management Analyst	0.20	0.20		0.20
Part-Time Positions	1.00	0.00		0.00
Total:	1.70	0.50		0.50

BUDGET SUMMARY	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Personnel Costs	124,257	59,585	59,585	66,715
Operating Expenses	3,700,873	3,957,475	3,957,475	4,204,760
Total:	\$ 3,825,130	\$ 4,017,060	\$ 4,017,060	\$ 4,271,475

FUNDING SOURCES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
General Fund	3,710,721	3,882,060	3,882,060	4,146,475
Traffic Safety Fund 1/	14,409	25,000	25,000	25,000
State COPS Grant Fund 2/	100,000	100,000	100,000	100,000
State OTS Grant Fund 3/	-	10,000	10,000	-
Total:	\$ 3,825,130	\$ 4,017,060	\$ 4,017,060	\$ 4,271,475

KEY PROGRAM GOALS

1. Effectively manage Sheriff's Department contract to provide law enforcement services.
2. Work with Sheriff's Department to administer the Neighborhood Watch Program.

KEY WORKLOAD MEASURES	ADOPTED 2016-17
Neighborhood Watch meetings hosted.	10
City Council Law Enforcement Summary meetings held.	10

FOOTNOTES:

- 1/ Funds School Crossing Guard Program and a portion of the Motorcycle Deputy.
- 2/ Citizen's Option for Public Safety (COPS) grant funds availability determined year to year.
- 3/ Office of Traffic Safety (OTS) funds for the Every 15 Minutes program are available every 2 years.

COMMUNITY DEVELOPMENT

Program: Law Enforcement
Account: 01-950-61

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4117 Community Development Director	12,915	13,500	13,500	13,970
4132 Public Safety Supervisor	17,551	17,550	17,550	19,375
4135 Public Safety & Services Manager	5,216	-	-	-
4166 P/T Park Patrol Officer (2)	61,127	-	-	-
4174 Management Analyst	11,575	13,050	13,050	15,045
4310 Optional Benefits Program	438	410	410	740
4320 Health Insurance	5,145	5,405	5,405	6,665
4340 PERS Retirement	7,896	8,075	8,075	9,175
4350 Medicare Tax	1,556	640	640	705
4361 Life/Disability Insurance	838	955	955	1,040
Total:	\$ 124,257	\$ 59,585	\$ 59,585	\$ 66,715

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4231 Prv/Spc Contract Services	82,736	82,955	82,955	85,680
4249 OTS Grant Expense	-	10,000	10,000	-
4410 Meeting Expense	1,241	2,400	2,400	2,400
4440 Telephone	900	900	900	360
4465 Special Dept. Supplies	489	1,350	1,350	3,850
4490 Training	313	-	-	-
4530 Special Equipment Maintenance	680	710	710	1,880
4640 Special Events	5,234	5,850	5,850	6,500
4710 General Law Enforcement	2,424,037	3,030,055	3,030,055	3,230,705
4730 Law Enf. - Special Services	48,955	117,395	117,395	130,770
4740 Prisoner Care	7,527	10,000	10,000	10,000
4750 Supplemental Law Enforce Services	1,128,287	694,860	694,860	725,115
4795 Misc. Law Enforcement Activities	474	1,000	1,000	7,500
Total:	\$ 3,700,873	\$ 3,957,475	\$ 3,957,475	\$ 4,204,760

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017

ACCT. NO.	DESCRIPTION	LAW ENFORCEMENT
01-950-61		
	SALARIES AND BENEFITS	
4117	Community Development Director (10%)	13,970
4132	Public Safety Supervisor (20%)	19,375
4174	Management Analyst (20%)	15,045
4310	Optional Benefits Program	740
4320	Health Insurance	6,665
4340	PERS Retirement	9,175
4350	Medicare Tax	705
4361	Life/Disability Insurance	1,040
	TOTAL	66,715
	MAINTENANCE AND OPERATIONS	
4231	Private/Special Contract Services School Crossing Guard Program 180 school days x 28 hrs x \$17/hr (\$25,000 Funded with Traffic Safety Fund)	85,680
	TOTAL	85,680
4249	OTS Grant Expense Every 15 Minutes Program at Temple City H.S.	
	TOTAL	
4410	Meeting Expense Monthly Sheriff's personnel/City officials meeting	
	TOTAL	2,400
4440	Telephone Cell Phone for Sheriff's Sergeant	
	TOTAL	360
4465	Special Department Supplies Office supplies Neighborhood Watch decals Crime prevention videos, publications and promotional give-a-ways Traffic safety coloring books, bicycle safety helmets, and misc. safety items	
	TOTAL	3,850

**CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017**

ACCT. NO.	DESCRIPTION	LAW ENFORCEMENT
	01-950-61	
4530	Special Equipment Maintenance Mobile radar/lidar unit scheduled calibration & maint & repairs S.M.A.R.T unit preventive maintenance and repairs Wireless data connection to portable message trailers (3)	800 1,080 TOTAL 1,880
4640	Special Events Neighborhood Watch, Business Watch, National Night Out - Refreshments, give-aways, entertainment, literature	TOTAL 6,500
4710	General Law Enforcement Four general law enforcement units (56 hours per week (AM/PM/EM) @ \$418,795 per unit x 4 (includes 9.5% liability insurance) . One general law enforcement unit (40 hours per week (AM/PM/EM) @ \$299,140 per unit (includes 9.5% liability insurance) Three traffic law enforcement units (56 hours per week AM/PM/EM) @ \$418,795 per unit x 3 (includes 9.5% liability insurance)	1,675,180 299,140 1,256,385 TOTAL 3,230,705
4730	Law Enforcement - Special Services LASD Radio Vehicle: 2 @ \$7,440; all maintenance and fuel included Camellia Festival patrol services 65 deputy hours @ \$90.95/hour (generalist - time and one half rate) Lunar New Year Festival Patrol Services 32 deputy hours @\$90.95/hr 16 sergeant hours @ \$92.10/hour (sergeant - time and one half rate) . Camellia Parade Traffic Control 200 deputy hours @ \$90.95/hour (generalist - time and one half rate) Christmas Parade 20 deputy hours @ \$90.95/hour (generalist - time and one half rate) Christmas Holiday Patrol 20 deputy hours @ \$90.95/hour (generalist - time and one half rate)	14,880 5,915 2,910 1,475 18,190 1,820 1,820

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COMMUNITY DEVELOPMENT

Program: Traffic Engineering
 Account: 01-950-62

STATEMENT OF PURPOSE

Program provides the technical resources necessary to perform special vehicular traffic impact analysis studies for community development projects, and ensures compliance with State mandated Congestion Management Plan (CMP) requirements.

	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
STAFFING SUMMARY (FTEs)				
	0.00	0.00		
Total:	0.00	0.00		0.00

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
BUDGET SUMMARY				
Personnel Costs 1/ Operating Expenses	-	-	-	-
	60,698	40,000	30,000	40,000
Total:	\$ 60,698	\$ 40,000	\$ 30,000	\$ 40,000

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
FUNDING SOURCES				
General Fund	60,698	40,000	30,000	40,000
Total:	\$ 60,698	\$ 40,000	\$ 30,000	\$ 40,000

KEY PROGRAM GOALS

1. Perform traffic and engineering surveys as necessary in response to safety concerns and identify appropriate mitigation.
2. Provide traffic engineering expertise to review traffic studies and identify traffic impacts for City capital improvement projects and private development projects.

KEY WORKLOAD MEASURES

	ADOPTED 2016-17
Traffic and engineering surveys completed.	3
Projects and traffic studies reviewed.	2

FOOTNOTES:

1/ Traffic Engineering Services is currently provided through a contract agreement with Transtech Engineering.

COMMUNITY DEVELOPMENT

Program: Traffic Engineering
 Account: 01-950-62

EXPENDITURE DETAIL

		<i>ACTUAL</i> 2014-15	<i>ADOPTED</i> 2015-16	<i>ESTIMATED</i> 2015-16	<i>ADOPTED</i> 2016-17
PERSONNEL					
<u>ACCT.</u>					
		-	-		-
	Total:	\$ -	\$ -	\$ -	\$ -
OPERATING EXPENSES					
<u>ACCT.</u>					
4236	Traffic Engineering	34,780	25,000	20,000	25,000
4237	Traffic Surveys	25,918	15,000	10,000	15,000
4465	Special Dept Supplies	-	-		-
		\$ 60,698	\$ 40,000	\$ 30,000	\$ 40,000

CITY OF TEMPLE CITY
 BUDGET WORKSHEET
 FY 2016-2017

ACCT. NO.	DESCRIPTION	
01-950-62		TRAFFIC ENGINEERING
	MAINTENANCE AND OPERATIONS	
4236	Traffic Engineering Special projects	TOTAL 25,000
4237	Traffic Surveys Traffic surveys and counts (estimated)	TOTAL 15,000
4465	Special Department Supplies General office supplies	TOTAL -

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COMMUNITY DEVELOPMENT

Program: Animal Control
Account: 01-950-63

STATEMENT OF PURPOSE

To provide the resources necessary to ensure community public health and safety through education and pro-active enforcement of State, County, and City animal regulations.

STAFFING SUMMARY (FTEs)	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
Public Safety & Services Manager	0.10	0.00		0.00
Secretary - Public Works	0.25	0.25		0.25
Office Assistant	0.20	0.00		0.00
Office Assistant II	0.00	0.20		0.20
Management Analyst	0.10	0.10		0.10
Part-Time Positions	0.00	0.00		0.00
Total:	0.65	0.55		0.55

BUDGET SUMMARY	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Personnel Costs	45,734	47,435	47,435	51,010
Operating Expenses	139,590	154,355	154,355	189,035
Total:	\$ 185,324	\$ 201,790	\$ 201,790	\$ 240,045

FUNDING SOURCES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
General Fund	185,324	201,790	201,790	240,045
Total:	\$ 185,324	\$ 201,790	\$ 201,790	\$ 240,045

KEY PROGRAM GOALS

1. Review animal control contract arrangement and issue Request for Proposals if appropriate to evaluate other options.
2. Review dog licensing procedures and evaluate options including changing license renewal time and contracting out license services.

KEY WORKLOAD MEASURES	ADOPTED 2016-17
Number of dog licenses issued.	2,100

COMMUNITY DEVELOPMENT

Program: Animal Control
Account: 01-950-63

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4116 Office Assistant	9,062	-	-	-
4116 Office Assistant II	-	10,585	10,585	10,850
4130 Secretary-Public Works	14,760	15,995	15,995	16,395
4135 Public Safety & Services Manager	2,608	-	-	-
4174 Management Analyst	5,788	6,525	6,525	7,520
4150 Overtime	-	-	-	-
4310 Optional Benefits Program	455	450	450	905
4320 Health Insurance	5,988	6,835	6,835	7,990
4340 PERS Retirement	6,002	5,815	5,815	6,060
4350 Medicare Tax	438	480	480	505
4361 Life/Disability Insurance	633	750	750	785
Total:	\$ 45,734	\$ 47,435	\$ 47,435	\$ 51,010

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4214 Animal Control - SGVHS	135,000	148,000	148,000	182,500
4440 Telephone	238	-	-	-
4450 Postage	900	900	900	900
4465 Special Dept. Supplies	701	2,700	2,700	2,700
4530 Special Equipment Maintenance	2,727	2,620	2,620	2,800
4640 Special Events	24	135	135	135
Total:	\$ 139,590	\$ 154,355	\$ 154,355	\$ 189,035

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017

ACCT. NO.	DESCRIPTION	ANIMAL CONTROL
	01-950-63	
	SALARIES AND BENEFITS	
4116	Office Assistant II (20%)	10,850
4130	Secretary - Public Works (25%)	16,395
4714	Management Analyst (10%)	7,520
4310	Optional Benefits Program	905
4320	Health Insurance	7,990
4340	PERS Retirement	6,060
4350	Medicare Tax	505
4361	Life/Disability Insurance	785
	TOTAL	51,010
	MAINTENANCE AND OPERATIONS	
4214	Animal Control San Gabriel Valley Humane Society	
	TOTAL	182,500
4415	Vehicle Operation	
	TOTAL	-
4450	Postage Dog license renewal notices	
	TOTAL	900
4465	Special Department Supplies Supplies required for spay/neuter and vaccination events Dog tags and paper for licenses	
	TOTAL	2,700
4530	Special Equipment Maintenance HDL Software	
	TOTAL	2,800
4640	Special Events Annual cleaning and changing of the date on the Rabies Clinic banner	
	TOTAL	135

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COMMUNITY DEVELOPMENT

Program: Emergency Services
Account: 01-950-64

STATEMENT OF PURPOSE

To provide the resources necessary to establish an effective emergency response plan designed to save lives, protect property and maintain the continuity of local government.

STAFFING SUMMARY (FTEs)	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
Community Development Director	0.10	0.10		0.10
Public Safety & Services Manager	0.10	0.00		0.00
Public Safety Supervisor	0.40	0.40		0.40
Management Analyst	0.10	0.10		0.10
Part-Time Positions	0.00	0.00		0.00
Total:	0.70	0.60		0.60

BUDGET SUMMARY	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Personnel Costs	75,920	76,940	76,940	85,340
Operating Expenses	18,563	31,835	25,835	27,735
Total:	\$ 94,483	\$ 108,775	\$ 102,775	\$ 113,075

FUNDING SOURCES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
General Fund	94,483	108,775	102,775	113,075
Total:	\$ 94,483	\$ 108,775	\$ 102,775	\$ 113,075

KEY PROGRAM GOALS

1. Complete update of Hazard Mitigation Plan including FEMA approval.
2. Conduct a table-top exercise simulating activation of the Emergency Operations Center (EOC).
3. Continue the Community Emergency Response Team (CERT) program and organization Advance CERT volunteers to assist the City in an emergency .

KEY WORKLOAD MEASURES	ADOPTED 2016-17
EOC exercises conducted.	1
CERT classes held.	2

COMMUNITY DEVELOPMENT

Program: Emergency Services
Account: 01-950-64

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4117 Community Development Director	12,915	13,500	13,500	13,970
4132 Public Safety Supervisor	35,102	35,100	35,100	38,750
4135 Public Safety & Services Manager	2,608	-	-	-
4174 Management Analyst	5,788	6,525	6,525	7,520
4310 Optional Benefits Program	507	495	495	905
4320 Health Insurance	6,441	7,090	7,090	8,085
4340 PERS Retirement	10,717	12,240	12,240	13,945
4350 Medicare Tax	786	800	800	875
4361 Life/Disability Insurance	1,056	1,190	1,190	1,290
Total:	\$ 75,920	\$ 76,940	\$ 76,940	\$ 85,340

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4231 Prv/Spc Contract Services	5,375	10,000	5,000	-
4405 Mileage Reimbursement	-	135	135	135
4410 Meeting Expense	178	540	540	540
4415 Vehicle Operation	456	-	-	-
4420 Travel & Conference	-	2,000	2,000	-
4425 Memberships/Subscriptions	2,947	4,280	4,280	4,500
4440 Telephone	927	720	720	360
4455 Uniforms	1,302	1,500	1,500	3,000
4465 Special Dept. Supplies	4,817	5,000	5,000	10,000
4490 Training	547	2,700	1,700	2,700
4530 Special Equipment Maintenance	2,014	4,960	4,960	6,500
Total:	\$ 18,563	\$ 31,835	\$ 25,835	\$ 27,735

**CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017**

ACCT. NO.	DESCRIPTION	EMERGENCY SERVICES
	01-950-64	
4117	Community Development Director (10%)	13,970
4132	Public Safety Supervisor (40%)	38,750
4174	Management Analyst (10%)	7,520
4310	Optional Benefits Program	905
4320	Health Insurance	8,085
4340	PERS Retirement	13,945
4350	Medicare Tax	875
4361	Life/Disability Insurance	1,290
	TOTAL	85,340
	MAINTENANCE AND OPERATIONS	
4405	Mileage Reimbursement Mileage reimbursement for required use of private vehicles	TOTAL 135
4410	Meeting Expense Refreshments for monthly volunteer meetings, special events and regional and local area emergency preparedness meetings	TOTAL 540
4425	Memberships/Subscriptions Area D Office of Emergency Services (annual membership fee) Southern CA Emergency Services Association Satellite phone Direct TV for EOC	TOTAL 4,500
4440	Telephone Cellphone for Public Safety Supervisor	TOTAL 360
4455	Uniforms Uniforms and accessories for Public Safety Supervisor and CERT volunteers	TOTAL 3,000
4465	Special Department Supplies Volunteer special recognition certificates Emergency tools, fire extinguishers, food replacement, medical/first aid supplies(Respond Systems, eye wash station), and miscellaneous emergency supplies and miscellaneous office supplies Public education materials and printing for staff emergency services training and community disaster preparedness programs CERT Program	TOTAL 10,000

**CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017**

ACCT. NO.	DESCRIPTION	EMERGENCY SERVICES
	01-950-64	
4490	Training Training for emergency response volunteer personnel Community earthquake preparedness program Training for City staff, Council & Commissioners	
	TOTAL	2,700
4530	Special Equipment Maintenance Fire extinguishers annual maintenance Generator maintenance First Aid Station- City Hall, City Yard	1,000 3,500 2,000
	TOTAL	6,500

COMMUNITY DEVELOPMENT

Program: Community Preservation
 Account: 01-950-65

STATEMENT OF PURPOSE

Community Preservation investigates complaints about Municipal Code violations relating to health, safety, business license, nuisances, housing, and zoning.

	<i>ACTUAL 2014-15</i>	<i>ADOPTED 2015-16</i>		<i>ADOPTED 2016-17</i>
STAFFING SUMMARY (FTEs)				
Community Development Director	0.10	0.10		0.10
Community Preservation Officer	2.00	2.00		0.00
Building and Code Inspector I	0.00	0.00		1.00
Senior Community Preservation Officer	1.00	1.00		0.00
Building and Code Inspector II	0.00	0.00		1.00
Public Safety & Services Manager	0.10	0.00		0.00
Management Analyst	0.10	0.10		1.10
Part-Time Positions	0.00	0.00		0.69
Total:	3.30	3.20		3.89

	<i>ACTUAL 2014-15</i>	<i>ADOPTED 2015-16</i>	<i>ESTIMATED 2015-16</i>	<i>ADOPTED 2016-17</i>
BUDGET SUMMARY				
Personnel Costs	325,805	322,475	246,115	356,190
Operating Expenses	24,697	36,350	23,500	23,670
Total:	\$ 350,502	\$ 358,825	\$ 269,615	\$ 379,860

	<i>ACTUAL 2014-15</i>	<i>ADOPTED 2015-16</i>	<i>ESTIMATED 2015-16</i>	<i>ADOPTED 2016-17</i>
FUNDING SOURCES				
General Fund	350,502	358,825	269,615	379,860
Total:	\$ 350,502	\$ 358,825	\$ 269,615	\$ 379,860

KEY PROGRAM GOALS

1. Quickly and effectively respond to community complaints.
2. Achieve compliance by working with residents and resolve situations without needing to issue citations.
3. Conduct targeted and proactive enforcement.

KEY WORKLOAD MEASURES	<i>ADOPTED 2016-17</i>
Cases opened.	700
Cases abated.	90%

COMMUNITY DEVELOPMENT

Program: Comm. Pres.
Account: 01-950-65

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4117 Community Development Director	12,915	13,500	13,500	13,970
4133 Community Preservation Officer	58,506	63,405	55,000	-
4133 Building and Code Inspector I	-	-	-	53,425
4135 Public Safety & Services Manager	2,608	-	-	-
4145 Community Preservation Officer	58,766	67,955	-	-
4145 Management Analyst	-	-	-	64,295
4171 Senior Community Preservation Officer	73,359	79,500	79,500	-
4171 Building and Code Inspector II	-	-	-	81,490
4174 Management Analyst	5,788	6,525	6,525	7,520
4150 Overtime	17,240	6,000	6,000	4,000
4161 Part Time	23,301	-	-	36,675
4310 Optional Benefits Program	2,556	2,630	2,630	2,715
4320 Health Insurance	25,147	29,465	29,465	37,260
4340 PERS Retirement	37,998	45,035	45,035	46,390
4350 Medicare Tax	3,620	3,350	3,350	3,540
4361 Life/Disability Insurance	4,001	5,110	5,110	4,910
Total:	\$ 325,805	\$ 322,475	\$ 246,115	\$ 356,190

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4238 Code Enforcement	13,175	20,000	12,000	10,000
4415 Vehicle Operation	1,799	-	-	-
4420 Travel & Conference	617	2,700	1,000	2,700
4425 Memberships/Subscriptions	300	500	500	500
4440 Telephone	897	900	900	720
4445 Printing	-	1,800	500	1,800
4450 Postage	1,800	1,800	1,800	1,800
4455 Uniforms	1,447	1,800	800	1,800
4465 Special Dept Supplies	316	2,500	2,500	-
4490 Training	200	1,350	500	1,350
4530 Special Equipment Maintenance	4,146	3,000	3,000	3,000
Total:	\$ 24,697	\$ 36,350	\$ 23,500	\$ 23,670

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017

ACCT. NO.	DESCRIPTION	COMMUNITY PRESERVATION
01-950-65		
	SALARIES AND BENEFITS	
4117	Community Development Director (10%)	13,970
4133	Building and Code Inspector I	53,425
4145	Management Analyst	64,295
4171	Building and Code Inspector II	81,490
4174	Management Analyst (10%)	7,520
4150	Overtime	
	<i>LASD meetings and assistance/monthly weekend enforcement/neighborhood watch meetings</i>	4,000
4161	Part Time - Building and Code Inspector I	36,675
4310	Optional Benefits Program	2,715
4320	Health Insurance	37,260
4340	PERS Retirement	46,390
4350	Medicare Tax	3,540
4361	Life/Disability Insurance	4,910
	TOTAL	356,190
	MAINTENANCE AND OPERATIONS	
4238	Contract legal services City Prosecutor - Code Ammendments and Prosecution	
	TOTAL	10,000
4420	Travel & Conference CACEO Annual Seminar	
	TOTAL	2,700
4425	Memberships/Subscriptions California Association of Community Preservation Staff (3 Officers; Supervisor)	
	TOTAL	500
4440	Telephone Cell phones for Community Preservation Officers (2)	
	TOTAL	720
4445	Printing Community Outreach Materials	
	TOTAL	1,800
4450	Postage Community Outreach Materials - Postage	
	TOTAL	1,800

CITY OF TEMPLE CITY
 BUDGET WORKSHEET
 FY 2016-2017

ACCT. NO.	DESCRIPTION	COMMUNITY PRESERVATION
	01-950-65	
4455	Uniforms	
		TOTAL 1,800
4465	Special Department Supplies Moved to Building account (4465)	
		TOTAL
4490	Training Training for community preservation personnel (workshops, seminars and conferences)	
		TOTAL 1,350
4530	Special Equipment Maintenance HDL software \$2,782/ annual	
		TOTAL 3,000

COMMUNITY DEVELOPMENT

Program: Parking Administration
Account: 01-950-67

STATEMENT OF PURPOSE

To provide the necessary resources to manage vehicle parking enforcement operations, including parking permit processing data processing, penalty assessment collection, and citation administrative review and hearings.

STAFFING SUMMARY (FTEs)	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
Office Assistant	0.20	0.00		0.00
Office Assistant II	0.00	0.20		0.20
Secretary - Public Works	0.40	0.40		0.40
Parking Control Officer	1.00	1.00		1.00
Public Safety Supervisor	0.20	0.20		0.20
Public Safety & Services Manager	0.20	0.00		0.00
Management Analyst	0.20	0.20		0.20
Part-Time Positions	2.63	2.63		2.18
Total:	4.83	4.63		4.18

BUDGET SUMMARY	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Personnel Costs	266,997	318,315	318,315	336,615
Operating Expenses	66,564	72,230	69,850	73,270
Total:	\$ 333,561	\$ 390,545	\$ 388,165	\$ 409,885

FUNDING SOURCES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
General Fund	333,561	390,545	388,165	409,885
Total:	\$ 333,561	\$ 390,545	\$ 388,165	\$ 409,885

KEY PROGRAM GOALS

1. Complete implementation of online parking permit system to improve customer service.
2. Evaluate parking control program including costs and revenues to determine if changes are warranted.

KEY WORKLOAD MEASURES	ADOPTED 2016-17
Annual overnight parking permits issued.	800
Parking citation appeals considered by Transportation and Public Safety Commission.	120

COMMUNITY DEVELOPMENT

Program: Parking Admin.
Account: 01-950-67

EXPENDITURE DETAIL

PERSONNEL	<i>ACTUAL</i> 2014-15	<i>ADOPTED</i> 2015-16	<i>ESTIMATED</i> 2015-16	<i>ADOPTED</i> 2016-17
ACCT.				
4116 Office Assistant	9,062	-	-	-
4116 Office Assistant II	-	10,585	10,585	10,850
4130 Secretary-Public Works	23,616	25,590	25,590	26,230
4132 Public Safety Supervisor	17,551	17,550	17,550	19,375
4134 Parking Control Officer	60,144	69,220	69,220	70,945
4135 Public Safety & Services Manager	5,216	-	-	-
4174 Management Analyst	11,575	13,050	13,050	15,045
4150 Overtime	2,231	3,000	3,000	3,000
4161 Part Time	83,151	120,975	120,975	117,475
4310 Optional Benefits Program	1,686	1,645	1,645	3,290
4320 Health Insurance	20,719	23,150	23,150	26,335
4340 PERS Retirement	26,392	26,795	26,795	37,140
4350 Medicare Tax	3,004	3,725	3,725	3,770
4361 Life/Disability Insurance	2,650	3,030	3,030	3,160
Total:	\$ 266,997	\$ 318,315	\$ 318,315	\$ 336,615

OPERATING EXPENSES	<i>ACTUAL</i> 2014-15	<i>ADOPTED</i> 2015-16	<i>ESTIMATED</i> 2015-16	<i>ADOPTED</i> 2016-17
ACCT.				
4212 Parking Administration	52,342	60,000	60,000	60,000
4415 Vehicle Operation	3,514	-	-	-
4425 Membership & Subscriptions	489	200	200	200
4440 Telephone	800	400	400	1,440
4450 Postage	750	-	-	-
4455 Uniforms	1,288	1,980	1,980	1,980
4465 Special Dept. Supplies	3,630	6,380	4,000	6,380
4530 Special Equipment Maintenance	3,751	3,270	3,270	3,270
Total:	\$ 66,564	\$ 72,230	\$ 69,850	\$ 73,270

**CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017**

ACCT. NO.	DESCRIPTION	
	01-950-67	PARKING ADMINISTRATION
	SALARIES AND BENEFITS	
4132	Public Safety Supervisor (20%)	19,375
4116	Office Assistant II (20%)	10,850
4130	Secretary - Public Works (40%)	26,230
4134	Parking Control Officer	70,945
4174	Management Analyst (20%)	15,045
4161	Part Time - Parking Control Officers <i>29 Hrs x 52 Wks x 3 positions</i>	117,475
4150	Overtime <i>Overtime for Transportation & Public Safety Commission Meetings</i>	3,000
4310	Optional Benefits Program	3,290
4320	Health Insurance	26,335
4340	PERS Retirement	37,140
4350	Medicare Tax	3,770
4361	Life/Disability Insurance	3,160
	TOTAL	336,615
	MAINTENANCE AND OPERATIONS	
4212	Parking Administration Citation Processing Center - Data Ticket	60,000
4425	Memberships/Subscriptions Membership in Cal Public Parking Association for staff and commissioners State Controller's Off \$25/annually	175 25
	TOTAL	200
4440	Telephone Cell phones for Parking Control Officers (4)	1,440
4450	Postage Annual overnight parking permit renewals, parking citations (Done through third party processing company, Data Ticket)	-
	TOTAL	-
4455	Uniforms Replacement of existing and proposed staff increase	1,980
	TOTAL	1,980

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017

ACCT. NO.	DESCRIPTION	PARKING ADMINISTRATION
	01-950-67	
4465	Special Department Supplies	
	Overnight parking permit stickers	850
	Citation forms = 20,000 citation forms @ 0.175 each	
	Temporary Parking Machine paper	800
	Miscellaneous small tools/equipment/office supplies	4,730
	Handheld ticket writer paper rolls	
	TOTAL	6,380
4490	Training	
	Training classes and seminars for commissioners/staff	
	TOTAL	-
4530	Special Equipment Maintenance	
	Annual Transaction Processing fee	495
	Annual software maintenance program	495
	Annual maintenance agreement for the temporary parking permit machine	1,200
	Monthly server hosting for the temporary parking permit machine program	1,080
	Annual online report services	
	Annual software license for handheld ticket writers	
	Monthly lease and support for handheld ticket writers	
	TOTAL	3,270

PUBLIC WORKS

Program 71: Administration and Engineering
Maintain City Infrastructure.

Program 72: Street Cleaning
Street sweeping and cleaning services.

Program 73: Traffic Signal Maintenance
Maintain and operate traffic signals.

Program 74: Traffic Signs and Striping Maintenance
Maintain and replace signs and street markings.

Program 75: Street Maintenance.
Repair and resurface public streets/alleys.

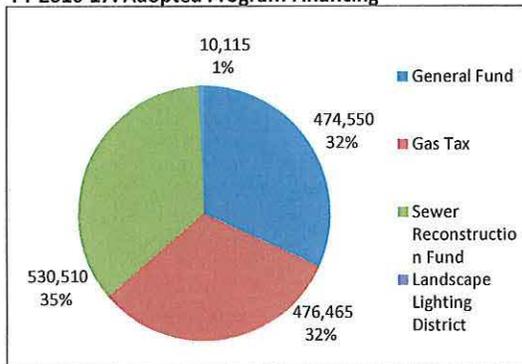
Program 76: Sidewalk Maintenance
Maintain/repair public sidewalks.

Program 77: Solid Waste Management
Trash and recycling pick-up and programs.

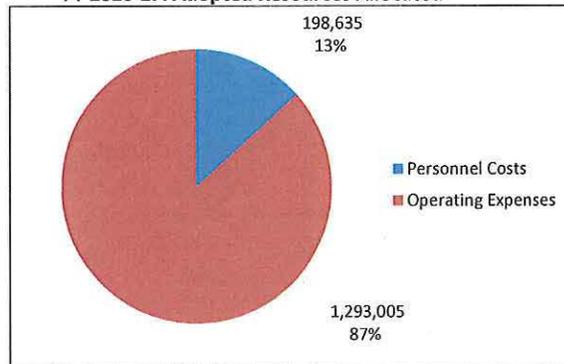
Program 78: Street Lighting
Maint. and utility provision for street lights.

DEPARTMENT SUMMARY

FY 2016-17: Adopted Program Financing



FY 2016-17: Adopted Resources Allocated



	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
RESOURCES ALLOCATED				
Personnel Costs	175,782	185,735	185,735	198,635
Operating Expenses	1,259,108	1,344,710	1,218,240	1,293,005
Total:	\$ 1,434,890	\$ 1,530,445	\$ 1,403,975	\$ 1,491,640
PROGRAM FINANCING				
General Fund	615,489	505,425	508,425	474,550
Gas Tax	359,019	496,905	372,465	476,465
Landscape & Lighting District	451,425	511,925	502,925	530,510
Sewer Reconstruction Fund	-	10,000	10,000	-
Used Oil Grant	8,957	6,190	10,160	10,115
Total:	\$ 1,434,890	\$ 1,530,445	\$ 1,403,975	\$ 1,491,640
PERSONNEL (FTE)				
	2.05	1.85		1.85
Total:	2.05	1.85		1.85

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COMMUNITY DEVELOPMENT

Program: Administration & Engineering
Account: 01-960-71

STATEMENT OF PURPOSE

The Administration & Engineering program provides the personnel and technical resources to maintain and improve the City's physical infrastructure.

STAFFING SUMMARY (FTEs)	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
Community Dev Director	0.20	0.20		0.20
Office Assistant	0.20	0.00		0.00
Office Assistant II	0.00	0.20		0.20
Public Safety Supervisor	0.10	0.10		0.10
Secretary - Pub Works	0.25	0.25		0.25
Public Safety & Services Manager	0.10	0.00		0.00
Management Analyst	0.10	0.10		0.10
Part Time	0.00	0.00		0.00
Total:	0.95	0.85		0.85

BUDGET SUMMARY	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Personnel Costs	90,219	95,385	95,385	101,960
Operating Expenses	527,000	402,740	419,040	378,590
Total:	\$ 617,219	\$ 498,125	\$ 514,425	\$ 480,550

FUNDING SOURCES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Gas Tax 2107.5	6,000	6,000	6,000	6,000
General Fund	611,219	492,125	508,425	474,550
Total:	\$ 617,219	\$ 498,125	\$ 514,425	\$ 480,550

KEY PROGRAM GOALS

1. Complete improvements to Temple City Boulevard under Highway Safety Improvement Program grant.
2. Ensure compliance with the National Pollutant Discharge Elimination System (NPDES) and Enhanced Watershed Management Program (EWMP).

KEY WORKLOAD MEASURES	ADOPTED 2016-17
CIP projects completed.	1
NPDES annual training conducted.	1

COMMUNITY DEVELOPMENT

Program: Admin & Engineer
 Account: 01-960-71

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4117 Community Dev Director	25,829	26,995	26,995	27,940
4116 Office Assistant	9,062	-	-	-
4116 Office Assistant II	-	10,585	10,585	10,850
4132 Public Safety Supervisor	8,776	8,775	8,775	9,690
4135 Public Safety & Services Manager	2,608	-	-	-
4130 Secretary - Pub Works	14,760	15,995	15,995	16,395
4174 Management Analyst	5,788	6,525	6,525	7,520
4310 Optional Benefits Program	701	700	700	1,235
4320 Health Insurance	8,790	10,000	10,000	11,325
4340 PERS Retirement	11,747	13,305	13,305	14,380
4350 Medicare Tax	934	1,000	1,000	1,050
4361 Life/Disability Insurance	1,224	1,505	1,505	1,575
Total:	\$ 90,219	\$ 95,385	\$ 95,385	\$ 101,960

OPERATING COSTS	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4231 Speical/Private Contract Services	-	1,265	1,265	-
4239 Engineering Services	442,125	260,500	287,500	290,000
4277 NPDES	83,597	135,125	126,125	83,740
4420 Travel & Conference	42	1,500	500	1,500
4425 Memberships/Subscriptions	398	1,500	800	500
4465 Special Dept Supplies	675	900	900	900
4490 Training	163	1,950	1,950	1,950
Total:	\$ 527,000	\$ 402,740	\$ 419,040	\$ 378,590

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017

ACCT. NO.	DESCRIPTION	ADMINISTRATION & ENGINEERING
01-960-71		
	SALARIES AND BENEFITS	
4117	Community Development Director (20%)	27,940
4132	Public Safety Supervisor (10%)	9,690
4116	Office Assistant II (20%)	10,850
4130	Secretary - Public Works (25%)	16,395
4174	Management Analyst (10%)	7,520
4310	Optional Benefits Program	1,235
4320	Health Insurance	11,325
4340	PERS Retirement	14,380
4350	Medicare Tax	1,050
4361	Life/Disability Insurance	1,575
	TOTAL	101,960
	MAINTENANCE AND OPERATIONS	
4239	Engineering Services PUBLIC WORKS - Professional engineering services, inspection services, engineering services, and special project assistance for city projects Transtech	
	TOTAL	290,000
4277	NPDES Watershed Management Activities Annual report, represent city at NPDES meetings, permit support, communications/presentations Illegal Discharge Investigations Development Planning LID plan review, BMP tracking, on-site inspections of SUSMP treatment facilities Development Construction Construction inspections and enforcement Watershed Control Measures Training, IPM support, BMP development Industrial and Commercial Inspections Public Outreach TMDL Annual MS4 Permit Fee ULAR Watershed CIMP GWMA Harbor Toxic Pollutants TMDL metals sampling	13,040 2,000 2,495 9,800 4,810 6,475 3,200 4,525 18,000 18,595 800
	TOTAL	83,740

CITY OF TEMPLE CITY
 BUDGET WORKSHEET
 FY 2016-2017

ACCT. NO.	DESCRIPTION	ADMINISTRATION & ENGINEERING
	01-960-71	
4420	Travel & Conference Public Works Training/Conferences	TOTAL 1,500
4425	Memberships/Subscriptions Memberships for Public Works Organizations	TOTAL 500
4440	Telephone	TOTAL -
4465	Special Department Supplies General office supplies (BNI Public Works Green Book, Cost Book, Standard Plans)	TOTAL 900
4490	Training Training for Public Works personnel (workshops, seminars & conferences)	TOTAL 1,950

COMMUNITY DEVELOPMENT

Program: Street Cleaning
 Account: 21-960-72

STATEMENT OF PURPOSE

Provide effective street cleaning services commensurate with public health and street maintenance requirements.

STAFFING SUMMARY (FTEs)	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
Total:	0.00	0.00		0.00

BUDGET SUMMARY	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2014-15	ADOPTED 2016-17
Personnel Costs	-	-	-	-
Operating Expenses	190,002	202,490	202,490	208,800
Total:	\$ 190,002	\$ 202,490	\$ 202,490	\$ 208,800

FUNDING SOURCES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2014-15	ADOPTED 2016-17
Gas Tax (2105, 2106, 2107)	190,002	202,490	202,490	208,800
Total:	\$ 190,002	\$ 202,490	\$ 202,490	\$ 208,800

KEY PROGRAM GOALS

1. Sweep all residential streets once per week and all commercial areas three days per week.

KEY WORKLOAD MEASURES	ADOPTED 2016-17
Number of curb miles swept.	3,600

COMMUNITY DEVELOPMENT

Program: Street Cleaning
 Account: 21-960-72

EXPENDITURE DETAIL

	<i>ACTUAL 2014-15</i>	<i>ADOPTED 2015-16</i>	<i>ESTIMATED 2015-16</i>	<i>ADOPTED 2016-17</i>
PERSONNEL				
ACCT.				
	-	-	-	-
Total:	\$ -	\$ -	\$ -	\$ -

	<i>ACTUAL 2014-15</i>	<i>ADOPTED 2015-16</i>	<i>ESTIMATED 2015-16</i>	<i>ADOPTED 2016-17</i>
OPERATING COSTS				
ACCT.				
4256 Street Cleaning	190,002	202,490	202,490	208,800
Total:	\$ 190,002	\$ 202,490	\$ 202,490	\$ 208,800

CITY OF TEMPLE CITY
 BUDGET WORKSHEET
 FY 2016-2017

ACCT. NO.	DESCRIPTION	STREET CLEANING
21-960-72	MAINTENANCE AND OPERATIONS	
4256	Street Cleaning Athens Services - Street sweeping contract services \$17,400 monthly Weekly street sweeping	
	TOTAL	208,800

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COMMUNITY DEVELOPMENT

Program: Traffic Signal Maintenance
 Account: 47-960-73

STATEMENT OF PURPOSE

Provide the energy and maintenance services required to operate the City's 28 signalized intersections and ten additional signalized intersections that are shared with the State of California, Los Angeles County, and City of Arcadia.

STAFFING SUMMARY (FTEs)	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
	0.00	0.00		0.00
Total:	0.00	0.00		0.00

BUDGET SUMMARY	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Personnel Costs	-	-	-	-
Operating Expenses	91,548	136,500	136,500	136,500
Total:	\$ 91,548	\$ 136,500	\$ 136,500	\$ 136,500

FUNDING SOURCES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Lighting & Landscape District	91,548	136,500	136,500	136,500
Total:	\$ 91,548	\$ 136,500	\$ 136,500	\$ 136,500

KEY PROGRAM GOALS

1. Work with Los Angeles County to ensure that all traffic signals are maintained consistent with industry standards and safety requirements.
2. Work with Los Angeles County to identify and correct deficiencies in signal operation or timing.

KEY WORKLOAD MEASURES	ADOPTED 2016-17
Traffic signals maintained.	39

COMMUNITY DEVELOPMENT

Program: Traff. Sig. Maint.
Account: 47-960-73

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2014-15	<i>ADOPTED</i> 2015-16	<i>ESTIMATED</i> 2015-16	<i>ADOPTED</i> 2016-17
PERSONNEL				
ACCT.				
	-	-		-
Total:	\$ -	\$ -	\$ -	\$ -

	<i>ACTUAL</i> 2014-15	<i>ADOPTED</i> 2015-16	<i>ESTIMATED</i> 2015-16	<i>ADOPTED</i> 2016-17
OPERATING EXPENSES				
ACCT.				
4216 Contract Service - Public	61,589	100,000	100,000	100,000
4435 Utilities	28,460	35,000	35,000	35,000
4960 Administrative Charges	1,499	1,500	1,500	1,500
Total:	\$ 91,548	\$ 136,500	\$ 136,500	\$ 136,500

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017

ACCT. NO.	DESCRIPTION	
47-960-73		TRAFFIC SIGNAL MAINTENANCE
	MAINTENANCE AND OPERATIONS	
4216	<p>Contract Service - Public Los Angeles County Public Works Department</p> <p>Las Tunas/Muscatel (50%) Santa Anita/Freer (50%) Temple City/Camino Real (50%) Santa Anita/Live Oak Rosemead/Longden (50%) Signal maintenance services (estimated) 38 signals control intersections</p>	<p>TOTAL 100,000</p>
4435	<p>Utilities Edison International - Energy for 38 signal controlled intersections</p>	<p>TOTAL 35,000</p>
4960	<p>Administration Reimbursement for general fund direct and indirect cost associated with managing the program budget</p>	<p>TOTAL 1,500</p>

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COMMUNITY DEVELOPMENT

Program: Traffic Signs and Striping Maintenance
 Account: 21-960-74

STATEMENT OF PURPOSE

Program provides the resources required to perform routine and emergency maintenance, the repairing & replacement of traffic signs, and scheduled repainting of street markings.

STAFFING SUMMARY (FTEs)	ACTUAL 2014/15	ADOPTED 2015-16		ADOPTED 2016-17
Maintenance Lead Worker	0.30	0.30		0.30
Maintenance Worker	0.40	0.40		0.40
Total:	0.70	0.70		0.70

BUDGET SUMMARY	ACTUAL 2014/15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Personnel Costs	54,052	60,025	60,025	62,665
Operating Expenses	27,572	113,900	29,900	65,900
Total:	\$ 81,624	\$ 173,925	\$ 89,925	\$ 128,565

FUNDING SOURCES	ACTUAL 2014/15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Gas Tax (2105, 2106, 2107)	81,624	173,925	89,925	128,565
Total:	\$ 81,624	\$ 173,925	\$ 89,925	\$ 128,565

KEY PROGRAM GOALS

1. Install new Stop signs as approved by City Council and other traffic signs as necessary.
2. Paint new street markings and repaint existing markings as necessary.
3. Replace all overhead street signs at intersections with reflective metal signs.

KEY WORKLOAD MEASURES	ADOPTED 2016-17
New sign requests fulfilled.	100%
Intersections outfitted with new overhead signs.	22

COMMUNITY DEVELOPMENT

Program: Traf Sig/Stripe
 Account: Maint.
 21-960-74

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4139 Maintenance Lead Worker	19,158	20,765	20,765	21,285
4146 Maintenance Worker	18,246	20,560	20,560	21,920
4310 Optional Benefits Program	558	575	575	1,150
4320 Health Insurance	7,148	8,230	8,230	7,930
4340 PERS Retirement	7,657	8,355	8,355	8,780
4350 Medicare Tax	510	600	600	625
4361 Life/Disability Insurance	775	940	940	975
Total:	\$ 54,052	\$ 60,025	\$ 60,025	\$ 62,665
OPERATING COSTS				
ACCT.				
4255 Striping/Pavement	560	70,000	1,000	15,000
4266 Curb Addressing	240	10,000		10,000
4465 Special Dept Supplies	328	400	400	400
4510 Maintenance & Repair	26,444	18,000	18,000	25,000
4630 Annual Events	-	15,500	10,500	15,500
Total:	\$ 27,572	\$ 113,900	\$ 29,900	\$ 65,900

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017

ACCT. NO.	DESCRIPTION	
21-960-74	TRAFFIC SIGNS & STRIPING MAINTENANCE	
	SALARIES AND BENEFITS	
4139	Maintenance Lead Worker (30%)	21,285
4146	Maintenance Worker (40%)	21,920
4310	Optional Benefits Program	1,150
4320	Health Insurance	7,930
4340	PERS Retirement	8,780
4350	Medicare Tax	625
4361	Life/Disability Insurance	975
	TOTAL	62,665
	MAINTENANCE AND OPERATIONS	
4255	Striping/Pavement Schedule striping and pavement marking including select system school zones, curb painting, new pavement, and pavement reflector replacement (estimated)	
	TOTAL	15,000
4266	Curb Addressing	
	TOTAL	10,000
4465	Special Department Supplies Small Tools and Materials	
	TOTAL	400
4510	Maintenance & Repair City routine sign maintenance, replacement & repair (estimated)	
	TOTAL	25,000
4630	Annual Events Street Closures & Traffic Control	
	Sing Tao	4,000
	Lights on TC	5,500
	Camellia Festival	6,000
	TOTAL	15,500

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COMMUNITY DEVELOPMENT

Program: Street Maintenance
 Account: 21-960-75

STATEMENT OF PURPOSE

Program provides the resources required for the maintenance and repair of all public streets, alleys, and access easements.

STAFFING SUMMARY (FTEs)	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
	0.00	0.00		0.00
Total:	0.00	0.00		0.00

BUDGET SUMMARY	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Personnel Costs	-			-
Operating Expenses	77,764	61,150	49,050	83,100
Total:	\$ 77,764	\$ 61,150	\$ 49,050	\$ 83,100

FUNDING SOURCES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Sewer Reconstruction Fund	-	10,000	10,000	-
Gas Tax (2105, 2106, 2107)	77,764	51,150	39,050	83,100
Total:	\$ 77,764	\$ 61,150	\$ 49,050	\$ 83,100

KEY PROGRAM GOALS

1. Provide comprehensive street maintenance and repair services.
2. Perform regularly scheduled street inspections to identify and complete needed repairs.

KEY WORKLOAD MEASURES

KEY WORKLOAD MEASURES	ADOPTED 2016-17
Streets inspected annually.	100%
Potholes patched annually.	120

COMMUNITY DEVELOPMENT

Program: Street Maint.
Account: 21-960-75

EXPENDITURE DETAIL

	<i>ACTUAL</i> <i>2014-15</i>	<i>ADOPTED</i> <i>2015-16</i>	<i>ESTIMATED</i> <i>2015-16</i>	<i>ADOPTED</i> <i>2016-17</i>
PERSONNEL				
ACCT.				
	-	-		-
Total:	\$ -	\$ -	\$ -	\$ -
OPERATING EXPENSES				
ACCT.				
4216 Contract Service - Public	51,410	41,150	41,150	73,100
4231 Prv/Spc Contract Services	11,247	10,000		-
4257 Street Maintenance	14,195	10,000	7,000	10,000
4440 Telephone	912	-	900	-
Total:	\$ 77,764	\$ 61,150	\$ 49,050	\$ 83,100

CITY OF TEMPLE CITY
 BUDGET WORKSHEET
 FY 2016-2017

ACCT. NO.	DESCRIPTION	STREET MAINTENANCE
21-960-75		
	MAINTENANCE AND OPERATIONS	
4216	Contract Service - Public Los Angeles County Public Works Department Street Inspections Catch Basin Dry Season Catch Basin Wet Season priority "A" Roadway Drainage Facilites Maintenance LA County On-Call Emergency Services	35,000 1,650 4,950 1,500 30,000 TOTAL 73,100
4257	Street Maintenance Pot Hole Repair (In house Maintenance Crew)	TOTAL 10,000

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COMMUNITY DEVELOPMENT

Program: Sidewalk Maintenance
 Account: 21-960-76

STATEMENT OF PURPOSE

Program provides the resources required to perform routine maintenance and repair of City sidewalks.

STAFFING SUMMARY (FTEs)	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
	0.00	0.00		0.00
Total:	0.00	0.00		0.00

BUDGET SUMMARY	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Personnel Costs	-	-	-	-
Operating Expenses	3,629	63,340	35,000	50,000
Total:	\$ 3,629	\$ 63,340	\$ 35,000	\$ 50,000

FUNDING SOURCES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Gas Tax (2105, 2106, 2107)	3,629	63,340	35,000	50,000
Total:	\$ 3,629	\$ 63,340	\$ 35,000	\$ 50,000

KEY PROGRAM GOALS

1. Provide comprehensive sidewalk maintenance and repair services.
2. Perform regular scheduled sidewalk inspections to identify and complete needed repairs.

KEY WORKLOAD MEASURES	ADOPTED 2016-17
Sidewalks inspected annually.	100%
Sidewalks repaired annually.	25

COMMUNITY DEVELOPMENT

Program: Sidewalk Maint.
Account: 21-960-76

EXPENDITURE DETAIL

PERSONNEL	<i>ACTUAL</i> 2014-15	<i>ADOPTED</i> 2015-16	<i>ESTIMATED</i> 2015-16	ADOPTED 2016-17
<u>ACCT.</u>				
Total:	\$ -	\$ -	\$ -	\$ -

OPERATING EXPENSES	<i>ACTUAL</i> 2014-15	<i>ADOPTED</i> 2015-16	<i>ESTIMATED</i> 2015-16	ADOPTED 2016-17
<u>ACCT.</u>				
4216 Contract Service - Public	-	48,340	35,000	35,000
4258 Sidewalk Maintenance	3,629	15,000		15,000
Total:	\$ 3,629	\$ 63,340	\$ 35,000	\$ 50,000

CITY OF TEMPLE CITY
 BUDGET WORKSHEET
 FY 2016-2017

ACCT. NO.	DESCRIPTION	SIDEWALK MAINTENANCE
21-960-76	MAINTENANCE AND OPERATIONS	
4216	Contract Service - Public Los Angeles County Public Works Department semi-annual sidewalk inspection program and sidewalk repairs Temporary Repairs	35,000
	TOTAL	35,000
4258	Sidewalk Maintenance Private contractors - Project design engineering services (estimated) Project administration and construction inspection (estimated) Sidewalk replacement (estimated) Permanent Repairs	15,000
	TOTAL	15,000

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COMMUNITY DEVELOPMENT

Program: Solid Waste Management
 Account: 01-960-77

STATEMENT OF PURPOSE

The Solid Waste Management Program provides the resources required to effectively administer the City's solid waste disposal and source reduction services.

STAFFING SUMMARY (FTEs) - NONE 1/

BUDGET SUMMARY	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Personnel Costs	-	-	-	-
Operating Expenses	13,227	19,490	10,160	10,115
Total:	\$ 13,227	\$ 19,490	\$ 10,160	\$ 10,115

FUNDING SOURCES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
General Fund	4,270	13,300	-	-
Used Oil Grant	8,957	6,190	10,160	10,115
Total:	\$ 13,227	\$ 19,490	\$ 10,160	\$ 10,115

KEY PROGRAM GOALS

1. Administer Athens contract to ensure that excellent customer service is provided and resident needs are addressed.
2. Work with CalRecycle to ensure compliance with state laws related to diversion, mandatory commercial recycling, and other issues.
3. Administer the used oil grant by conducting public outreach and providing used oil containers.

KEY WORKLOAD MEASURES

	ADOPTED 2016-17
State law compliance.	100%
Businesses in compliance with mandatory recycling requirements.	100%

FOOTNOTES:

1/ Solid waste pick-up and recycling service is currently provided by Athens Services for both residential and non-residential properties.

COMMUNITY DEVELOPMENT

Program: Solid Waste
 Account: Mgmt. 01-960-77

EXPENDITURE DETAIL

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4231 PRV/SPC Contract Services	4,270	10,800		-
4241 SRRE Program	-	2,500		-
4605 Recycling Program	8,957	6,190	10,160	10,115
Total:	\$ 13,227	\$ 19,490	\$ 10,160	\$ 10,115

CITY OF TEMPLE CITY
 BUDGET WORKSHEET
 FY 2016-2017

ACCT. NO.	DESCRIPTION	
01-960-77		SOLID WASTE MANAGEMENT
	MAINTENANCE AND OPERATIONS	
4241	SRRE Program Professional consultation services. Solid waste reduction and recycling element (SRRE) (estimated contingency)	TOTAL
4605	Recycling Program (Fund 17) Used Oil Program and Recycling Grant	TOTAL
		10,115

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COMMUNITY DEVELOPMENT

Program: Street Lighting
 Account: 47-960-78

STATEMENT OF PURPOSE

Program provides comprehensive maintenance services and electrical power required to operate the City's street lighting system. The cost for a portion of the safety lighting maintenance and repair is shared with other bordering jurisdictions.

	<i>ACTUAL</i> 2014-15	<i>ADOPTED</i> 2015-16		<i>ADOPTED</i> 2016-17
STAFFING SUMMARY (FTEs)				
Secretary - Pub Wrks	0.10	0.10		0.10
Public Safety Supervisor	0.10	0.10		0.10
Public Safety & Services Manager	0.10	0.00		0.00
Management Analyst	0.10	0.10		0.10
Total:	0.40	0.30		0.30

	<i>ACTUAL</i> 2014-15	<i>ADOPTED</i> 2015-16	<i>ESTIMATED</i> 2015-16	<i>ADOPTED</i> 2016-17
BUDGET SUMMARY				
Personnel Costs	31,511	30,325	30,325	34,010
Operating Expenses	328,366	345,100	336,100	360,000
Total:	\$ 359,877	\$ 375,425	\$ 366,425	\$ 394,010

	<i>ACTUAL</i> 2014-15	<i>ADOPTED</i> 2015-16	<i>ESTIMATED</i> 2015-16	<i>ADOPTED</i> 2016-17
FUNDING SOURCES				
Lighting & Landscape District	359,877	375,425	366,425	394,010
Total:	\$ 359,877	\$ 375,425	\$ 366,425	\$ 394,010

KEY PROGRAM GOALS

1. Work with Los Angeles County and Southern California Edison to ensure that all street lights are functional and properly maintained.

KEY WORKLOAD MEASURES	<i>ADOPTED</i> 2016-17
Street lights functional and maintained.	100%

COMMUNITY DEVELOPMENT

Program: Street Lighting
Account: 47-960-78

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4130 Secretary - Pub Wrks	5,904	6,400	6,400	6,560
4132 Public Safety Supervisor	8,776	8,775	8,775	9,690
4135 Public Safety & Services Manager	2,608	-	-	-
4174 Management Analyst	5,788	6,525	6,525	7,520
4310 Optional Benefits Program	257	245	245	495
4320 Health Insurance	3,200	3,550	3,550	4,380
4340 PERS Retirement	4,221	4,035	4,035	4,500
4350 Medicare Tax	320	315	315	345
4361 Life/Disability Insurance	437	480	480	520
Total:	\$ 31,511	\$ 30,325	\$ 30,325	\$ 34,010

OPERATING COSTS	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4240 Assessment District Eng	6,375	9,000		9,000
4271 Prv/Spc Prgs Contract Srv	1,652	1,500	1,500	1,500
4465 Special Dept Supplies	-	100	100	-
4510 Maintenance & Repair	39,754	30,000	30,000	45,000
4570 Energy & Maintenance	274,829	300,000	300,000	300,000
4960 Administrative Charges	5,756	4,500	4,500	4,500
Total:	\$ 328,366	\$ 345,100	\$ 336,100	\$ 360,000

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017

ACCT. NO.	DESCRIPTION	STREET LIGHTING
47-960-78		
	SALARIES AND BENEFITS	
4132	Public Safety Supervisor (10%)	9,690
4130	Secretary - Public Works (10%)	6,560
4174	Management Analyst (10%)	7,520
4310	Optional Benefits Program	495
4320	Health Insurance	4,380
4340	PERS Retirement	4,500
4350	Medicare Tax	345
4361	Life/Disability Insurance	520
	TOTAL	34,010
	MAINTENANCE AND OPERATIONS	
4240	Assessment District Engineer Annual Lighting and Maintenance Assessment District Update	9,000
4271	Private/Special Programs Contract Services Underground Service Alert program (estimated)	1,500
4465	Special Department Supplies General office supplies	-
4510	Maintenance & Repair Los Angeles County Public Works Department Street Light maintenance and repair In House repairs and replacement for City-owned street lights	45,000
4570	Energy & Maintenance Edison International Street Light energy and maintenance costs	300,000
4960	Administrative Charges Reimbursement of general funds direct and indirect costs associated with managing the program budget	4,500

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MAINTENANCE

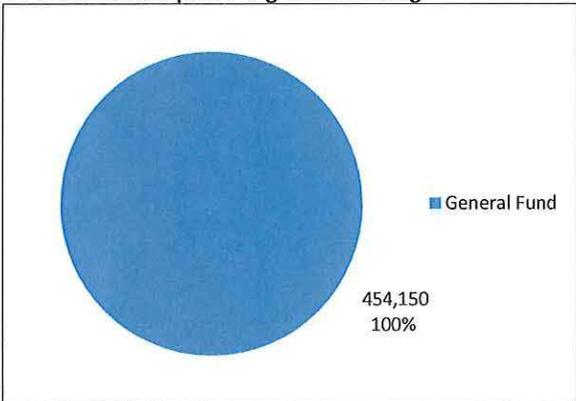
Program 81: General Government Buildings
Operate and maintain City buildings.

Program 82: Parking Facilities
Maintain City public parking lots.

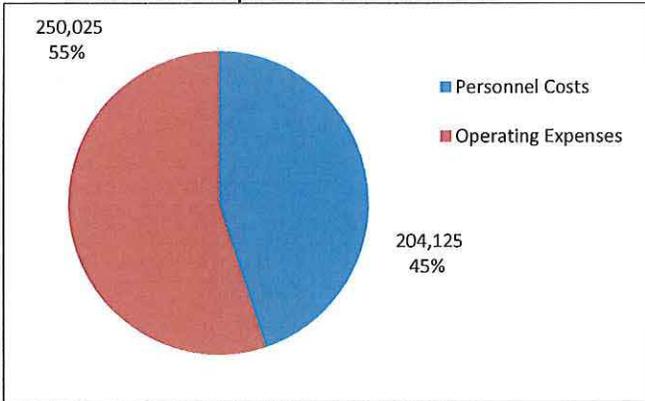
Program 84: Graffiti Abatement
Graffiti cleanup response.

DEPARTMENT SUMMARY

FY 2016-17: Adopted Program Financing



FY 2016-17: Adopted Resources Allocated



	<i>ACTUAL</i> 2014-15	<i>ADOPTED</i> 2015-16	<i>ESTIMATED</i> 2015-16	<i>ADOPTED</i> 2016-17
RESOURCES ALLOCATED				
Personnel Costs	196,767	182,425	182,425	204,125
Operating Expenses	313,613	259,730	221,230	250,025
Total:	\$ 510,380	\$ 442,155	\$ 403,655	\$ 454,150
PROGRAM FINANCING				
General Fund	510,380	442,155	403,655	454,150
Total:	\$ 510,380	\$ 442,155	\$ 403,655	\$ 454,150
PERSONNEL (FTE)	3.25	2.85		3.85
Total:	3.25	2.85		3.85

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COMMUNITY DEVELOPMENT

Program: General Government Buildings
 Account: 01-970-81

STATEMENT OF PURPOSE

Program provides the resources required to operate and maintain City Hall, Civic Center and the Emergency Operations Center, which includes comprehensive mechanical and janitorial services, general facility maintenance, and utility systems.

	<i>ACTUAL 2014-15</i>	<i>ADOPTED 2015-16</i>		<i>ADOPTED 2016-17</i>
STAFFING SUMMARY (FTEs)				
Maint Lead Worker	0.40	0.40		0.40
Maint Worker	0.30	0.30		0.30
Total:	0.70	0.70		0.70

	<i>ACTUAL 2014-15</i>	<i>ADOPTED 2015-16</i>	<i>ESTIMATED 2015-16</i>	<i>ADOPTED 2016-17</i>
BUDGET SUMMARY				
Personnel Costs	61,887	62,750	62,750	68,665
Operating Expenses	226,172	176,550	140,050	168,405
Total:	\$ 288,059	\$ 239,300	\$ 202,800	\$ 237,070

	<i>ACTUAL 2014-15</i>	<i>ADOPTED 2015-16</i>	<i>ESTIMATED 2015-16</i>	<i>ADOPTED 2016-17</i>
FUNDING SOURCES				
General Fund	288,059	239,300	202,800	237,070
Total:	\$ 288,059	\$ 239,300	\$ 202,800	\$ 237,070

KEY PROGRAM GOALS

1. Provide comprehensive maintenance and repair services for all City facilities.
2. Effectively manage building maintenance contracts including janitorial services and HVAC systems.

KEY WORKLOAD MEASURES	<i>ADOPTED 2016-17</i>
Issues addressed and repairs made in a timely manner.	100%

COMMUNITY DEVELOPMENT

Program: Gen. Gov. Bldgs.
Account: 01-970-81

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4139 Maint Lead Worker	25,545	27,685	27,685	28,380
4146 Maint Worker	13,685	15,420	15,420	16,440
4150 Overtime	5,354	-	-	4,000
4310 Optional Benefits Program	556	575	575	1,150
4320 Health Insurance	7,257	8,755	8,755	7,930
4340 PERS Retirement	8,077	8,715	8,715	9,110
4350 Medicare Tax	612	625	625	650
4361 Life/Disability Insurance	801	975	975	1,005
Total:	\$ 61,887	\$ 62,750	\$ 62,750	\$ 68,665

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4252 Janitorial Services	26,964	24,000	24,000	24,000
4259 Mechanical Maintenance	12,967	12,600	12,600	12,600
4260 General Maintenance	3,222	4,000	4,000	9,425
4425 Memberships/Subscriptions	1,788	1,350	1,350	1,350
4435 Utilities	70,470	50,000	50,000	50,000
4440 Telephone	25,689	1,500	2,300	1,080
4465 Special Dept Supplies	23,830	18,000	15,000	16,000
4505 Primrose Property Expense	6,144	7,560	7,560	7,560
4510 Maintenance & Repair	23,312	25,000	20,000	20,000
4530 Special Equipment Maint	31,643	32,000	2,700	25,850
4580 Equipment Rental	143	540	540	540
Total:	\$ 226,172	\$ 176,550	\$ 140,050	\$ 168,405

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017

ACCT. NO.	DESCRIPTION	
01-970-81		GENERAL GOVERNMENT BUILDINGS
	SALARIES AND BENEFITS	
4139	Maintenance Lead Worker (40%)	28,380
4146	Maintenance Worker (30%)	16,440
4150	Overtime	4,000
4310	Optional Benefits Program	1,150
4320	Health Insurance	7,930
4340	PERS Retirement	9,110
4350	Medicare Tax	650
4361	Life/Disability Insurance	1,005
	TOTAL	68,665
	MAINTENANCE AND OPERATIONS	
4252	Janitorial Services Janitorial Services for City Hall and Civic Center, Community Room including janitorial & special services i.e. carpet cleaning, window washing, wall cleaning, floors, etc .	
	TOTAL	24,000
4259	Mechanical Maintenance HVAC system maintenance & supplies City Yard 2x's a year @ \$184 HVAC system maintenance & supplies Civic Center, EOC, Community Room City Hall 6 X's a year @\$912 Emergency power generator maintenance and AQMD permit- Civic Center annual fee Emergency power generator maintenance and AQMD permit- City Yard annual fee HVAC System Repairs (as needed)	370 5,500 460 460 5,810
	TOTAL	12,600
4260	General Maintenance Alarm services (City Hall, Civic Center, La Rosa Yard) \$57 per facility per month Pest control services \$151 quarterly Pest Control Services (monthly)	2,100 605 6,720
	TOTAL	9,425
4425	Memberships & Subscriptions Charter TV subscription for City Hall \$110 approx	1,350
	TOTAL	1,350

**CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017**

ACCT. NO.	DESCRIPTION	
	01-970-81	GENERAL GOVERNMENT BUILDINGS
4435	Utilities City Hall, Civic Center and EOC Edison International Southern California Gas Sunnyslope Water	TOTAL 50,000
4440	Telephone Cell phones for maintenance workers (3)	1,080 TOTAL 1,080
4465	Special Department Supplies Lighting, water & misc. supplies Cleaning, sanitary supplies, trash liners, and paper goods Misc Department Supplies	4,400 6,100 5,500 TOTAL 16,000
4505	Primrose Property Expense General expenses in regards to the Primrose Property	TOTAL 7,560
4510	Maintenance & Repair General building repairs and facility maintenance (estimated), includes miscellaneous repairs and maintenance LA Co Dept of P/Health Annual Backflow Prevention \$132 Ocean Blue E-Waste-Hazardous Waste	TOTAL 20,000
4530	Special Equipment Maintenance Annual Defibrillator (City Hall & Civic Center) CTY Connect phone system Agreement-Blackboard Connect	850 25,000 TOTAL 25,850
4580	Equipment Rental Water dispensers	TOTAL 540

COMMUNITY DEVELOPMENT

Program: Parking Facilities
Account: 01-970-82

STATEMENT OF PURPOSE

Program provides the resources required to maintain the City's four public parking districts, which include seven vehicle parking lots.

STAFFING SUMMARY (FTEs)	ACTUAL 2014-15	ADOPTED 2015-16		ADOPTED 2016-17
Maintenance Lead Worker	0.30	0.30		0.30
Maintenance Worker	0.30	0.30		1.30
Public Safety & Services Manager	0.10	0.00		0.00
Management Analyst	0.10	0.10		0.10
Part Time	1.75	1.45		1.45
Total:	2.55	2.15		3.15

BUDGET SUMMARY	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
Personnel Costs	134,880	119,675	119,675	135,460
Operating Expenses	37,604	33,180	31,180	31,620
Total:	\$ 172,484	\$ 152,855	\$ 150,855	\$ 167,080

FUNDING SOURCES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
General Fund	172,484	152,855	150,855	167,080
Total:	\$ 172,484	\$ 152,855	\$ 150,855	\$ 167,080

KEY PROGRAM GOALS

1. Provide comprehensive maintenance and repair services for all City parking lots.

KEY WORKLOAD MEASURES	ADOPTED 2016-17
Issues addressed and repairs made in a timely manner.	100%

COMMUNITY DEVELOPMENT

Program: Parking Facilities
Account: 01-970-82

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4135 Public Safety & Services Manager	2,608	-	-	-
4139 Maint Lead Worker	19,158	20,765	20,765	21,285
4146 Maintenance Worker	13,685	15,420	15,420	16,440
41XX Maintenance Worker	-	-	-	45,050
4174 Management Analyst	5,788	6,525	6,525	7,520
4150 Overtime	2,362	-	-	-
4161 Part Time	73,143	57,800	57,800	-
4310 Optional Benefits Program	577	575	575	2,795
4320 Health Insurance	7,235	8,195	8,195	20,110
4340 PERS Retirement	7,841	7,755	7,755	18,870
4350 Medicare Tax	1,665	1,675	1,675	1,310
4361 Life/Disability Insurance	818	965	965	2,080
Total:	\$ 134,880	\$ 119,675	\$ 119,675	\$ 135,460

OPERATING EXPENSES	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
ACCT.				
4415 Vehicle Operation	7,046	-	-	-
4435 Utilities	13,824	15,000	15,000	15,000
4440 Telephone	903	500	500	-
4455 Uniforms	3,312	4,780	4,780	5,120
4465 Special Dept Supplies	8,101	5,400	3,400	4,000
4490 Training	460	900	900	900
4510 Maintenance & Repair	2,204	3,600	3,600	3,600
4530 Special Equipment Maint	1,207	2,000	2,000	2,000
4550 Small Tool Replacement	547	1,000	1,000	1,000
Total:	\$ 37,604	\$ 33,180	\$ 31,180	\$ 31,620

**CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2016-2017**

ACCT. NO.	DESCRIPTION	PARKING FACILITIES
01-970-82		
	SALARIES AND BENEFITS	
4139	Maintenance Lead Worker (30%)	21,285
4146	Maintenance Worker (30%)	16,440
4174	Management Analyst (10%)	7,520
41XX	Maintenance Worker	45,050
4310	Optional Benefits Program	2,795
4320	Health Insurance	20,110
4340	PERS Retirement	18,870
4350	Medicare Tax	1,310
4361	Life/Disability Insurance	2,080
	TOTAL	135,460
	MAINTENANCE AND OPERATIONS	
4435	Utilities Edison International Sunnyslope Water	
	TOTAL	15,000
4440	Telephone	
	TOTAL	-
4455	Uniforms Maintenance Worker's uniforms Boots bi-annual (\$250 per 4 workers)	3,120 2,000
	TOTAL	5,120
4465	Special Department Supplies Herbicides, trash bags, water hoses Rain gear, gloves & disposal gloves Safety equipment	
	TOTAL	4,000
4490	Training Training Parking Maintenance personnel (workshops, seminars, etc.) LACO P/Health Environmental Health Tester Memberhsip American Backflow Prevention Association Additional Annual Training	295 80 525
	TOTAL	900

CITY OF TEMPLE CITY
 BUDGET WORKSHEET
 FY 2016-2017

ACCT. NO.	DESCRIPTION	
	01-970-82	PARKING FACILITIES
4510	Maintenance & Repair Parking Lot Lighting, landscaping, water irrigation systems, signs	TOTAL 3,600
4530	Special Equipment Maintenance Standard lawnmower, hedge trimming and motorized equipment maintenance and repair Equipment Fuel-ex. Blower, lawnmower, etc. Miscellaneous Equip. Maint.	1,000 500 500 TOTAL 2,000
4550	Small Tool Replacement Shovels, rakes, brooms and general tool replacement	TOTAL 1,000

COMMUNITY DEVELOPMENT

Program: Graffiti Abatement

Account: 01-970-84

STATEMENT OF PURPOSE

To provide the resources required to remove graffiti from both public and private property through a private contract service agreement and to assist the Sheriff's Department with the apprehension of vandals.

		<i>ACTUAL</i> 2014-15	<i>ADOPTED</i> 2015-16		<i>ADOPTED</i> 2016-17
STAFFING SUMMARY (FTEs)					
Office Assistant		0.00	0.00		0.00
	Total:	0.00	0.00		0.00

		<i>ACTUAL</i> 2014-15	<i>ADOPTED</i> 2015-16	<i>ESTIMATED</i> 2015-16	<i>ADOPTED</i> 2016-17
BUDGET SUMMARY					
Personnel Costs		-	-	-	-
Operating Expenses 1/		49,837	50,000	50,000	50,000
	Total:	\$ 49,837	\$ 50,000	\$ 50,000	\$ 50,000

		<i>ACTUAL</i> 2014-15	<i>ADOPTED</i> 2015-16	<i>ESTIMATED</i> 2015-16	<i>ADOPTED</i> 2016-17
FUNDING SOURCES					
General Fund		49,837	50,000	50,000	50,000
	Total:	\$ 49,837	\$ 50,000	\$ 50,000	\$ 50,000

KEY PROGRAM GOALS

1. Remove graffiti as quickly and efficiently as possible.
2. Coordinate with Sheriff's Department to track graffiti markings and locations.

KEY WORKLOAD MEASURES	<i>ADOPTED</i> 2016-17
Graffiti removed same day or day after being reported.	100%

FOOTNOTES:

1/ Graffiti Abatement Services are currently provided by a private contractor, Graffiti Control Systems, Inc. (GCS).

COMMUNITY DEVELOPMENT

Program: Graffiti Abatement
Account: 01-970-84

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2014-15	<i>ADOPTED</i> 2015-16	<i>ESTIMATED</i> 2015-16	<i>ADOPTED</i> 2016-17
PERSONNEL				
	-	-	-	-
Total:	\$ -	\$ -	\$ -	\$ -
OPERATING EXPENSES				
ACCT.				
4262 Graffiti Abatement	49,837	50,000	50,000	50,000
Total:	\$ 49,837	\$ 50,000	\$ 50,000	\$ 50,000

CITY OF TEMPLE CITY
 BUDGET WORKSHEET
 FY 2016-2017

ACCT. NO.	DESCRIPTION	GRAFFITI ABATEMENT
01-970-84		
	MAINTENANCE AND OPERATIONS	
4262	Graffiti Abatement Graffiti removal contract service Pressure washing of Las Tunas and Civic Center Supplemental Graffiti Abatement	
		TOTAL 50,000
4465	Special Department Supplies Graffiti removal supplies	
		TOTAL -

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CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017

**VEHICLES &
EQUIPMENT
REPLACEMENT**

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**CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017**

VEHICLES AND EQUIPMENT PROGRAM

Introduction

This program provides a projection of costs for the replacement of City-owned vehicles and equipment, which also includes new acquisitions.

A comprehensive assessment of the City's existing fixed assets inventory was performed to evaluate the condition of all vehicles and equipment. The information derived from this study was used to formulate the rationale and criteria for the replacement of City vehicles and equipment.

Elements

The program documents consist of several elements, including a adopted Fiscal Year 2016-17 budget detail for vehicle and equipment expenditures, a departmental cost summary and a complete inventory of replacement items.

The Budget Expenditure Detail itemizes total capital outlay for vehicles and equipment by classification. This element also identifies the specific items to be replaced and new acquisitions proposed for Fiscal Year 2016-17. These items appear in order of Department Program and include estimated costs.

The Cost Summary details the total vehicle and equipment expenditures projected for Fiscal Year 2016-17. The replacement schedule is covered in the final element and includes a complete listing of all anticipated vehicle and equipment replacements.

Summary

The intended purpose of this program is to provide the City Council with a mechanism designed to facilitate policy decisions regarding the acquisition and replacement of City-owned vehicles and equipment. The Vehicle and Equipment Replacement Program will be revised annually to reflect various changes, such as annuity adjustments and the addition of new items.

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CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017

DEPARTMENT: EQUIPMENT REPLACEMENT
PROGRAM: VEHICLES & EQUIPMENT

DIVISION: EQUIPMENT REPLACEMENT
ACCOUNT NO: XX-980-XX-XXXX

SUMMARY OF EXPENDITURES

	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
PERSONNEL	-	-	-	-
OPERATING EXPENSES	-	-	-	-
CAPITAL OUTLAY	171,697	143,900	142,990	60,200
TOTAL	171,697	143,900	142,990	60,200

FUNDING SOURCE

General Fund	47,000
Gas Tax	13,200

CITY OF TEMPLE CITY

ADOPTED BUDGET

FY 2016-2017

DEPARTMENT: EQUIPMENT REPLACEMENT

DIVISION: EQUIPMENT REPLACEMENT

PROGRAM: VEHICLES & EQUIPMENT

ACCOUNT NO: XX-9XX-XX-XXXX

EXPENDITURE DETAIL

ACCT. NO.	ACTIVITY	ACTUAL 2014-15	ADOPTED 2015-16	ESTIMATED 2015-16	ADOPTED 2016-17
	PERSONNEL				
	TOTAL PERSONNEL	-	-	-	-
	OPERATING EXPENSE				
	TOTAL OPERATING EXP	-	-	-	-
	CAPITAL OUTLAY				
4820	Vehicles	-	25,000	25,000	17,000
4830	Office Equipment	113,198	61,500	61,130	30,000
4840	Special Equipment	58,499	57,400	56,860	13,200
	TOTAL CAP OUTLAY	171,697	143,900	142,990	60,200
	TOTAL PROGRAM	171,697	143,900	142,990	60,200

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017

CAPITALIZED FIXED ASSETS

			ADOPTED FY 2015-16	ESTIMATED FY 2015-16	ADOPTED FY 2016-17
<u>DESCRIPTION</u>					
MANAGEMENT SERVICES					
City Manager	- Office	1 Printer 01-910-42-4830	1,000 <u>1,000</u>	980 <u>980</u>	
			GF		
City Clerk	- Office	1 Lap Top 1 Printer 01-910-45-4830	1,500 <u>1,000</u> 2,500	1,500 <u>1,000</u> 2,500	
			GF		
ADMINISTRATIVE SERVICES					
Purchasing	- Vehicle	Add ons to Lease Vehicles 01-920-49-4820	25,000 <u>25,000</u>	25,000 <u>25,000</u>	
			GF		
PARKS & RECREATION					
Recreation/Human Service	- Special	Set of 20 100' Strands LED Lights for Redwood Tree 01-940-57-4840	5,000 <u>5,000</u>	5,000 <u>5,000</u>	
			GF		
Parks - Maint/Facilities	- Vehicle	1 4WD Utility Vehicle with Dump Bed 01-940-59-4820			<u>17,000</u>
			GF-R		17,000
	- Special	1 Toro Groundsmaster Lawn Mower 01-940-59-4840	28,000 <u>28,000</u>	27,810 <u>27,810</u>	
			GF		
		8 Waste Receptacles 43-940-59-4840	9,500 <u>9,500</u>	9,500 <u>9,500</u>	
			St Rec		
Trees & Parkways	- Special	2 Chain Saws 47-970-83-4840	1,200 <u>1,200</u>	1,200 <u>1,200</u>	
			L/LD		
COMMUNITY DEVELOPMENT					
Public Safety Division					
Emergency Services	- Office	1 Laptop and Projector 01-950-64-4830	3,000 <u>3,000</u>	2,650 <u>2,650</u>	
			GF		
	- Special	BullEx Intelligent Training System 01-950-64-4840	7,000 <u>7,000</u>	6,650 <u>6,650</u>	
			GF		
Public Works Division					
Street Maintenance	- Special	1 Generator 1 Blower 1 Rotohammer 1 Multiquip Rammer 1 Tow Behind Hot Water Steam Cleaner 21-960-75-4840	5,000 600 1,100 <u>6,700</u>	5,000 600 1,100 <u>6,700</u>	3,200 <u>10,000</u> 13,200
			GT		

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017

CAPITALIZED FIXED ASSETS

<u>DESCRIPTION</u>		<u>ADOPTED FY 2015-16</u>	<u>ESTIMATED FY 2015-16</u>	<u>ADOPTED FY 2016-17</u>
Maintenance Division				
General Government Bldgs - Office	Technology Upgrade (File Server and SAN Replacement)	55,000	55,000	
	Technology Upgrade			30,000
	01-970-81-4830			
	GF	55,000	55,000	-
	GF-R	-	-	30,000
TOTAL CAPITALIZED FIXED ASSETS		<u>143,900</u>	<u>142,990</u>	<u>60,200</u>
	Vehicle	25,000	25,000	17,000
	Office	61,500	61,130	30,000
	Special	57,400	56,860	13,200
TOTAL CAPITALIZED FIXED ASSETS BY TYPES		<u>143,900</u>	<u>142,990</u>	<u>60,200</u>
	General Fund	126,500	125,590	-
	General Fund - Reserve	-	-	47,000
	Gas Tax	6,700	6,700	13,200
	State Recycling /Litter Grant	9,500	9,500	-
	Lighting/Landscape District	1,200	1,200	-
TOTAL CAPITALIZED FIXED ASSETS BY FUNDING SOURCES		<u>143,900</u>	<u>142,990</u>	<u>60,200</u>

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017

CAPITAL IMPROVEMENT PROGRAM

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CITY OF TEMPLE CITY

ADOPTED BUDGET

FY 2016-2017

CAPITAL IMPROVEMENT PROGRAM

Introduction

The Capital Improvement Program is a multiyear workplan designed to facilitate policy decisions based on a citywide capital needs assessment and corresponding fiscal analysis. One of the primary goals is to maximize the effective use of available financial resources that are required to properly maintain and enhance certain publicly owned property.

This includes infrastructural systems, general government buildings, park lands and other appurtenant facilities. The intended purpose of this document is to provide the City Council with a mechanism for selecting capital improvements, establishing workplan priorities and determining funding sources.

Elements

A description of the various funding sources is contained in the first section of the report. This information is followed by a revenue summary and an expenditure detail. The final element is comprised of a comprehensive project inventory.

Projects are listed categorically by program. The project detail also includes a brief explanation of the work to be performed, total estimated cost and recommended funding sources.

Priorities

For FY 1995-1996, the Council Subcommittee established five priority categories. The categories are:

1. **Essential** - These are projects with direct public safety or high risk liability implications such as, installation of curb and gutters where there are none or which badly need replacement, intersections without street lights, replacement or repair of sidewalks with more than 1.5 inches of elevation from tree roots, etc.
2. **Necessary** - This category could best be described as, "It does not have public safety implications and is not mandated but really does need to be done". These are projects such as re-roofing the multipurpose building and the La Rosa maintenance facility or replacement of an HVAC system.
3. **Mandated** - These are ADA projects.
4. **Routine** - These are preventive maintenance projects such as painting, cape and slurry, and carpeting. They are scheduled on a fixed interval but subject to annual review.
5. **Discretionary** - These are optional projects. Examples are the field lights at Oak Avenue School, upgrading parking lot lights, installation of reflectors on streets, construction of additional bathrooms at Live Oak Park, and the pavilion.

Summary

The Capital Improvement Program is revised annually to reflect various changes in the workplan, such as the status of incompleting projects (carry-overs), priority adjustments, funding revisions and the addition of new items. A deliberate effort has been made to minimize the use of General Funds wherever possible. The predetermined format of this report is not intended to preclude the City Council from making any program adjustments. The workplan is subject to change and structured to be utilized by the City Council as a functional management plan.

CITY OF TEMPLE CITY

ADOPTED BUDGET

FY 2016-2017

CAPITAL IMPROVEMENT PROGRAM

FUNDING SOURCE DESCRIPTION

General Fund

The General Fund is the primary source of revenue available to the City. General Funds are derived from state subventions generated by sales and use taxes and interest accrued on City investments. General Funds are unrestricted and may be used for any purpose by the local jurisdiction.

Proposition C Fund

Proposition C is the 1/2 cent sales tax for public transit that was approved by the the county voters in November 1990. Collection of the tax began in April 1991. The proceeds are to be used for Congestion Management Programs (CMP), bikeways and bike lanes, street improvements supporting public transit service and Pavement Management System projects to reduce traffic congestion, improve air quality, effciently operate and improve condition of the streets and freeways utilized by public transit.

Gas Tax Fund

Proposition 111 and State Constitutional Amendment 1 of 1990 provided for an increase in the state gasoline tax. A portion of the additional revenue collected is reallocated to counties and cities for street and highway programs. These revenues were restricted and required the City to expend General Funds for street and highway improvements in an amount no less than the average "maintenance of effort" (actual costs) established during FY 1987-1988, FY 1988-1989 and FY 1989-1990. The maintenance of effort requirement was suspended for FY 1992-1993 through FY 2001-2002. The requirement was suspended permanently during FY 1996-1997.

SB821 Fund

The allocation of funds to cities provides for construction of pedestrian or bicycle facilities, provided a plan has been developed for improvements. These funds are also allowed to be used for ADA required curb cuts.

Sewer Reconstruction

This fund accounts for special fees collected to be used for sewer line replacement.

Park Acquisition Fund

The City has a Park Acquisition Fund which requires the payment of \$500 per unit on any new dwelling constructed within the City. Funds collected are used exclusively for the acquisition or improvement of community parks, in general conformance with the priorities established by the City's General Plan.

Lighting & Landscape Fund

The City consolidated several county lighting districts into a municipal lighting district in 1969 to provide a Citywide lighting program. Lighting District revenues are collected through a property tax (Ad Valorem) to pay for lighting, energy and maintenance costs. With the passage of Proposition 13, property tax revenue was decreased substantially.

The City created a special assessment district pursuant to the provisions of the 1972 State Landscape & Lighting Act in order to maintain and improve existing street lighting. The Lighting District was amended in Fiscal Year 1991-1992 to add other eligible programs, including trees and parkways, park maintenance and traffic signal maintenance.

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017

CAPITAL IMPROVEMENT PROGRAM
FUNDING SOURCE SUMMARY

<u>Funding Source</u>	<u>Abbreviations</u>	<u>FISCAL YEAR</u>	<u>FISCAL YEAR</u>	<u>FISCAL YEAR</u>
		<u>2015-2016</u>	<u>2015-2016</u>	<u>2016-2017</u>
		<u>Budget</u>	<u>Estimated</u>	<u>Adopted</u> (Included Reappropriation)
General Fund	GF	313,030	22,100	1,110,930
General Fund - Economic Development	GF-ED	90,000	90,000	-
Proposition C	PROP C	192,100	134,000	704,790
Gas Tax	GT	626,180	664,000	-
Measure R	MR	-	-	1,500,000
Highway Safety Improvement Program	HSIP	1,217,460	-	1,217,460
Surface Transportation Program Local	STPL	-	-	437,300
Park Acquisition	PA	210,000	80,000	130,000
Lighting/Landscape District	L/LD	-	-	8,000
Public Arts Fund	PAF	25,000	-	-
Bicycle Transportation Account	BTA	479,985	479,985	-
5th District 2015 Excess Funds Grant	DEFG	240,000	100,000	140,000
TOTAL		<u>3,393,755</u>	<u>1,570,085</u>	<u>5,248,480</u>

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017

CAPITAL IMPROVEMENT PROGRAM
PROJECT COST SUMMARY

<u>Project Expenditures</u>	<u>FISCAL YEAR 2015 - 2016</u>		<u>FISCAL YEAR 2016 - 2017</u>	
	<u>Adopted</u>	<u>Estimated</u>	<u>Reappropriated</u>	<u>Adopted</u>
Parks - Maintenance / Facilities	477,100	182,100	270,000	28,000
Street Cleaning	12,180	-	-	-
Traffic Signal Maintenance	1,355,490	70,000	1,285,490	1,083,990
Street Construction / Maintenance	1,444,485	1,227,985	266,500	1,700,000
General Government Buildings	14,500	-	14,500	50,000
Parking Facilities	90,000	90,000	-	550,000
TOTAL	<u>3,393,755</u>	<u>1,570,085</u>	<u>1,836,490</u>	<u>3,411,990</u>

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL

PARKS - MAINTENANCE / FACILITIES
ACCT. NO. 60-980-59-4810

No.	Project	Priority	FISCAL YEAR 2015 - 2016				FISCAL YEAR 2016 - 2017			
			Adopted		Estimated		Reappropriated		Adopted	
P15-02	Public Art at Live Oak Park	(D)	25,000	PAF	-	-	-	-	-	-
P15-04	Live Oak Park and Temple City Park Master Plan Development	(D)	2,100	GF	2,100	GF	-	-	-	-
P16-01	Live Oak Park Walking and Jogging Path	(D)	240,000	DEFG	100,000	DEFG	140,000	DEFG	-	-
			80,000	PA	70,000	PA	10,000	PA	-	-
			<u>320,000</u>		<u>170,000</u>		<u>150,000</u>		-	-
P16-02	Temple City Park Veteran's Monument	(D)	130,000	PA	10,000	PA	120,000	PA	-	-
P17-01	Renovation of Las Tunas Drive Lighting	(D)	-	-	-	-	-	-	8,000	L/LD
P17-02	Senior Master Plan	(D)	-	-	-	-	-	-	20,000	GF
Recap of Funding Sources			2,100	GF	2,100	GF	-	-	20,000	GF
			25,000	PAF	-	-	-	-	-	-
			240,000	DEFG	100,000	DEFG	140,000	DEFG	-	-
			210,000	PA	80,000	PA	130,000	PA	-	-
			-	-	-	-	-	-	8,000	L/LD
TOTAL CIP - PARKS - MAINT / FACILITIES			<u>477,100</u>		<u>182,100</u>		<u>270,000</u>		<u>28,000</u>	

(E) = Essential (N) = Necessary (M) = Mandated (R) = Routine (D) = Discretionary

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL

STREET CLEANING
ACCT. NO. 60-980-72-4810

		<u>FISCAL YEAR 2015 - 2016</u>			<u>FISCAL YEAR 2016 - 2017</u>	
<u>No.</u>	<u>Project</u>	<u>Priority</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Reappropriated</u>	<u>Adopted</u>
P14-05	Street Sweeping Signage	(D)	12,180	GT	-	-
Recap of Funding Sources			12,180	GT	-	-
TOTAL CIP - STREET CLEANING			12,180		-	-

(E) = Essential

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(M) = Mandated

(R) = Routine

(D) = Discretionary

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL

TRAFFIC SIGNAL MAINTENANCE
ACCT. NO. 60-980-73-4810

No.	Project	Priority	FISCAL YEAR 2015 - 2016			FISCAL YEAR 2016 - 2017				
			Adopted	Estimated	Reappropriated	Adopted				
P15-06	Upgrade Traffic Signals on Temple City Blvd. between El Camino Real Avenue and Ellis Lane, and other safety improvements	(N)	934,560 108,100 -	HSIP Prop C -	50,000 Prop C	934,560 58,100 -	HSIP Prop C	- 646,690 437,300	Prop C STPL	
			<u>1,042,660</u>	<u>50,000</u>		<u>992,660</u>		<u>1,083,990</u>		
P15-07	Upgrade Traffic Signals Citywide and install other Safety Improvements	(N)	282,900 29,930 312,830	HSIP GF	- 20,000 20,000	282,900 9,930 292,830	HSIP GF	- 9,930 -		
Recap of Funding Sources			29,930 108,100 1,217,460 -	GF Prop C HSIP	20,000 50,000 -	GF Prop C	9,930 58,100 1,217,460 -	GF Prop C HSIP	- 646,690 - 437,300	Prop C STPL
TOTAL CIP - STREET CLEANING			<u>1,355,490</u>		<u>70,000</u>		<u>1,285,490</u>	<u>1,083,990</u>		

(E) = Essential

(N) = Necessary

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CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL

STREET CONSTRUCTION / MAINTENANCE
ACCT. NO. 60-980-75-4810

No.	Project	Priority	FISCAL YEAR 2015 - 2016			FISCAL YEAR 2016 - 2017		
			Adopted		Estimated	Reappropriated	Adopted	
P12-04	Citywide Upgrade Traffic Street Signage	(M)	200,000	GF	-	200,000	GF	-
P13-02	Repaving of Streets per Re-assessment Pavement Management Plan	(E)	614,000	GT	664,000	GT	-	1,500,000 MR
P13-04	Redesign and Construction of Las Tunas Drive	(N)	84,000	Prop C	84,000	Prop C	-	-
P13-12	Bicycle Master Plan Implementation - Installation of 12.6 Miles of Class II & III Bicycle Lanes	(N)	479,985	BTA	479,985	BTA	-	-
P14-07	NPDES Storm Water Management Project	(E)	66,500	GF	-	66,500	GF	-
P17-03	Las Tunas Drive Study	(D)	-		-		-	200,000 GF
Recap of Funding Sources			266,500	GF	-	266,500	GF	200,000 GF
			84,000	Prop C	84,000	Prop C	-	-
			614,000	GT	664,000	GT	-	-
			-		-		-	1,500,000 MR
			479,985	BTA	479,985	BTA	-	-
TOTAL CIP - STREET CONSTRUCTION/MAINT.			<u>1,444,485</u>		<u>1,227,985</u>		<u>266,500</u>	<u>1,700,000</u>

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CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL

GENERAL GOVERNMENT BUILDINGS
ACCT. NO. 60-980-81-4810

No.	Project	Priority	FISCAL YEAR 2015 - 2016		FISCAL YEAR 2016 - 2017	
			Adopted	Estimated	Reappropriated	Adopted
P14-11	Rebuild the Roof for the City Yard Buildings	(D)	14,500 GF	-	14,500 GF	-
P17-04	City Hall Space Planning Project	(D)	-	-	-	50,000 GF
Recap of Funding Sources			14,500 GF	-	14,500 GF	50,000 GF
TOTAL CIP - GEN GOV'T BLDGS			<u>14,500</u>	<u>-</u>	<u>14,500</u>	<u>50,000</u>

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(M) = Mandated

(R) = Routine

(D) = Discretionary

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2016-2017

CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL

PARKING FACILITIES
ACCT. NO. 60-980-82-4810

No.	Project	Priority	FISCAL YEAR 2015 - 2016		FISCAL YEAR 2016 - 2017	
			Adopted	Estimated	Reappropriated	Adopted
P14-13	Demolition and site preparation for 5800 Temple City Blvd. Parking Lot	(D)	90,000 GF-ED	90,000 GF-ED	-	-
P17-05	Temple City Boulevard Parking Lot Project	(D)	-	-	-	550,000 GF
Recap of Funding Sources			90,000 GF-ED	90,000 GF-ED	-	550,000 GF
TOTAL CIP - PARKING FACILITIES			<u>90,000</u>	<u>90,000</u>	<u>-</u>	<u>550,000</u>

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(M) = Mandated

(R) = Routine

(D) = Discretionary

**CITY OF TEMPLE CITY
ADOPTED BUDGET FY 2016-17
CAPITAL IMPROVEMENT PROJECT RECAP**

Project Number	Description	General					Park	Lighting/	5th District	Total
		Fund	Prop C	Measure R	HSIP	STPL	Acquisition	Landscaping	Excess Funds	
P12-04	Citywide Upgrade Traffic Street Signage	200,000								200,000
P13-02	Repaving of Streets per Re-assessment Pavement Management Plan			1,500,000						1,500,000
P14-07	NPDES Storm Water Management Project	66,500								66,500
P14-11	Rebuild the Roof for the City Yard Buildings	14,500								14,500
P15-06	Upgrade Traffic Signals on Temple City Blvd. between El Camino Real and Ellis Lane and other Safety Improvements		704,790		934,560	437,300				2,076,650
P15-07	Upgrade Traffic Signals Citywide and install other Safety Improvements	9,930			282,900					292,830
P16-01	Live Oak Park Walking and Jogging Path						10,000		140,000	150,000
P16-02	Temple City Park Veteran's Monument						120,000			120,000
P17-01	Renovation of Las Tunas Drive Tree Lighting							8,000		8,000
P17-02	Senior Master Plan	20,000								20,000
P17-03	Las Tunas Drive Study	200,000								200,000
P17-04	City Hall Space Planning Project	50,000								50,000
P17-05	Temple City Boulevard Parking Lot Project	550,000								550,000
Total		1,110,930	704,790	1,500,000	1,217,460	437,300	130,000	8,000	140,000	5,248,480

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